

# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, SEPTEMBER 28, 2021  
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

### AGENDA

#### 1. CALL MEETING TO ORDER

*Building & Zoning:*

*Darrell Westmoreland*

#### 2. APPROVAL OF AGENDA

#### 3. APPROVAL OF MINUTES FROM SEPTEMBER 14, 2021 MEETING

*Chairman:*

*elen Wilkins*

#### 4. SPECIAL EVENTS

A. Landmark Dodge/Jeep requests a Special Event permit on October 17, 2021 for a customer appreciation jeep event. The event will be at Cool River Parking.

*Board Members:*

*David Greear*

*Linda McAllister*

*Ralph Hofer*

*Mervin Barbree*

*Donna K Burke*

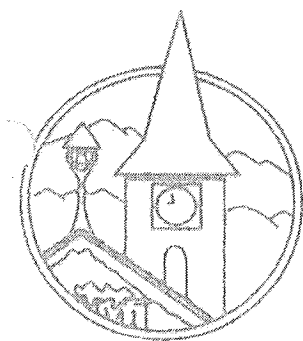
*Chris Williams*

#### 6. PLAN SUBMITTALS

A. Alan Baker requests a permit to enclose the existing garage and convert to a rental unit. The structure is part of the Upcountry Inn property.

B. Barry Feralin requests a conditional use permit for the existing apartment above the store. The room is now used as storage, but due to zoning will require approval for a conditional use permit.

C. King Ludwig's request approval for a permanent tent to be placed on the Biergarten area.



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SEPTEMBER 28, 2021  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING pg. 1

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The Planning and Design Review Board met on Tuesday, September 28, 2021 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were David Greear, Ralph Hofer and Linda McAllister.

### *Building & Zoning:*

*Darrell Westmoreland*

Approval of agenda; Motion to approve the agenda made by member David Greear, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

### *Chairman:*

*Helen Wilkins*

Approval of meeting minutes from the September 14, 2021 . Motion to approve made by Linda McAllister, 2nd by member David Greear. Approved by members present.

### *Board Members:*

*David Greear*

*Linda McAllister*

*Ralph Hofer*

*Dona K Burke*

*Chris Williams*

*Mervin Barbree*

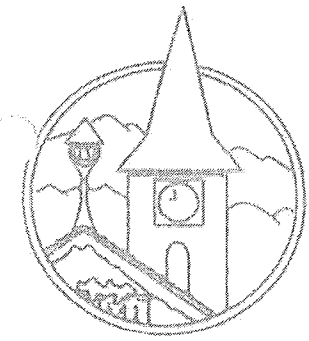
## **SPECIAL EVENT**

- A. Landmark Dodge/Jeep requested a special event permit for October 17, 2021 for a customer appreciation event to be held in Cool river parking lot. Motion to approve was made by member Linda McAllister, 2<sup>nd</sup> by member David Greear. Motion approved by unanimous vote of members present.

## **PLAN SUBMITTALS**

A. Alan Baker of Upcountry Inn requested approval to covert the existing garage to a rental unit. Motion was made by member Ralph Hofer, 2<sup>nd</sup> by member Linda McAllister. Motion was approved by unanimous vote of members present.

- B. Barry Feralin requested a conditional use permit to use the existing apartment above the store as a overnight rental rather than storage. Motion to approve and send to the commission with a condition that he have overnight parking in place was made by Linda McAllister, 2<sup>nd</sup> by member David Greear. Motion to approve was unanimous by members present.



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SEPTEMBER 28, 2021  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING, pg 2

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**Building & Zoning:**

Larry Krul

C. King Ludwig's requested that they be allowed to extend the allowable time for the Oktoberfest tent. They request the tent stay until after the holidays and be removed at the first of January. A motion to deny the extension, but send to commission for vote was made by Linda McAllister, 2<sup>nd</sup> by David Greear. Motion was approved with a vote of (3) Yes and (1)No.

**Chairman:**

Helen Wilkins

Motion to adjourn at 9:40am was made by Linda McAllister, 2<sup>nd</sup> by Ralph Hofer. Motion carried by unanimous vote.

**Board Members:**

David Greear

Linda McAllister

Ralph Hofer

Chris Williams

Dona K Burke

Mervin Barbree

APPROVED BY:

Helen Wilkins  
CHAIRPERSON, Helen Wilkins

Oct. 24, 2021  
DATE

PREPARED BY

Darrell Westmoreland  
BUILDING AND ZONING DIRECTOR,  
Darrell Westmoreland

10/26/21  
DATE