

**CITY OF HELEN
COMMISSION MEETING
NOVEMBER 13, 2018
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM OCTOBER 9, 2018
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. HELEN/WHITE COUNTY CONVENTION AND VISITORS BUREAU MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE OPERATIONS
 - A. CONSIDERATION OF ALLOWING BAVARIAN BROOK RENTALS TO HAVE PERMANENT RESIDENTS ON THE PROPERTY. LIST ATTACHED.
10. POLICE DEPARTMENT OPERATIONS
11. FIRE DEPARTMENT OPERATIONS
12. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
13. BUILDING AND ZONING OPERATIONS
14. PURCHASES AND BIDS
 - A. CONSIDERATION OF ADDING A SECOND PLAQUE AT THE VETERANS PARK HONORING THOSE RESPONSIBLE FOR MAKING THE PARK POSSIBLE
15. ORDINANCES; FIRST READING FOR CONSIDERATION: ORDINANCE 18-11-01 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEORGIA TO ALLOW FOR ADDITIONAL PROVISIONS IN CHAPTER 6, ALCOHOLIC BEVERAGES, ARTICLE VI. HOTELS-LICENSING

16. RESOLUTIONS; A RESOLUTION HONORING VETERANS AND MEN AND WOMEN CURRENTLY SERVING IN THE ARMED FORCES OF THE UNITED STATES OF AMERICA

17. CITY COMMISSION COMMENTS

18. ADJOURNMENT

**THIS AGENDA WAS POSTED NOVEMBER 9, 2018 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
NOVEMBER 13, 2018
MINUTES OF MEETING**

The Helen City Commission met on Tuesday November 13, 2018 in the Commission Chambers at Helen City Hall with Mayor Jeff Ash calling the meeting to order at 10:00 a.m.

ROLL CALL BY CITY CLERK MARILYN CHASTAIN; Present were Commissioners Steve Fowler, Commissioner Geneva Elwell, Commissioner Cinnamon Spurlock, Commissioner Lee Landress, and Mayor Jeff Ash.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Brian Stephens, Fire Chief Jody Prickett. Absent was Building & Zoning Director Darrell Westmoreland. Public Works Director Ross Hewell arrived after the meeting had started.

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA; Motion to approve made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

APPROVAL OF MINUTES FROM OCTOBER 9, 2018; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; None

HELEN/WHITE COUNTY CONVENTION AND VISITORS BUREAU MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was present and gave a verbal report. He also informed the Commission that he had attended a Film ready meeting and explained that Georgia was one of the top film states and the additional revenue that the industry brings to the area. He then told of plans being made for the 50th anniversary of Helen, the Lighting of the Village on November 23rd at 6:00 p.m. and of the community dinner on December 3rd at 6:00 p.m.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Report included as an integral part of the Minutes. Director Renee Chacon Green was present and gave a verbal report, and told of upcoming events at the Fest Hall.

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ADMINISTRATIVE OPERATIONS

A. CONSIDERATION OF ALLOWING BAVARIAN BROOK RENTALS TO HAVE PERMANENT RESIDENTS ON THE PROPERTY. LIST ATTACHED. Motion by Commissioner Steve Fowler to not approve residents submitted until after the requirements of the life safety issues have been completed and after completion the owner can then re-submit the variance request, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission. Commissioner Cinnamon Spurlock added that there should be deadlines to complete the life safety issues.

POLICE DEPARTMENT OPERATIONS; Report included as an integral part of the Minutes. Police Chief Brian Stephens was present and gave a verbal report, he stated it had been a good Oktoberfest and his officers had put in a lot of overtime during the event.

FIRE DEPARTMENT OPERATIONS; Report included as an integral part of the Minutes. Fire Chief Jody Prickett was present and gave a verbal report.

PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS; Report included as an integral part of the Minutes.

BUILDING AND ZONING OPERATIONS; Report included as an integral part of the Minutes. Request for approval of 2 Planning Design Review Board members to the board for two year terms for Ralph Hofer and Linda Mcallister. Motion to approve made by Commissioner Lee Landress, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

PURCHASES AND BIDS

A. CONSIDERATION OF ADDING A SECOND PLAQUE AT THE VETERANS PARK HONORING THOSE RESPONSIBLE FOR MAKING THE PARK POSSIBLE; Motion to approve made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

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ORDINANCES; FIRST READING FOR CONSIDERATION: ORDINANCE 18-11-01 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEORGIA TO ALLOW FOR ADDITIONAL PROVISIONS IN CHAPTER 6, ALCOHOLIC BEVERAGES, ARTICLE VI. HOTELS-LICENSING; City Attorney Carl Free explained the request for the Ordinance change and told of other places that have the same type Ordinance for resort type properties. Motion to approve the first reading with the addition to be added for the cost of the Auxiliary Resort license to be \$2,000.00 made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

RESOLUTIONS; A RESOLUTION HONORING VETERANS AND MEN AND WOMEN CURRENTLY SERVING IN THE ARMED FORCES OF THE UNITED STATES OF AMERICA; City Manager Jerry Elkins read the Resolution.

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 11:16 a.m. made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN