

**CITY OF HELEN
COMMISSION MEETING
AUGUST 16, 2016
3:00 P.M.
AGENDA**

1. CALL TO ORDER BY MAYOR FRED GARMON
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM AUGUST 2, 2016
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. HELEN ARTS & HERITAGE COUNCIL UPDATE BY NANCY ACKERMAN
10. ADMINISTRATIVE
 - A. FINANCIAL REPORT
11. POLICE DEPARTMENT MONTHLY REPORT
12. FIRE DEPARTMENT MONTHLY REPORT
13. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
14. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
15. PURCHASES AND BIDS
16. ORDINANCES
 - A. 16-8-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF SECTION 62-56; SECTION 62-57; SECTION 6-51; SECTION 6-101; SECTION 6-151; AND SECTION 6-152
17. RESOLUTIONS

18. CITY COMMISSION COMMENTS

19. ADJOURNMENT

**THIS AGENDA WAS POSTED AUGUST 12, 2016 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
AUGUST 16, 2016
MINUTES OF MEETING**

The Helen City Commission met on Tuesday August 16, 2106 in the Commission Chambers at Helen City Hall with Mayor Fred Garmon calling the meeting to order at 3:00 p.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Spurlock, Commissioner Helen Wilkins, Mayor Fred Garmon, Commissioner Jeff Ash. Absent was Commissioner Judy Holloway.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Fire Chief Jody Prickett, Public Works Director Ross Hewell, Building & Zoning Director Larry Krul. Absent were Police Chief Brian Stephens, and Finance Officer Debbie Gerchman.

Pledge of Allegiance to the Flag was given.

Approval of Agenda; Motion to Amend the Agenda with the following additions and changes under 6. Petitions and Communications from the Public, A. Discussion for approval of Car Show and use of City Park on November 5, 2016 (rain date November 12, 2016) to raise funds for the Annual White Christmas for Kids motion to Amend and approve the Agenda made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a majority vote of the Commission present.

APPROVAL OF MINUTES FROM AUGUST 2, 2016; Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a majority vote of the Commission present.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC;

A. Discussion for approval of Car Show and use of City Park on November 5, 2016 (rain date November 12, 2016) to raise funds for the annual White Christmas for Kids. City Clerk Marilyn Chastain explained the event is to help raise money for the White Christmas for Kids that the Police Department sponsors. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

HELEN ARTS & HERITAGE COUNCIL UPDATE BY NANCY ACKERMAN; Ms. Ackerman gave a verbal report of the Arts center from the opening to present stating improvements that have been completed to the building, and the ones that are in progress. She also talked of the classes that are taught and of finances, she thanked the City for use of the building and commended all the donor's, and volunteers that contribute money and time to keep the Center running.

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ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the permanent Minutes. CVB Director Jerry Brown gave a verbal report of items in the report and of upcoming events. He also informed the Commission the CVB had adjusted their budget down \$30,000 due to cut backs made by the County.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Report included as an integral part of the permanent Minutes. Helen Chamber Director Renee Chacon was present and gave a verbal report of items on the report and stated due to being very busy during Oktoberfest may be unable to attend Commission meetings until after it is over. Commissioner Jeff Ash went over the financial report of the Helen Chamber and informed that all is looking great financially and commended Renee on doing an excellent job.

HELEN ARTS & HERITAGE COUNCIL UPDATE BY NANCY ACKERMAN; this item was moved to after Communications from the Public.

ADMINISTRATIVE

FINANCIAL REPORT; Report given by City Manager Jerry Elkins he stated that there is only 1 month on the new budget report but that it looks good as anticipated. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a majority vote of the Commission present.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett went over the report.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Public Works Director Ross Hewell went over the report and stated the water line project on Hamby Street has begun.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Building and Zoning Director Larry Krul went over the report and updated the Commission on the progress of the Hotels being built.

PURCHASES AND BIDS; None

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ORDINANCES

A. 16-8-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF SECTION 62-56; SECTION 62-57; SECTION 6-51; SECTION 6-101; SECTION 6-151; AND SECTION 6-152. Ordinance was read by Commissioner Cinnamon Spurlock. City Attorney Carl Free stated the Ordinance is to update changes to the City's Code to comply with current law that has passed. Motion to approve the first reading of Ordinance 16-08-01 made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

RESOLUTIONS; None

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 4:10 p.m. made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a majority vote of the Commission present.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN