



**City of Helen  
Georgia's Alpine  
Village**

25 Alpenrosen Strasse  
PO Box 280  
Helen, Georgia 30545  
706-878-2733  
706-878-1655 -fax  
www.cityofhelen.org



The City of Helen is an equal  
opportunity provider and employer

**CITY OF HELEN  
COMMISSION MEETING  
JANUARY 18, 2023  
10:00 A.M.  
AGENDA**

**Commissioners:**

Jeff Ash  
Steve Fowler  
Fred Garmon  
Cliff Hood  
Cinnamon Ruston

**City Manager:**

Darrell Westmoreland

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

**Finance Officer:**

Mona Wood

**Chief of Police:**

Aletha Barrett

**Building and Zoning  
Administrator:**

Darrell Westmoreland

**Public Works**

**Director:**

Jack Morgan

**Fire Department**

**Chief:**

Jody Prickett

1. CALL TO ORDER BY MAYOR
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. NOMINATION AND VOTE FOR MAYOR
5. NOMINATION AND VOTE FOR MAYOR PRO TEMPORE
6. OATH OF OFFICE TO MAYOR AND MAYOR PRO TEMPORE
7. APPROVAL OF AGENDA
8. APPROVAL OF MINUTES FROM DECEMBER 13, 2022
9. DISCUSSION OF AND PRESENTATION BY MATT STROHMEYER OF LBF CONSULTING GROUP ABOUT SECURITY CAMERAS
10. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
11. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
12. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
13. ADMINISTRATIVE
  - A.UPDATE FROM CITY MANAGER AND OR EMI ON CURRENT PROJECTS
  - B. FINANCIAL REPORT
  - C. DISCUSS DATES FOR QUALIFYING PERIOD OF (2) COMMISSION SEATS FOR THE NOVEMBER ELECTION
  - D. DISCUSSION OF HEATING UNIT FOR FIRE DEPARTMENT
  - E. RON CANTRELL OF RCCI TO PRESENT RESTROOM PROPOSAL FOR RIVER STREET

F. DISCUSSION OF BALLOON SCULPTURE MADE BY OWENS WELDING FOR LOVE LOCKS

14. POLICE DEPARTMENT MONTHLY REPORT

15. FIRE DEPARTMENT MONTHLY REPORT

16. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT

17. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT

18. PURCHASES AND BIDS

19. ORDINANCES

20. RESOLUTIONS

21. EXECUTIVE SESSION TO DISCUSS PENDING OR POTENTIAL LITIGATION

22. CITY COMMISSION COMMENTS

23. ADJOURNMENT

**THIS AGENDA WAS POSTED JANUARY 13, 2023 @ 11:45 A.M.  
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE  
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**



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**CITY OF HELEN  
COMMISSION MEETING  
DECEMBER 13, 2022  
MINUTES OF MEETING**

**Commissioners:**

Jeff Ash  
Steve Fowler  
Fred Garmon  
Cliff Hood  
Cinnamon Ruston

The Helen City Commission met on Tuesday December 13, 2022 in the Commission Chambers at Helen City Hall. Mayor Fred Garmon called the meeting to order. City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Jeff Ash, Mayor Fred Garmon, Commissioner Steve Fowler and Commissioner Cliff Hood. Absent was Commissioner Cinnamon Ruston.

**City Manager:**

Darrell Westmoreland

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Aletha Barrett, Fire Chief Jody Prickett, Building & Zoning Director Darrell Westmoreland, Finance Director Mona Wood, and Public Works Director Jack Morgan.

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

Pledge of Allegiance to the Flag was given.

**Finance Officer:**

Mona Wood

APPROVAL OF AGENDA; Motion to approve made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of those present.

**Chief of Police:**

**Aletha Barrett**

APPROVAL OF MINUTES FROM NOVEMBER 15, 2022; Motion to approve as written made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of those present.

**Building and Zoning  
Administrator:**

Darrell Westmoreland

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; None

**Public Works  
Director:**

Jack Morgan

**ADMINISTRATIVE OPERATIONS**

**Fire Department  
Chief:**

Jody Prickett

UPDATE FROM CITY MANAGER ON CURRENT PROJECTS; Fletcher Holiday of EMI presented a printed update which is included as an intricate part of the Minutes and gave a verbal report as well. He informed the Commission that they are still waiting on EPD for what will be required of the Lenzen well. Next was discussed the possibility of building trails or roads to access the spray fields which will be studied. There was discussion of purchasing a new metering system for monitoring well levels either by cell service or thru a RTU system. After discussion of the pros and cons of each system a Motion was made by Commissioner Steve Fowler to purchase the RTU monitoring system at a cost of \$167,000, 2<sup>nd</sup> by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission present.

Also discussed was the purchase of the pole barn at a reduced rate than was previously approved and erection of the building at a reduced rate. Motion to purchase building from B&M metals at \$13,000.00 and to allow Tim Nelson to erect the building at a cost of \$10,000.00 made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

**COMMISSION MEETING  
DECEMBER 13, 2022  
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PAGE 2**

FINANCIAL REPORT; Finance Director Mona presented written reports at the meeting to the Commission and gave a verbal report as well. Motion to approve the Financials made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission present.

CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR BRITTANY BALLINGER OF BALLINGER ENTERPRISES INC LOCATED AT 8590-B NORTH MAIN STREET D/B/A THE TROLL TAVERN FOR AN ALCOHOL LICENSE FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING AND SUNDAY SALES; Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a majority vote of those attending with Commissioner Jeff Ash abstaining due to having a financial interest in the property.

CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR MARY RULLAN OF B&Y RESTAURANT, INC. D/B/A ALPINE BREW DECK LOCATED AT 11 RIVER STREET FOR AN ALCOHOL LICENSE FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING AND SUNDAY SALES; Motion to approve made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Jeff Ash. Motion approved with a unanimous vote of those attending.

CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR SIRILAK MOONPORM D/B/A BANGKOK HAUS RESTAURANT LOCATED AT 689 EDELWEISS STRASSE FOR AN ALCOHOL LICENSE FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, AND SUNDAY SALES; Motion to approve made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

DISCUSSION AND APPROVAL OF 2023 ALCOHOL LICENSE RENEWALS; Motion to authorize City Clerk Marilyn Chastain to renew the applicants for the 2023 Alcohol License made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

City Clerk Marilyn Chastain asked the Commission if they would consider allowing the license fee paid for 2022 for Francisco's Italian Restaurant to be used for 2023 since they had not been open yet due to extensive remodeling. Motion to approve made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission present.

DISCUSSION AND SETTING OF COMMISSION MEETING DATES AND TIMES FOR 2023; Motion to approve the same schedule of having the Commission meetings on the 3<sup>rd</sup> Tuesday of each month at 10:00 a.m. with the exception of December 2023 to be on the

**COMMISSION MEETING  
DECEMBER 13, 2022  
MINUTES OF MEETING  
PAGE 3**

second Tuesday December 12<sup>th</sup> made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission present.

DISCUSSION AND APPROVAL OF SETTING THE QUALIFYING FEE FOR COMMISSION SEATS FOR 2023; City Clerk Marilyn Chastain stated that there will be an Election in 2023 for 2 Commission seats and that the fee to qualify for these seats must be set. Previously it was set at \$35.00. Motion to set the qualifying fee at \$35.00 made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission present.

HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the Minutes. CVB Director Jerry Brown was present and gave a verbal report. He asked the Commission to have a presentation given by "Smart Wave" cell phone enhancement company at their January meeting. It was decided to have a workshop presentation prior to the January 17, 2023 meeting at 9:00 a.m.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Judy Holloway representing the Helen Chamber of Commerce gave a verbal report stating the new website is up and running, the Kris Kringle market was a success and plans are in place for New Year's eve event.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Aletha was present and gave a verbal report. Police Chief Aletha Barrett stated that among her Officers that they had nominated Officer Chris Barrett as Officer of the year. He was called up and awarded a plaque in his honor. Darrell Westmoreland also stated that there had been a tie on the nominations and awarded Chief Aletha Barret with a plaque for Officer of the year in her honor.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett was present and gave a verbal report.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Public Works Director Jack Morgan was present for questions.

BUILDING AND ZONING MONTHLY REPORT; Report included as an integral part of the Minutes. Building and Zoning Director Darrell Westmoreland was present and gave a verbal report.

**COMMISSION MEETING  
DECEMBER 13, 2022  
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PAGE 4**

PURCHASES AND BIDS; Acting City Manager Darrell Westmoreland stated that there needs to be decision made on allowing the damaged patrol cars to be exchanged for the tuition of 2 officers at Truett McConnell. City Attorney Carl Free stated that there needs to be a lease of at least 2 years due to the value exceeding \$3,000.00. Motion to lease the vehicles to Truett McConnell college for 24 months in exchange for tuition for training of 2 police officers made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission present.

**ORDINANCES**

SECOND READING; ORDINANCE 22-11-01 ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND CHAPTER 42 OF THE HELEN OFFICIAL CODE; MISCELLANEOUS OFFENSES AND PROVISIONS; BY THE AMENDMENT OF SECTION 42-2; Motion to approve the 2<sup>nd</sup> reading made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

SECOND READING; ORDINANCE 22-11-02 ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND CHAPTER 42 OF THE HELEN OFFICIAL CODE; MISCELLANEOUS OFFENSES AND PROVISIONS; BY THE AMENDMENT OF REVISION OF TWO EXISTING SECTIONS AND ADOPTION OF TWO NEW CODE SECTIONS; Motion to approve the 2<sup>nd</sup> reading made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

**RESOLUTIONS**

EXECUTIVE SESSION TO DISCUSS PENDING OR POTENTIAL LITIGATION, AND PERSONNEL; Motion to go into Executive Session at 11:17 a.m. made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission present.

Motion to resume the Regular Commission meeting at 12:17 made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission present.

Motion's as a result of the Executive Session; Commissioner Jeff Ash made a motion to approve an 8.7% COLA raise to all City employees for 2023, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

**COMMISSION MEETING  
DECEMBER 13, 2022  
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Motion by Commissioner Steve Fowler to authorize a 1 year contract with Darrell Westmoreland as City Manager for January 1, 2023 to January 1, 2024, 2<sup>nd</sup> by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission present.

**CITY COMMISSION COMMENTS**

ADJOURNMENT; Motion to adjourn at 12:18 p.m. made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

**RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN**

A handwritten signature in cursive script, appearing to read "Marilyn Chastain".



# Alpine Helen/White County Convention & Visitors Bureau

P.O. Box 730 • Helen, Georgia 30545 • 706-878-2181 • FAX 706-878-4032

## CVB Report December, 2022

### ADVERTISEMENTS:

- LRC Inc. Blogs, etc.
- Atlanta Magazine.
- Georgia EMC Magazine.
- Atlanta Home Magazine.
- Escape to the Southeast Travel Guide.
- Southern Cast Iron Magazine.
- South Carolina EMC Magazine.
- Group Tour Magazine.
- Readers Digest.com – The Best Christmas Towns in America – Helen. 8.7 million Impressions, with an estimated value of \$80,475.
- 365 Atlanta Traveler – 50+ Absolute Best Christmas Towns in the U.S. – Helen. 508,000 Impressions, with an estimated value of \$4,699.
- Travel Writer Kimberly Stoh (Here over the Annual Christmas Parade) 9 Festive ways to Celebrate Christmas in Helen, GA with Kids – 121,200. Impressions, with an estimated value of \$1,120.
- The Travel.com – 10 Amazing things you can do in Helen, GA. – 2.6 million Impressions, with an estimated value of \$24,420.
- World Atlas.com – 10 most charming U.S. Christmas Towns – Helen. 8 million Impressions, with an estimated value of \$81,878.
- The Travel.com – Helen, known for its Oktoberfest, should be known for its Decemberfest. 2.6 million Impressions, with an estimated value of \$24,420.
- Pride Journey's.com – Celebrate the Start of 2023 in Georgia – Helen's Edelweiss Drop. 10,000. Impressions, with an estimated value of \$1,278.
- The Pioneer Woman.com – 45 Best Christmas Light Displays to make your Holiday Merry and Bright – Helen. 658,669 Impressions, with an estimated value of \$18,842.



## **WELCOME CENTER:**

- 3,262 (204 more) Visitors stopped by the Welcome Center in December.
- Helen Travel Guides delivered over 469 cases of the 2022 guides. The new 2023 Travel Guides have arrived and we have already sent out 60 cases to the State Welcome Centers. Mailed out an additional 74 Travel Guides by request in December. We had 124 Travel Guide downloads.
- Website visits for the month of December 113,854. (29,115 more). With 110,878. unique/ new visitors. 3.37 page visits with over 430,474 page views with duration of 3.15 minutes per view. Bounce rate 49.91% with the first and third pages being most viewed.

## **TRAVEL SHOWS/MEETINGS:**

- December 1<sup>st</sup> – 2<sup>nd</sup> – Conducted 2022 Annual Board Retreat.
- December 5<sup>th</sup> - Director Brown met with Gwenn Beckham with the AJC to discuss programmatic advertising offered through the AJC/ Cox Media.
- December 5<sup>th</sup> – Director Brown met with Jon Brasher to develop the ad for Savor Magazine.
- December 5<sup>th</sup> – Director Brown, Doris Skelton and Welcome Center Staff provided and served the Annual Christmas Community Dinner at City Hall.
- December 6<sup>th</sup> – Director Brown was part of the GACVB Board of Directors meeting via zoom.
- December 8<sup>th</sup> – Director Brown and Doris Skelton met with Police Chief Aletha Barrett to prep for the Annual Christmas Parade.
- December 9<sup>th</sup> – Director Brown met with Travel Writer and Influencer Kimberly Stroh and set her itinerary for the weekend to include the Annual Christmas Parade, Christkendlmarkt, etc.
- December 10<sup>th</sup> – Director Brown and Doris Skelton lined up and conducted the Annual Christmas Parade.
- December 13<sup>th</sup> – Director Brown presented and discussed the November CVB report to the Helen City Commission.
- December 14<sup>th</sup> – Director Brown attended the monthly Regional Travel Association meeting and holiday party in Dahlonega.
- December 15<sup>th</sup> – Director Brown and Welcome Center Staff conducted our Annual Christmas dinner @ Unicoi.
- December 16<sup>th</sup> – Director Brown met with Zartico to get the new visitation reporting started for 2023.

1/23

## **Water/Wastewater - Infrastructure Projects Update - City of Helen**

**Hex Strasse Well:** *Construction Cost: \$115,701* Well construction is complete, well is online, submitted for final draw from GEFA, approximately \$62,000.00

**Groundwater Development:** Bid Date: 10/13/21 - *Award Date: 11/16/21 - Start Date: 12/20/21 - Construction Cost: \$43,700* EMI has petitioned EPD for a variance on the Chattahoochee site, we have received a response from EPD and are in communication with them. Hydrogeologist is evaluating six other locations throughout the City.

**Main Street Sidewalk:** Initial design of the sidewalk, curb/gutter and storm drain has been completed. Have addressed all wall design comments from GDOT awaiting final approval. *Construction is currently slated for Winter/Spring 2023.*

**Solids Removal WWTF:** Contractor has mobilized on site and is scheduled to begin work this week.

**Main Lift-Station:** Preconstruction conference was completed in December; contractor is currently submitting shop drawings and technical specifications for review and approval. *Anticipated Completion Date May 2024.*

**Well # 11 (Lenzen Property Well):** EMI is still in conversation with EPD on the various options for this well. We have also asked the hydrogeologist to review this property for an additional well site. *This project is slated to be under construction in 2023. - Anticipated Completion Date July 2023.*

**SSES:** All smoke testing and manhole evaluations has been finished in Helen and Innsbruck. The final report with recommendations has been completed and submitted to City staff for review. *Recommendations as a result of this report are scheduled to be completed in 2023-2024. Construction is currently slated for October 2023 - Anticipated Completion Date May 2024.*

**LAS Improvements:** EMI has begun evaluation of the LAS to develop final plans and specs for a projected construction schedule to begin spring 2024. EMI has addressed all comments from previously submitted permit application to EPD and

Army Corp for all three Wilkins ponds and the stream on the east side of the property. We have received the public notice from EPD on the buffer variance and erosion control permit. We are still awaiting approval on the Army Corp Permit. EMI has submitted a bid form with quantities to ASI for pricing of remediation efforts on spray fields 3a, 3b, and 3c. ***Construction is currently slated for November 2023 - Anticipated Completion Date June 2024.***

**Comprehensive Side Walk Plan:** EMI has developed new maps to use a basis of the study and have provided such to the City for use.

**SCADA/Telemetry System:** City has approved pricing for system, project is moving forward with equipment orders.

**Well #7 Abandonment:** EPD is requiring well #7 “Innsbruck” to be abandoned and removed from City’s current permit. EMI is working with City staff to abandon well in accordance with EPD regulations. City has recently removed building, MPE is scheduled to pull pump and piping from well this week and Oconee Well Drillers is scheduling to properly abandon well.

**CITY OF HELEN  
FINANCIAL REPORT SUMMARY  
SIX MONTHS ENDED December 31, 2022  
TAX REVENUES SUMMARY COMPARISON**

**TAX REVENUES**

**HOTEL/MOTEL TAX FUND**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Six Months Ended 12/31/22</u>			
<u>Dec-21</u>	<u>Dec-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>	<u>Dec-21</u>	<u>Dec-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
250,844	245,774	-5,070	-2.02%	1,721,784	1,762,691	40,907	2.38%

**SALES TAX**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Six Months Ended 12/31/22</u>			
<u>Dec-21</u>	<u>Dec-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>	<u>Dec-21</u>	<u>Dec-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
122,619	128,883	6,264	5.11%	733,550	805,488	71,938	9.81%

**2020 SPLOST**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Six Months Ended 12/31/22</u>			
<u>Dec-21</u>	<u>Dec-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>	<u>Dec-21</u>	<u>Dec-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
121,393	127,710	6,317	5.20%	726,217	795,142	68,925	9.49%

**Fiscal YTD Budget Comparison - Six Months Ended 12/31/22**

<u>Budget</u>	<u>Actual</u>	<u>% Inc(Dec)</u>
933,300	795,142	85.20%

<u>Cumulative #25</u>	<u>Estimated 2020</u>	<u>Difference</u>	<u>% of Estimate</u>
2,917,141	5,600,000	2,682,859	52.09%

**City of Helen Debt Service as of December 31, 2022**

<b>Lender</b>	<b>Collateral</b>	<b>Loan Amount</b>	<b>Rate</b>	<b>Pmt. Amount</b>	<b>Due</b>	<b>Balance</b>	<b>Matures</b>
BB&T	HME Ahrens Fire Truck	406,802.00	3.060	47,721.16	January*	218,175.02	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	280,999.78	0.500	2,401.18	Monthly	109,380.15	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,040.75	0.660	2,661.97	Monthly	133,837.65	Mar-27
				<u>52,784.31</u>		<u>461,392.82</u>	

Annual firetruck payment is due 1/31/23 - \$47,721

Semi-annual bond payment (interest only) is due 2/1/23 - \$90,850

**CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS  
AS OF December 31, 2022**

<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP, FACILITIES &amp; VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
<b>TOTALS FOR 6 YEAR PERIOD CURRENT ESTIMATE</b>	<b>1,300,000.00</b>	<b>1,900,000.00</b>	<b>2,100,000.00</b>	<b>300,000.00</b>	<b>5,600,000.00</b>
<b>REVENUE</b>					
ACTUAL RECEIVED	677,091.85	989,820.18	1,093,965.72	156,364.17	2,917,241.91
INTEREST EARNED	3,756.95	5,492.17	6,070.04	867.61	16,186.77
<b>EXPENSES</b>					
PRIOR YEARS TOTALS	325,795.83	145,213.64	127,664.93	9,832.76	608,507.16
CURRENT YEAR TOTALS	122,895.00	57,262.00	93,579.29	67,226.74	340,963.03
BANK FEES	0.00	0.00	0.00	0.00	0.00
<b>2020 SPLOST AVAILABLE</b>	<b>232,157.97</b>	<b>792,836.71</b>	<b>878,791.54</b>	<b>80,172.28</b>	<b>1,983,958.49</b>



Helen, GA

# Budget Report Account Summary

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 00 - GENERAL OVERHEAD</b>							
<b>Revenue</b>							
<a href="#">100-00-1000-13-1301</a>	PRIOR YEAR FUND BALANCE	1,764,276.00	1,764,276.00	0.00	0.00	-1,764,276.00	100.00 %
<a href="#">100-00-1000-31-1100</a>	REAL PROPERTY TAX	455,000.00	455,000.00	108,367.97	166,861.71	-288,138.29	63.33 %
<a href="#">100-00-1000-31-1101</a>	PAYMENT IN LIEU OF PROP TAXES	5,200.00	5,200.00	0.00	0.00	-5,200.00	100.00 %
<a href="#">100-00-1000-31-1310</a>	VEHICLE AD VALOREM TAX	2,000.00	2,000.00	27.80	503.93	-1,496.07	74.80 %
<a href="#">100-00-1000-31-1315</a>	TITLE AD VALOREM TAX FEE	20,000.00	20,000.00	2,339.03	8,658.34	-11,341.66	56.71 %
<a href="#">100-00-1000-31-1340</a>	INTANGIBLE RECORDING TAX	15,000.00	15,000.00	0.00	6,860.02	-8,139.98	54.27 %
<a href="#">100-00-1000-31-1600</a>	REAL ESTATE TRANSFER TAX	10,000.00	10,000.00	0.00	3,899.11	-6,100.89	61.01 %
<a href="#">100-00-1000-31-1750</a>	FRANCHISE TAX CABLE	2,500.00	2,500.00	0.00	29.07	-2,470.93	98.84 %
<a href="#">100-00-1000-31-1760</a>	FRANCHISE TAX TELE(RIGHTOFWAY)	7,000.00	7,000.00	0.00	3,292.80	-3,707.20	52.96 %
<a href="#">100-00-1000-31-1770</a>	FRANCHISE TAX POWER	115,000.00	115,000.00	0.00	0.00	-115,000.00	100.00 %
<a href="#">100-00-1000-31-3100</a>	SALES TAX	1,250,000.00	1,250,000.00	144,679.60	676,605.86	-573,394.14	45.87 %
<a href="#">100-00-1000-31-4200</a>	ALC BEV EXCISE TAX-BEER/WINE	130,000.00	130,000.00	21,979.29	79,492.03	-50,507.97	38.85 %
<a href="#">100-00-1000-31-4201</a>	ALCOHOL BEV EXCISE TAX-LIQUOR	45,000.00	45,000.00	3,583.26	23,328.62	-21,671.38	48.16 %
<a href="#">100-00-1000-31-4500</a>	PENLTY & INTRST HOTEL/MOTL TAX	1,000.00	1,000.00	0.00	164.57	-835.43	83.54 %
<a href="#">100-00-1000-31-4901</a>	MIXED DRINK TAX	75,000.00	75,000.00	16,372.22	55,086.67	-19,913.33	26.55 %
<a href="#">100-00-1000-31-6100</a>	OCCUPATIONAL TAX	115,000.00	115,000.00	36,685.00	41,825.00	-73,175.00	63.63 %
<a href="#">100-00-1000-31-6200</a>	PREMIUM TAX	35,000.00	35,000.00	0.00	44,658.79	9,658.79	127.60 %
<a href="#">100-00-1000-31-9100</a>	PENALTY & INTERST PROPERTY TAX	500.00	500.00	0.00	0.00	-500.00	100.00 %
<a href="#">100-00-1000-31-9400</a>	PENALTY & INTEREST OCCUPY TAX	50.00	50.00	0.00	0.00	-50.00	100.00 %
<a href="#">100-00-1000-31-9900</a>	PENLTY & INTRST MIXD DRINK TAX	750.00	750.00	151.94	537.51	-212.49	28.33 %
<a href="#">100-00-1000-32-1100</a>	ALCOHOLIC BEV LIC FEE	162,000.00	162,000.00	111,300.00	135,810.00	-26,190.00	16.17 %
<a href="#">100-00-1000-32-1105</a>	ALCOHOL SERVER PERMITS	12,000.00	12,000.00	370.00	6,638.13	-5,361.87	44.68 %
<a href="#">100-00-1000-32-1220</a>	INSURANCE-GMA LICENSE FEES	2,500.00	2,500.00	0.00	15.00	-2,485.00	99.40 %
<a href="#">100-00-1000-32-1240</a>	CARRIAGE CO REGULATORY FEE	500.00	500.00	0.00	0.00	-500.00	100.00 %
<a href="#">100-00-1000-32-1241</a>	HORSE/CARRIAGE/DRIVER PERMIT	500.00	500.00	0.00	0.00	-500.00	100.00 %
<a href="#">100-00-1000-32-1901</a>	SPECIAL EVENTS PERMIT FEES	200.00	200.00	0.00	215.00	15.00	107.50 %
<a href="#">100-00-1000-32-3120</a>	BUILDING PERMITS	25,000.00	25,000.00	2,330.00	5,122.50	-19,877.50	79.51 %
<a href="#">100-00-1000-32-3121</a>	REZONING PERMIT	100.00	100.00	0.00	0.00	-100.00	100.00 %
<a href="#">100-00-1000-32-3124</a>	ELECTRICAL PERMIT	2,500.00	2,500.00	420.00	780.00	-1,720.00	68.80 %
<a href="#">100-00-1000-32-3125</a>	RE-INSPECTION FEE	200.00	200.00	0.00	0.00	-200.00	100.00 %
<a href="#">100-00-1000-32-3126</a>	PLUMBING PERMIT	2,000.00	2,000.00	198.00	383.00	-1,617.00	80.85 %
<a href="#">100-00-1000-32-3127</a>	MECHANICAL PERMIT	2,500.00	2,500.00	458.00	538.00	-1,962.00	78.48 %
<a href="#">100-00-1000-32-3128</a>	SIGN APPLICATION PERMIT	1,500.00	1,500.00	300.00	850.00	-650.00	43.33 %
<a href="#">100-00-1000-32-3129</a>	GAS PERMIT	0.00	0.00	40.00	40.00	40.00	0.00 %
<a href="#">100-00-1000-32-3900</a>	ADMINISTRATION FEE - G.F.	5,500.00	5,500.00	1,410.00	1,993.73	-3,506.27	63.75 %
<a href="#">100-00-1000-33-1000</a>	XFERS FROM H/M TAX FUND - 5%	750,000.00	750,000.00	136,275.98	562,068.32	-187,931.68	25.06 %
<a href="#">100-00-1000-33-1001</a>	XFERS FROM H/M TAX FUND - 3%	375,000.00	375,000.00	0.00	0.00	-375,000.00	100.00 %
<a href="#">100-00-1000-33-1175</a>	NATIONAL OPIOIDS SETTLEMENT	0.00	0.00	3,680.14	3,680.14	3,680.14	0.00 %
<a href="#">100-00-1000-34-1910</a>	ELECTION QUALIFYING FEES	200.00	200.00	0.00	0.00	-200.00	100.00 %
<a href="#">100-00-1000-34-2201</a>	CONTRACT-WHITE CO FIRE SERVICE	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
<a href="#">100-00-1000-34-2310</a>	FINGERPRINTS (ALCOHOL BEV LIC)	800.00	800.00	140.00	140.00	-660.00	82.50 %
<a href="#">100-00-1000-34-3950</a>	SIGN MAINTENANCE FEES	2,500.00	2,500.00	75.00	375.00	-2,125.00	85.00 %
<a href="#">100-00-1000-34-3955</a>	EV CHARGING STATION REVENUE	500.00	500.00	272.55	303.75	-196.25	39.25 %
<a href="#">100-00-1000-34-4110</a>	GARBAGE FEES	50,000.00	50,000.00	4,697.00	26,958.77	-23,041.23	46.08 %
<a href="#">100-00-1000-34-4111</a>	PENALTY - GARBAGE	0.00	0.00	36.66	84.97	84.97	0.00 %
<a href="#">100-00-1000-34-5400</a>	PARKING FEES	205,000.00	205,000.00	21,743.83	124,284.45	-80,715.55	39.37 %
<a href="#">100-00-1000-34-6400</a>	BACKGROUND INVESTIGATION	200.00	200.00	140.00	330.00	130.00	165.00 %
<a href="#">100-00-1000-34-9901</a>	CREDIT CARD USER FEES	3,000.00	3,000.00	781.87	2,696.51	-303.49	10.12 %
<a href="#">100-00-1000-35-1170</a>	FINES	200,000.00	200,000.00	35,251.83	144,021.08	-55,978.92	27.99 %
<a href="#">100-00-1000-35-1400</a>	WARRANT/FAILURE TO APPEAR FEE	2,000.00	2,000.00	350.00	1,450.00	-550.00	27.50 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-00-1000-36-1000</a>	INTEREST EARNED	3,000.00	3,000.00	7,983.38	15,822.50	12,822.50	527.42 %
<a href="#">100-00-1000-37-1010</a>	DONATIONS COMMUN RELATIONS-	15,500.00	15,500.00	22,489.75	25,840.75	10,340.75	166.71 %
<a href="#">100-00-1000-37-1015</a>	DONATIONS- MISC- PUBLIC SAFETY	2,000.00	2,000.00	100.00	300.00	-1,700.00	85.00 %
<a href="#">100-00-1000-38-1000</a>	RENT - CITY BUILDINGS	36,000.00	36,000.00	3,125.00	15,250.00	-20,750.00	57.64 %
<a href="#">100-00-1000-38-5000</a>	MISCELLANEOUS REVENUE	5,000.00	5,000.00	540.65	31,769.63	26,769.63	635.39 %
<a href="#">100-00-1000-38-5001</a>	OUTDOOR LIGHTING LIGHTS	15,000.00	15,000.00	1,169.40	2,188.30	-12,811.70	85.41 %
	<b>Revenue Total:</b>	<b>5,934,976.00</b>	<b>5,934,976.00</b>	<b>689,865.15</b>	<b>2,221,753.56</b>	<b>-3,713,222.44</b>	<b>62.57%</b>

Expense

<a href="#">100-00-1000-51-1418</a>	WORKMENS COMP INS	79,200.00	79,200.00	0.00	0.00	79,200.00	100.00 %
<a href="#">100-00-1000-52-1400</a>	ELECTION COSTS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-00-1000-52-1415</a>	SERVICE CONTRACTS	20,500.00	20,500.00	398.73	2,732.08	17,767.92	86.67 %
<a href="#">100-00-1000-52-1423</a>	CONTRACT- W.C. PROPERTY TAX	7,000.00	7,000.00	0.00	6,450.00	550.00	7.86 %
<a href="#">100-00-1000-52-1429</a>	BANK FEES	26,000.00	26,000.00	3,612.55	14,682.55	11,317.45	43.53 %
<a href="#">100-00-1000-52-1447</a>	CONTRACT MUNICIPAL CODE CORP	6,500.00	6,500.00	0.00	225.00	6,275.00	96.54 %
<a href="#">100-00-1000-52-1499</a>	FINGERPRINTS/ALC BEV, BACKGRND	500.00	500.00	43.25	43.25	456.75	91.35 %
<a href="#">100-00-1000-52-1530</a>	LEGAL EXPENSE	25,000.00	25,000.00	5,118.75	15,911.94	9,088.06	36.35 %
<a href="#">100-00-1000-52-1535</a>	COMPUTER CONSULTANT	10,000.00	10,000.00	0.00	3,189.49	6,810.51	68.11 %
<a href="#">100-00-1000-52-1595</a>	DUES & SUBSCRIPTIONS	5,000.00	5,000.00	498.00	1,669.09	3,330.91	66.62 %
<a href="#">100-00-1000-52-3100</a>	GENERAL INSURANCE	90,000.00	90,000.00	7,305.97	36,529.85	53,470.15	59.41 %
<a href="#">100-00-1000-52-3200</a>	SAVE VERIFICATION USER FEES	200.00	200.00	0.00	50.00	150.00	75.00 %
<a href="#">100-00-1000-52-3300</a>	LEGAL ADVERTISING	2,000.00	2,000.00	0.00	411.10	1,588.90	79.45 %
<a href="#">100-00-1000-52-3601</a>	AUDIT FEES	30,650.00	30,650.00	0.00	0.00	30,650.00	100.00 %
<a href="#">100-00-1000-52-3604</a>	ADMIN FEE - ADMIN AMERICA	650.00	650.00	0.00	0.00	650.00	100.00 %
<a href="#">100-00-1000-52-3800</a>	LICENSE FEES	150.00	150.00	29.50	229.48	-79.48	-52.99 %
<a href="#">100-00-1000-53-1100</a>	SUPPLIES & PRINTING	10,500.00	10,500.00	901.01	5,447.80	5,052.20	48.12 %
<a href="#">100-00-1000-53-1210</a>	WATER/SEWER	10,000.00	10,000.00	1,472.16	6,730.74	3,269.26	32.69 %
<a href="#">100-00-1000-53-1230</a>	POWER	105,000.00	105,000.00	7,439.81	37,791.32	67,208.68	64.01 %
<a href="#">100-00-1000-53-1240</a>	GAS HEATING	8,500.00	8,500.00	526.47	1,767.14	6,732.86	79.21 %
<a href="#">100-00-1000-53-1484</a>	EQUIPMENT RENTAL	6,500.00	6,500.00	807.34	2,567.64	3,932.36	60.50 %
<a href="#">100-00-1000-53-1515</a>	EMPLOYEE/COMMUNITY APPRECIAT...	12,000.00	12,000.00	0.00	5,240.36	6,759.64	56.33 %
<a href="#">100-00-1000-53-1600</a>	ALCOHOL SRV PERMITS-EQUIP/SUPL	750.00	750.00	0.00	369.49	380.51	50.73 %
<a href="#">100-00-1000-53-3200</a>	TELEPHONE & POSTAGE	8,500.00	8,500.00	1,079.55	3,913.51	4,586.49	53.96 %
<a href="#">100-00-1000-57-1445</a>	MISCELLANEOUS EXPENSE	8,000.00	8,000.00	231.78	1,073.45	6,926.55	86.58 %
<a href="#">100-00-6000-52-2200</a>	LIBRARY UTILITIES/MAINTENANCE	15,000.00	15,000.00	1,245.04	14,129.93	870.07	5.80 %
<a href="#">100-00-6000-52-2201</a>	WELCOME CENTER UTIL & MAINT	6,000.00	6,000.00	101.14	452.50	5,547.50	92.46 %
<a href="#">100-00-6000-57-2000</a>	CONTRACT-NE GA REG LIBRARY	73,500.00	73,500.00	18,333.00	36,666.00	36,834.00	50.11 %
	<b>Expense Total:</b>	<b>572,600.00</b>	<b>572,600.00</b>	<b>49,144.05</b>	<b>198,273.71</b>	<b>374,326.29</b>	<b>65.37%</b>

Department: 00 - GENERAL OVERHEAD Surplus (Deficit): 5,362,376.00 5,362,376.00 640,721.10 2,023,479.85 -3,338,896.15 62.27%

Department: 01 - ADMINISTRATION

Expense

<a href="#">100-01-1000-51-1100</a>	SALARIES	390,000.00	390,000.00	33,896.01	142,617.56	247,382.44	63.43 %
<a href="#">100-01-1000-51-1300</a>	OVERTIME WAGES	6,000.00	6,000.00	842.18	6,506.94	-506.94	-8.45 %
<a href="#">100-01-1000-51-2100</a>	HEALTH INSURANCE	105,000.00	105,000.00	5,414.58	27,035.42	77,964.58	74.25 %
<a href="#">100-01-1000-51-2200</a>	EMPLOYMENT TAXES	30,500.00	30,500.00	2,628.88	11,265.01	19,234.99	63.07 %
<a href="#">100-01-1000-51-2400</a>	RETIREMENT BENEFITS	25,000.00	25,000.00	1,348.32	8,241.89	16,758.11	67.03 %
<a href="#">100-01-1000-52-3500</a>	TRAVEL	9,000.00	9,000.00	0.00	1,495.45	7,504.55	83.38 %
<a href="#">100-01-1000-52-3700</a>	TRAINING	10,000.00	10,000.00	0.00	-337.00	10,337.00	103.37 %
	<b>Expense Total:</b>	<b>575,500.00</b>	<b>575,500.00</b>	<b>44,129.97</b>	<b>196,825.27</b>	<b>378,674.73</b>	<b>65.80%</b>

Department: 01 - ADMINISTRATION Total: 575,500.00 575,500.00 44,129.97 196,825.27 378,674.73 65.80%

Department: 02 - CITY COMMISSION

Expense

<a href="#">100-02-1000-51-1110</a>	SALARIES	6,600.00	6,600.00	550.00	2,750.00	3,850.00	58.33 %
<a href="#">100-02-1000-52-3500</a>	TRAVEL	6,500.00	6,500.00	0.00	2,160.08	4,339.92	66.77 %
<a href="#">100-02-1000-52-3700</a>	TRAINING	4,000.00	4,000.00	0.00	-730.00	4,730.00	118.25 %



Budget Report

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-02-1000-53-1100</a>	SUPPLIES & PRINTING	200.00	200.00	0.00	0.00	200.00	100.00 %
	<b>Expense Total:</b>	<b>17,300.00</b>	<b>17,300.00</b>	<b>550.00</b>	<b>4,180.08</b>	<b>13,119.92</b>	<b>75.84%</b>
	<b>Department: 02 - CITY COMMISSION Total:</b>	<b>17,300.00</b>	<b>17,300.00</b>	<b>550.00</b>	<b>4,180.08</b>	<b>13,119.92</b>	<b>75.84%</b>

Department: 03 - JUDICIAL

Expense							
<a href="#">100-03-2000-52-1408</a>	CONTRACT LABOR - JUDGE/BAILIFF	9,600.00	9,600.00	800.00	4,000.00	5,600.00	58.33 %
<a href="#">100-03-2000-52-1412</a>	DUES & SUBSCRIPTIONS	350.00	350.00	0.00	25.00	325.00	92.86 %
<a href="#">100-03-2000-52-1414</a>	SOLICITOR	6,000.00	6,000.00	500.00	2,500.00	3,500.00	58.33 %
<a href="#">100-03-2000-52-1421</a>	COMPUTER SOFTWARE	7,964.00	7,964.00	0.00	0.00	7,964.00	100.00 %
<a href="#">100-03-2000-52-2800</a>	PUBLIC DEFENDER	5,400.00	5,400.00	450.00	2,250.00	3,150.00	58.33 %
<a href="#">100-03-2000-52-3500</a>	TRAVEL	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
<a href="#">100-03-2000-52-3600</a>	WITNESS FEES	200.00	200.00	0.00	0.00	200.00	100.00 %
<a href="#">100-03-2000-52-3700</a>	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-03-2000-53-1100</a>	SUPPLIES & PRINTING	200.00	200.00	0.00	0.00	200.00	100.00 %
<a href="#">100-03-2000-53-1485</a>	EQUIPMENT	200.00	200.00	0.00	0.00	200.00	100.00 %
	<b>Expense Total:</b>	<b>32,314.00</b>	<b>32,314.00</b>	<b>1,750.00</b>	<b>8,775.00</b>	<b>23,539.00</b>	<b>72.84%</b>
	<b>Department: 03 - JUDICIAL Total:</b>	<b>32,314.00</b>	<b>32,314.00</b>	<b>1,750.00</b>	<b>8,775.00</b>	<b>23,539.00</b>	<b>72.84%</b>

Department: 04 - FIRE DEPARTMENT

Expense							
<a href="#">100-04-3000-51-1100</a>	SALARIES	314,518.00	314,518.00	24,207.92	104,115.52	210,402.48	66.90 %
<a href="#">100-04-3000-51-1300</a>	OVERTIME	0.00	0.00	710.10	1,420.20	-1,420.20	0.00 %
<a href="#">100-04-3000-51-1504</a>	FIREFIGHTERS CANCER BENEFIT	1,800.00	1,800.00	0.00	591.82	1,208.18	67.12 %
<a href="#">100-04-3000-51-2100</a>	HEALTH INSURANCE	88,659.00	88,659.00	5,996.59	15,893.92	72,765.08	82.07 %
<a href="#">100-04-3000-51-2200</a>	EMPLOYMENT TAXES	24,000.00	24,000.00	1,870.49	8,187.74	15,812.26	65.88 %
<a href="#">100-04-3000-51-2400</a>	RETIREMENT BENEFITS	5,000.00	5,000.00	180.00	900.00	4,100.00	82.00 %
<a href="#">100-04-3000-52-1412</a>	DUES & SUBSCRIPTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-04-3000-52-1458</a>	REPAIRS & MAINT - EQUIPMENT	4,000.00	4,000.00	55.98	562.94	3,437.06	85.93 %
<a href="#">100-04-3000-52-1535</a>	COMPUTER CONSULTANT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-04-3000-52-3500</a>	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-04-3000-52-3700</a>	TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">100-04-3000-53-1100</a>	SUPPLIES & PRINTING	2,500.00	2,500.00	749.99	1,106.31	1,393.69	55.75 %
<a href="#">100-04-3000-53-1458</a>	REPAIRS & MAINT - BUILDINGS	3,000.00	3,000.00	0.00	1,571.08	1,428.92	47.63 %
<a href="#">100-04-3000-53-1462</a>	REPAIRS & MAINTENANCE- VEHICLE	10,000.00	10,000.00	1,162.66	6,276.73	3,723.27	37.23 %
<a href="#">100-04-3000-53-1463</a>	VEHICLE FUEL	9,578.00	9,578.00	1,151.50	4,053.94	5,524.06	57.67 %
<a href="#">100-04-3000-53-1475</a>	UNIFORMS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-04-3000-53-1485</a>	TURNOUT GEAR	5,200.00	5,200.00	0.00	712.30	4,487.70	86.30 %
<a href="#">100-04-3000-53-1486</a>	EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">100-04-3000-53-3200</a>	TELEPHONE & POSTAGE	2,500.00	2,500.00	503.90	2,096.76	403.24	16.13 %
<a href="#">100-04-3000-57-1445</a>	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-04-8000-58-1202</a>	HME AHRENS FOX FIRE TRUCK NOTE	41,045.00	41,045.00	0.00	0.00	41,045.00	100.00 %
<a href="#">100-04-8000-58-2202</a>	INTEREST-HME AHRENS FIRE TRUCK	6,676.00	6,676.00	0.00	0.00	6,676.00	100.00 %
	<b>Expense Total:</b>	<b>540,976.00</b>	<b>540,976.00</b>	<b>36,589.13</b>	<b>147,489.26</b>	<b>393,486.74</b>	<b>72.74%</b>
	<b>Department: 04 - FIRE DEPARTMENT Total:</b>	<b>540,976.00</b>	<b>540,976.00</b>	<b>36,589.13</b>	<b>147,489.26</b>	<b>393,486.74</b>	<b>72.74%</b>

Department: 07 - HOUSING AND DEVELOPMENT

Expense							
<a href="#">100-07-7000-51-1100</a>	SALARIES	94,968.00	94,968.00	8,174.00	34,330.81	60,637.19	63.85 %
<a href="#">100-07-7000-51-2100</a>	HEALTH INSURANCE	15,000.00	15,000.00	1,046.98	5,222.47	9,777.53	65.18 %
<a href="#">100-07-7000-51-2200</a>	EMPLOYMENT TAXES	7,300.00	7,300.00	625.32	2,626.36	4,673.64	64.02 %
<a href="#">100-07-7000-51-2400</a>	RETIREMENT BENEFITS	4,000.00	4,000.00	300.00	1,500.00	2,500.00	62.50 %
<a href="#">100-07-7000-52-1412</a>	DUES & SUBSCRIPTIONS	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-07-7000-52-1415</a>	SERVICE CONTRACTS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">100-07-7000-52-1535</a>	COMPUTER CONSULTANT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-07-7000-52-3500</a>	TRAVEL	1,500.00	1,500.00	0.00	982.17	517.83	34.52 %
<a href="#">100-07-7000-52-3700</a>	TRAINING	1,500.00	1,500.00	0.00	155.00	1,345.00	89.67 %
<a href="#">100-07-7000-52-3900</a>	FIREWORKS	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00 %
<a href="#">100-07-7000-53-1100</a>	SUPPLIES & PRINTING	1,500.00	1,500.00	195.08	1,936.65	-436.65	-29.11 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-07-7000-53-1457</a>	REPAIR & MAINT - VEHICLES	500.00	500.00	0.00	87.15	412.85	82.57 %
<a href="#">100-07-7000-53-1462</a>	VEHICLE FUEL	3,400.00	3,400.00	200.83	1,120.91	2,279.09	67.03 %
<a href="#">100-07-7000-53-1475</a>	UNIFORMS	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">100-07-7000-53-1500</a>	OUTDOOR LIGHTING LIGHTS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">100-07-7000-53-1700</a>	CITY DECORATIONS	50,000.00	50,000.00	7,398.24	16,577.21	33,422.79	66.85 %
<a href="#">100-07-7000-53-3200</a>	TELEPHONE	2,000.00	2,000.00	100.11	648.65	1,351.35	67.57 %
<a href="#">100-07-7000-54-1517</a>	CAPITAL EXPENDITURES	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">100-07-7000-57-1445</a>	MISCELLANEOUS	100.00	100.00	0.00	65.53	34.47	34.47 %
<a href="#">100-07-7000-57-8001</a>	H/M SPECIAL PROJECTS	1,550,000.00	1,550,000.00	0.00	0.00	1,550,000.00	100.00 %
<a href="#">100-07-7000-57-8003</a>	H/M REPAIRS & MAINTENANCE	100,000.00	100,000.00	27.90	27.90	99,972.10	99.97 %
<b>Expense Total:</b>		<b>1,880,568.00</b>	<b>1,880,568.00</b>	<b>18,068.46</b>	<b>85,280.81</b>	<b>1,795,287.19</b>	<b>95.47%</b>
<b>Department: 07 - HOUSING AND DEVELOPMENT Total:</b>		<b>1,880,568.00</b>	<b>1,880,568.00</b>	<b>18,068.46</b>	<b>85,280.81</b>	<b>1,795,287.19</b>	<b>95.47%</b>

Department: 09 - PUBLIC WORKS

Expense							
<a href="#">100-09-4000-51-1100</a>	SALARIES	199,700.00	199,700.00	18,503.84	79,993.42	119,706.58	59.94 %
<a href="#">100-09-4000-51-1300</a>	OVERTIME WAGES	13,200.00	13,200.00	753.07	3,962.29	9,237.71	69.98 %
<a href="#">100-09-4000-51-2100</a>	HEALTH INSURANCE	135,000.00	135,000.00	7,992.93	39,217.53	95,782.47	70.95 %
<a href="#">100-09-4000-51-2200</a>	EMPLOYMENT TAXES	17,000.00	17,000.00	1,470.12	6,453.40	10,546.60	62.04 %
<a href="#">100-09-4000-51-2400</a>	RETIREMENT BENEFITS	3,000.00	3,000.00	120.00	560.00	2,440.00	81.33 %
<a href="#">100-09-4000-52-1446</a>	LEGAL ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-09-4000-52-1484</a>	EQUIPMENT RENTAL	500.00	500.00	0.00	388.34	111.66	22.33 %
<a href="#">100-09-4000-52-1490</a>	STREET/PARK LOT REPAIRS & PAVE	22,000.00	22,000.00	0.00	320.00	21,680.00	98.55 %
<a href="#">100-09-4000-52-1493</a>	SIDEWALK REPAIR & CONSTRUCTION	12,000.00	12,000.00	111.13	4,839.81	7,160.19	59.67 %
<a href="#">100-09-4000-52-1495</a>	DRAINAGE REPAIR AND MAINT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">100-09-4000-52-1498</a>	STREET LIGHT REPAIR/INSTALL	2,500.00	2,500.00	78.98	14,098.98	-11,598.98	-463.96 %
<a href="#">100-09-4000-52-1535</a>	COMPUTER CONSULTANT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-09-4000-52-3500</a>	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-09-4000-52-3700</a>	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-09-4000-52-3850</a>	CONTRACT - LANDSCAPING	161,200.00	161,200.00	13,298.20	67,028.32	94,171.68	58.42 %
<a href="#">100-09-4000-53-1100</a>	SUPPLIES & PRINTING	500.00	500.00	0.00	444.14	55.86	11.17 %
<a href="#">100-09-4000-53-1130</a>	SUPPLIES - DEPARTMENT	7,000.00	7,000.00	249.11	1,781.07	5,218.93	74.56 %
<a href="#">100-09-4000-53-1411</a>	TREE CARE & PLANTING	12,500.00	12,500.00	0.00	3,646.30	8,853.70	70.83 %
<a href="#">100-09-4000-53-1412</a>	MARKET PLATZ MAINTENANCE	1,500.00	1,500.00	121.32	463.21	1,036.79	69.12 %
<a href="#">100-09-4000-53-1456</a>	REPAIRS & MAINT - EQUIPMENT	7,500.00	7,500.00	829.06	5,012.30	2,487.70	33.17 %
<a href="#">100-09-4000-53-1457</a>	REPAIRS & MAINT - VEHICLES	8,000.00	8,000.00	1,067.70	5,522.51	2,477.49	30.97 %
<a href="#">100-09-4000-53-1458</a>	REPAIRS & MAINT - BUILDINGS	12,000.00	12,000.00	77.78	6,362.30	5,637.70	46.98 %
<a href="#">100-09-4000-53-1462</a>	VEHICLE FUEL	15,000.00	15,000.00	618.26	4,926.11	10,073.89	67.16 %
<a href="#">100-09-4000-53-1475</a>	UNIFORMS	2,800.00	2,800.00	121.05	955.72	1,844.28	65.87 %
<a href="#">100-09-4000-53-1485</a>	EQUIPMENT	0.00	0.00	0.00	879.34	-879.34	0.00 %
<a href="#">100-09-4000-53-1494</a>	PARK MAINTENANCE	2,000.00	2,000.00	0.00	4,745.12	-2,745.12	-137.26 %
<a href="#">100-09-4000-53-1497</a>	FLAGS	3,000.00	3,000.00	0.00	294.40	2,705.60	90.19 %
<a href="#">100-09-4000-53-1499</a>	STREET SIGNS	5,000.00	5,000.00	3,808.97	4,468.29	531.71	10.63 %
<a href="#">100-09-4000-53-3200</a>	TELEPHONE & POSTAGE	6,500.00	6,500.00	126.67	655.12	5,844.88	89.92 %
<a href="#">100-09-4000-54-1517</a>	CAPITAL EXPENDITURES	0.00	0.00	0.00	13,786.52	-13,786.52	0.00 %
<a href="#">100-09-4000-57-1445</a>	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<b>Expense Total:</b>		<b>656,900.00</b>	<b>656,900.00</b>	<b>49,348.19</b>	<b>270,804.54</b>	<b>386,095.46</b>	<b>58.78%</b>
<b>Department: 09 - PUBLIC WORKS Total:</b>		<b>656,900.00</b>	<b>656,900.00</b>	<b>49,348.19</b>	<b>270,804.54</b>	<b>386,095.46</b>	<b>58.78%</b>

Department: 10 - POLICE DEPARTMENT

Expense							
<a href="#">100-10-3000-51-1100</a>	SALARIES	840,100.00	840,100.00	63,786.62	292,102.78	547,997.22	65.23 %
<a href="#">100-10-3000-51-1300</a>	OVERTIME WAGES	50,000.00	50,000.00	7,325.25	48,439.39	1,560.61	3.12 %
<a href="#">100-10-3000-51-1505</a>	SPECIAL DUTY OFFICERS COMP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">100-10-3000-51-2100</a>	HEALTH INSURANCE	332,500.00	332,500.00	16,431.46	80,105.10	252,394.90	75.91 %
<a href="#">100-10-3000-51-2200</a>	EMPLOYMENT TAXES	68,500.00	68,500.00	5,224.41	25,488.02	43,011.98	62.79 %
<a href="#">100-10-3000-51-2400</a>	RETIREMENT BENEFITS	8,775.00	8,775.00	0.00	0.00	8,775.00	100.00 %
<a href="#">100-10-3000-52-2000</a>	SERVICE CONTRACTS	39,000.00	39,000.00	717.00	2,868.00	36,132.00	92.65 %
<a href="#">100-10-3000-52-2300</a>	EQUIPMENT RENTAL	4,400.00	4,400.00	291.42	1,513.09	2,886.91	65.61 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-10-3000-52-3226</a>	JAIL EXPENSE - WHITE COUNTY	25,000.00	25,000.00	2,555.00	10,290.00	14,710.00	58.84 %
<a href="#">100-10-3000-52-3300</a>	LEGAL ADVERTISING	1,740.00	1,740.00	0.00	135.00	1,605.00	92.24 %
<a href="#">100-10-3000-52-3500</a>	TRAVEL	4,000.00	4,000.00	0.00	1,914.10	2,085.90	52.15 %
<a href="#">100-10-3000-52-3600</a>	DUES & SUBSCRIPTIONS	1,300.00	1,300.00	125.00	567.64	732.36	56.34 %
<a href="#">100-10-3000-52-3700</a>	TRAINING	9,000.00	9,000.00	55.00	242.00	8,758.00	97.31 %
<a href="#">100-10-3000-52-3850</a>	SPECIAL INVESTIGATIONS	2,725.00	2,725.00	0.00	1,000.00	1,725.00	63.30 %
<a href="#">100-10-3000-53-1100</a>	SUPPLIES & PRINTING	5,500.00	5,500.00	592.83	1,903.74	3,596.26	65.39 %
<a href="#">100-10-3000-53-1200</a>	K-9 EXPENDITURES	4,700.00	4,700.00	657.52	12,927.15	-8,227.15	-175.05 %
<a href="#">100-10-3000-53-1457</a>	REPAIRS & MAINTENAN - VEHICLES	20,000.00	20,000.00	329.56	9,284.97	10,715.03	53.58 %
<a href="#">100-10-3000-53-1458</a>	REPAIRS & MAINT - EQUIPMENT	1,100.00	1,100.00	0.00	146.49	953.51	86.68 %
<a href="#">100-10-3000-53-1459</a>	REPAIRS & MAINT - BUILDINGS	2,200.00	2,200.00	99.44	752.77	1,447.23	65.78 %
<a href="#">100-10-3000-53-1462</a>	VEHICLE FUEL	44,000.00	44,000.00	3,512.71	17,226.75	26,773.25	60.85 %
<a href="#">100-10-3000-53-1475</a>	UNIFORMS	8,000.00	8,000.00	826.73	8,858.75	-858.75	-10.73 %
<a href="#">100-10-3000-53-1485</a>	EQUIPMENT	38,000.00	38,000.00	0.00	61,329.10	-23,329.10	-61.39 %
<a href="#">100-10-3000-53-3200</a>	TELEPHONE & POSTAGE	15,000.00	15,000.00	3,183.19	8,343.41	6,656.59	44.38 %
<a href="#">100-10-3000-54-2200</a>	CAPITAL EXPENDITURES	60,843.00	60,843.00	0.00	217.99	60,625.01	99.64 %
<a href="#">100-10-3000-57-1445</a>	MISCELLANEOUS	1,635.00	1,635.00	190.00	1,076.60	558.40	34.15 %
	<b>Expense Total:</b>	<b>1,590,018.00</b>	<b>1,590,018.00</b>	<b>105,903.14</b>	<b>586,732.84</b>	<b>1,003,285.16</b>	<b>63.10%</b>
	<b>Department: 10 - POLICE DEPARTMENT Total:</b>	<b>1,590,018.00</b>	<b>1,590,018.00</b>	<b>105,903.14</b>	<b>586,732.84</b>	<b>1,003,285.16</b>	<b>63.10%</b>
<b>Department: 11 - COMMUNITY RELATIONS</b>							
<b>Expense</b>							
<a href="#">100-11-3000-53-1432</a>	COMMUNITY RELATIONS PROJECTS	15,500.00	15,500.00	118.80	870.05	14,629.95	94.39 %
	<b>Expense Total:</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>118.80</b>	<b>870.05</b>	<b>14,629.95</b>	<b>94.39%</b>
	<b>Department: 11 - COMMUNITY RELATIONS Total:</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>118.80</b>	<b>870.05</b>	<b>14,629.95</b>	<b>94.39%</b>
<b>Department: 13 - SOLID WASTE</b>							
<b>Expense</b>							
<a href="#">100-13-4000-52-4520</a>	CONTRACT - RESIDENTIAL	38,500.00	38,500.00	3,354.00	16,783.00	21,717.00	56.41 %
<a href="#">100-13-4000-52-4530</a>	CONTRACT - CITY DISPOSAL	6,800.00	6,800.00	641.07	2,564.28	4,235.72	62.29 %
<a href="#">100-13-4000-53-1100</a>	SUPPLIES	4,400.00	4,400.00	0.00	1,380.00	3,020.00	68.64 %
<a href="#">100-13-4000-53-1457</a>	REPAIRS & MAINTENANCE- VEHICLE	2,000.00	2,000.00	0.00	137.62	1,862.38	93.12 %
<a href="#">100-13-4000-53-1462</a>	VEHICLE FUEL	1,000.00	1,000.00	68.26	313.31	686.69	68.67 %
<a href="#">100-13-4000-53-1475</a>	UNIFORMS	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-13-4000-57-1445</a>	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	100.00 %
	<b>Expense Total:</b>	<b>53,300.00</b>	<b>53,300.00</b>	<b>4,063.33</b>	<b>21,178.21</b>	<b>32,121.79</b>	<b>60.27%</b>
	<b>Department: 13 - SOLID WASTE Total:</b>	<b>53,300.00</b>	<b>53,300.00</b>	<b>4,063.33</b>	<b>21,178.21</b>	<b>32,121.79</b>	<b>60.27%</b>
	<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>380,200.08</b>	<b>701,343.79</b>	<b>701,343.79</b>	<b>0.00%</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 00 - GENERAL OVERHEAD</b>						
Revenue	5,934,976.00	5,934,976.00	689,865.15	2,221,753.56	-3,713,222.44	62.57%
Expense	572,600.00	572,600.00	49,144.05	198,273.71	374,326.29	65.37%
<b>Department: 00 - GENERAL OVERHEAD Surplus (Deficit):</b>	<b>5,362,376.00</b>	<b>5,362,376.00</b>	<b>640,721.10</b>	<b>2,023,479.85</b>	<b>-3,338,896.15</b>	<b>62.27%</b>
<b>Department: 01 - ADMINISTRATION</b>						
Expense	575,500.00	575,500.00	44,129.97	196,825.27	378,674.73	65.80%
<b>Department: 01 - ADMINISTRATION Total:</b>	<b>575,500.00</b>	<b>575,500.00</b>	<b>44,129.97</b>	<b>196,825.27</b>	<b>378,674.73</b>	<b>65.80%</b>
<b>Department: 02 - CITY COMMISSION</b>						
Expense	17,300.00	17,300.00	550.00	4,180.08	13,119.92	75.84%
<b>Department: 02 - CITY COMMISSION Total:</b>	<b>17,300.00</b>	<b>17,300.00</b>	<b>550.00</b>	<b>4,180.08</b>	<b>13,119.92</b>	<b>75.84%</b>
<b>Department: 03 - JUDICIAL</b>						
Expense	32,314.00	32,314.00	1,750.00	8,775.00	23,539.00	72.84%
<b>Department: 03 - JUDICIAL Total:</b>	<b>32,314.00</b>	<b>32,314.00</b>	<b>1,750.00</b>	<b>8,775.00</b>	<b>23,539.00</b>	<b>72.84%</b>
<b>Department: 04 - FIRE DEPARTMENT</b>						
Expense	540,976.00	540,976.00	36,589.13	147,489.26	393,486.74	72.74%
<b>Department: 04 - FIRE DEPARTMENT Total:</b>	<b>540,976.00</b>	<b>540,976.00</b>	<b>36,589.13</b>	<b>147,489.26</b>	<b>393,486.74</b>	<b>72.74%</b>
<b>Department: 07 - HOUSING AND DEVELOPMENT</b>						
Expense	1,880,568.00	1,880,568.00	18,068.46	85,280.81	1,795,287.19	95.47%
<b>Department: 07 - HOUSING AND DEVELOPMENT Total:</b>	<b>1,880,568.00</b>	<b>1,880,568.00</b>	<b>18,068.46</b>	<b>85,280.81</b>	<b>1,795,287.19</b>	<b>95.47%</b>
<b>Department: 09 - PUBLIC WORKS</b>						
Expense	656,900.00	656,900.00	49,348.19	270,804.54	386,095.46	58.78%
<b>Department: 09 - PUBLIC WORKS Total:</b>	<b>656,900.00</b>	<b>656,900.00</b>	<b>49,348.19</b>	<b>270,804.54</b>	<b>386,095.46</b>	<b>58.78%</b>
<b>Department: 10 - POLICE DEPARTMENT</b>						
Expense	1,590,018.00	1,590,018.00	105,903.14	586,732.84	1,003,285.16	63.10%
<b>Department: 10 - POLICE DEPARTMENT Total:</b>	<b>1,590,018.00</b>	<b>1,590,018.00</b>	<b>105,903.14</b>	<b>586,732.84</b>	<b>1,003,285.16</b>	<b>63.10%</b>
<b>Department: 11 - COMMUNITY RELATIONS</b>						
Expense	15,500.00	15,500.00	118.80	870.05	14,629.95	94.39%
<b>Department: 11 - COMMUNITY RELATIONS Total:</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>118.80</b>	<b>870.05</b>	<b>14,629.95</b>	<b>94.39%</b>
<b>Department: 13 - SOLID WASTE</b>						
Expense	53,300.00	53,300.00	4,063.33	21,178.21	32,121.79	60.27%
<b>Department: 13 - SOLID WASTE Total:</b>	<b>53,300.00</b>	<b>53,300.00</b>	<b>4,063.33</b>	<b>21,178.21</b>	<b>32,121.79</b>	<b>60.27%</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>380,200.08</b>	<b>701,343.79</b>	<b>701,343.79</b>	<b>0.00%</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
100 - GENERAL FUND	0.00	0.00	380,200.08	701,343.79	701,343.79
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>380,200.08</b>	<b>701,343.79</b>	<b>701,343.79</b>





Helen, GA

# Budget Report Account Summary

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 505 - WATER/SEWER FUND</b>							
<b>Revenue</b>							
<a href="#">505-00-4200-32-2999</a>	GREASE TRAP PERMIT FEES	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
<a href="#">505-00-4200-34-1301</a>	PRIOR YEAR NET POSITION	397,804.00	397,804.00	0.00	0.00	-397,804.00	100.00 %
<a href="#">505-00-4200-34-3900</a>	ADMINISTRATION FEE WATER/SEWER	50.00	50.00	60.00	390.00	340.00	780.00 %
<a href="#">505-00-4200-34-4210</a>	CHARGES FOR WATER SERVICE	438,000.00	438,000.00	43,415.10	256,000.71	-181,999.29	41.55 %
<a href="#">505-00-4200-34-4215</a>	WATER CONNECTION FEES	3,000.00	3,000.00	0.00	8,420.93	5,420.93	280.70 %
<a href="#">505-00-4200-34-4220</a>	WATER METER/TAP FEES	4,000.00	4,000.00	0.00	4,800.00	800.00	120.00 %
<a href="#">505-00-4200-34-4230</a>	WATER SERVICE INSTALLATION	300.00	300.00	0.00	517.50	217.50	172.50 %
<a href="#">505-00-4200-34-4250</a>	SEWER CONNECTION FEES	5,000.00	5,000.00	0.00	5,400.00	400.00	108.00 %
<a href="#">505-00-4200-34-4255</a>	CHARGES FOR SEWER SERVICE	566,000.00	566,000.00	57,248.55	332,412.14	-233,587.86	41.27 %
<a href="#">505-00-4200-34-4256</a>	PENALTY - WATER	0.00	0.00	191.84	599.85	599.85	0.00 %
<a href="#">505-00-4200-34-4257</a>	PENALTY - SEWER	0.00	0.00	265.92	841.11	841.11	0.00 %
<a href="#">505-00-4200-36-1335</a>	INTEREST EARNED	1,500.00	1,500.00	2,078.64	4,839.61	3,339.61	322.64 %
<a href="#">505-00-4200-38-1320</a>	MISCELLANEOUS INCOME	100.00	100.00	0.00	0.00	-100.00	100.00 %
<a href="#">505-00-4200-38-1325</a>	RENTAL INCOME - LENTZEN HOME	10,500.00	10,500.00	937.52	5,921.57	-4,578.43	43.60 %
<a href="#">505-00-4200-38-1350</a>	ARC GRANT REVENUE	62,179.00	62,179.00	0.00	0.00	-62,179.00	100.00 %
	<b>Revenue Total:</b>	<b>1,498,433.00</b>	<b>1,498,433.00</b>	<b>104,197.57</b>	<b>620,143.42</b>	<b>-878,289.58</b>	<b>58.61%</b>
<b>Expense</b>							
<a href="#">505-00-4200-51-1100</a>	SALARIES	246,854.00	246,854.00	23,624.90	99,047.21	147,806.79	59.88 %
<a href="#">505-00-4200-51-1300</a>	OVERTIME WAGES	12,000.00	12,000.00	2,216.56	12,730.84	-730.84	-6.09 %
<a href="#">505-00-4200-51-2100</a>	HEALTH INSURANCE	110,000.00	110,000.00	6,708.93	33,487.95	76,512.05	69.56 %
<a href="#">505-00-4200-51-2200</a>	EMPLOYMENT TAXES	20,000.00	20,000.00	1,967.78	8,511.57	11,488.43	57.44 %
<a href="#">505-00-4200-51-2400</a>	RETIREMENT BENEFITS	9,500.00	9,500.00	661.95	3,319.14	6,180.86	65.06 %
<a href="#">505-00-4200-52-1402</a>	DUES & SUBSCRIPTIONS	1,200.00	1,200.00	522.02	522.02	677.98	56.50 %
<a href="#">505-00-4200-52-1408</a>	CONTRACT LABOR	60,000.00	60,000.00	4,725.00	14,175.00	45,825.00	76.38 %
<a href="#">505-00-4200-52-1411</a>	MISCELLANEOUS LANDSCAPING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">505-00-4200-52-1510</a>	LAB FEES	6,000.00	6,000.00	747.09	2,662.60	3,337.40	55.62 %
<a href="#">505-00-4200-52-1515</a>	GA DNR FEES	5,400.00	5,400.00	0.00	5,400.00	0.00	0.00 %
<a href="#">505-00-4200-52-1516</a>	TANK REPAIRS	20,000.00	20,000.00	0.00	620.00	19,380.00	96.90 %
<a href="#">505-00-4200-52-1517</a>	NEW WATER TANK REPAIRS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">505-00-4200-52-1535</a>	COMPUTER CONSULTANT	4,500.00	4,500.00	0.00	737.50	3,762.50	83.61 %
<a href="#">505-00-4200-52-2200</a>	SERVICE CONTRACTS	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
<a href="#">505-00-4200-52-2700</a>	WORKMAN'S COMP INSURANCE	16,221.00	16,221.00	0.00	0.00	16,221.00	100.00 %
<a href="#">505-00-4200-52-3100</a>	GENERAL INSURANCE	15,600.00	15,600.00	1,289.29	6,446.45	9,153.55	58.68 %
<a href="#">505-00-4200-52-3300</a>	LEGAL ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">505-00-4200-52-3500</a>	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">505-00-4200-52-3600</a>	BANK FEES	1,400.00	1,400.00	145.26	971.17	428.83	30.63 %
<a href="#">505-00-4200-52-3601</a>	ENGINEERING FEES	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">505-00-4200-52-3700</a>	TRAINING	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
<a href="#">505-00-4200-53-1100</a>	SUPPLIES & PRINTING	1,000.00	1,000.00	0.00	683.92	316.08	31.61 %
<a href="#">505-00-4200-53-1230</a>	POWER - WATER & SEWER	113,000.00	113,000.00	9,182.88	44,749.56	68,250.44	60.40 %
<a href="#">505-00-4200-53-1270</a>	VEHICLE FUEL	6,000.00	6,000.00	969.32	3,262.02	2,737.98	45.63 %
<a href="#">505-00-4200-53-1430</a>	SUPPLIES-SEWER	12,000.00	12,000.00	821.23	2,571.66	9,428.34	78.57 %
<a href="#">505-00-4200-53-1431</a>	SUPPLIES-WATER	60,000.00	60,000.00	7,188.98	26,206.92	33,793.08	56.32 %
<a href="#">505-00-4200-53-1455</a>	REPAIRS & MAINT - BUILDINGS	3,800.00	3,800.00	0.00	342.00	3,458.00	91.00 %
<a href="#">505-00-4200-53-1456</a>	REPAIRS & MAINT - EQUIPMENT	500.00	500.00	0.00	258.21	241.79	48.36 %
<a href="#">505-00-4200-53-1457</a>	REPAIRS & MAINTENANCE-VEHICLES	5,500.00	5,500.00	53.65	362.57	5,137.43	93.41 %
<a href="#">505-00-4200-53-1458</a>	REPAIRS & MAINTENANCE - SEWER	40,000.00	40,000.00	4,639.02	10,671.47	29,328.53	73.32 %
<a href="#">505-00-4200-53-1459</a>	REPAIRS & MAINTENANCE - WATER	70,000.00	70,000.00	5,979.31	18,740.69	51,259.31	73.23 %
<a href="#">505-00-4200-53-1475</a>	UNIFORMS	2,500.00	2,500.00	111.05	1,231.20	1,268.80	50.75 %
<a href="#">505-00-4200-53-1484</a>	EQUIPMENT RENTAL	1,000.00	1,000.00	762.19	762.19	237.81	23.78 %

**Budget Report**

**For Fiscal: 2022-2023 Period Ending: 11/30/2022**

		<b>Original</b>	<b>Current</b>	<b>Period</b>	<b>Fiscal</b>	<b>Variance</b>	<b>Percent</b>
		<b>Total Budget</b>	<b>Total Budget</b>	<b>Activity</b>	<b>Activity</b>	<b>Favorable</b>	<b>Remaining</b>
						<b>(Unfavorable)</b>	
<u>505-00-4200-53-1485</u>	EQUIPMENT	0.00	0.00	0.00	2,517.11	-2,517.11	0.00 %
<u>505-00-4200-53-1510</u>	PURCHASE WATER-WCWA	75,000.00	75,000.00	5,720.16	48,673.93	26,326.07	35.10 %
<u>505-00-4200-53-3200</u>	TELEPHONE & POSTAGE	6,000.00	6,000.00	461.24	2,379.14	3,620.86	60.35 %
<u>505-00-4200-57-1445</u>	MISCELLANEOUS	1,000.00	1,000.00	0.00	1,200.00	-200.00	-20.00 %
<u>505-00-8000-58-1003</u>	GEFA PYMNT- SRF 13-012 HAMBY	31,052.00	31,052.00	2,585.51	12,913.35	18,138.65	58.41 %
<u>505-00-8000-58-1005</u>	GEFA PYMNT-SRF 14-018 WILLOW	28,261.00	28,261.00	2,353.64	11,758.40	16,502.60	58.39 %
<u>505-00-8000-58-1008</u>	2021 BOND PAYMENT	490,000.00	490,000.00	0.00	275,000.00	215,000.00	43.88 %
<u>505-00-8000-58-2003</u>	INT EXP - SRF 13-012 HAMBY ST	892.00	892.00	76.46	396.50	495.50	55.55 %
<u>505-00-8000-58-2005</u>	INT EXP-GEFA SRF 14-018 WILLOW	553.00	553.00	47.54	247.50	305.50	55.24 %
<u>505-00-8000-58-2008</u>	INTEREST EXPENSE - 2021 BOND	0.00	0.00	0.00	94,975.00	-94,975.00	0.00 %
	<b>Expense Total:</b>	<b>1,498,433.00</b>	<b>1,498,433.00</b>	<b>83,560.96</b>	<b>748,534.79</b>	<b>749,898.21</b>	<b>50.05%</b>
	<b>Fund: 505 - WATER/SEWER FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>20,636.61</b>	<b>-128,391.37</b>	<b>-128,391.37</b>	<b>0.00%</b>
	<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>20,636.61</b>	<b>-128,391.37</b>	<b>-128,391.37</b>	<b>0.00%</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 505 - WATER/SEWER FUND</b>						
Revenue	1,498,433.00	1,498,433.00	104,197.57	620,143.42	-878,289.58	58.61%
Expense	1,498,433.00	1,498,433.00	83,560.96	748,534.79	749,898.21	50.05%
<b>Fund: 505 - WATER/SEWER FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>20,636.61</b>	<b>-128,391.37</b>	<b>-128,391.37</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>20,636.61</b>	<b>-128,391.37</b>	<b>-128,391.37</b>	<b>0.00%</b>



**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
505 - WATER/SEWER FUND	0.00	0.00	20,636.61	-128,391.37	-128,391.37
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>20,636.61</b>	<b>-128,391.37</b>	<b>-128,391.37</b>



11-22-22

Darrell Westmoreland  
 City of Helen  
 River Street Restroom Expansion

Re: **Proposal for Progressive Design-Build Services for River Street Restroom Expansion**

It is my pleasure to submit a proposal for all Design and Construction Services required for the above referenced project. The work consists of the following services:

**Phase 1: Provide all design-build, architectural and other services necessary to establish the Owner's Program and provide Schematic Design Documents as follows:**

1. The goal of Phase 1 is to provide a preliminary design with the reasonable expectation that it can be completed within established budgets.
2. Assemble team members and develop a critical path design schedule.
3. Conduct team meetings to identify the overall project needs.
4. Develop the Owner's Program. The owner's program assesses the project needs and plans a scope of work to fill those needs while striving to stay within the established budget.
5. Provide Conceptual Design Documents to incorporate the facility needs and scope of work into an overall project design. This is the most important step. It requires finding a compromise between the overall scope of work and established budgets.
6. Continually revise the conceptual design documents until they are satisfactory and confirm that projected costs are anticipated to be within project budgets.
7. Provide Schematic Architectural Design Documents. The design will then proceed to the schematic design stage so preliminary cost estimates and a guaranteed maximum price (GMP) can be established. At this point, the design does not include project engineering services such as Civil, Structural, Mechanical, Plumbing, Electrical and Landscape Engineering.
8. Provide a proposal for Phase 2: Final Design and Construction. At this point, it is the owner's prerogative whether to proceed into Phase 2, modify the project scope to fit the budget, or to suspend the project.

*At the conclusion of Phase 1, it may be beneficial for the team to progress the design a bit further- such as additional design development, preliminary engineering, plan review and/or other consulting services, on a time and materials basis- before establishing the GMP to have more accurately detailed estimates and to identify Value Engineering (VE) options.*

**Phase 2: Provide final design and construction services as follows:**

1. Provide all Architectural Services, Mechanical, Electrical, Plumbing, Civil and Structural Engineering, Interior Design Services, and other Design Build Services necessary to complete Design Development documents.
2. Establish Critical Path Scheduling for all Design and Construction Services.
3. Evaluate Building Systems and the Owner's Program to ensure that the design fits established budgets.
4. Prepare preliminary hard estimates and conduct value engineering analysis upon completion of the engineered drawings and documents.
5. Revise plans to reflect Value Engineering decisions.
6. Submit plans and documents to Local and State Authorities for plan review and permitting.
7. Revise Design Develop Documents and furnish Construction Documents after plan review is complete.
8. Upon receipt of written Notice to Proceed, RCCI will secure all permits and provide all Construction Services.



Compensation for Phase I: Architectural Services and Preliminary Design Build Services for Phase 1 shall be \$40,000.00. This will cover Topographic Surveying, Building Modeling, Civil Engineering Consultation and Structural Engineering Consultation services needed to establish the Preliminary Design and initial budgets. (This sum will be credited toward the total design fee of 6% of the total construction cost).

Compensation for Phase 2 shall be based upon the design documents developed in Phase 1 and shall be detailed in a proposal from RCCI for all engineering, final design and construction services. The cost of Final Design and Construction Services will be determined upon the completion of Phase 1.

The prime contract form shall be the Progressive Design-Build Contract #544 developed and provided by the Design Build Institute of America (DBIA).

We appreciate this opportunity and look forward to being of service to you on this project.

Sincerely,

*Ronald N. Cantrell*

Ronald Cantrell  
President  
Ron Cantrell Construction, Inc.

Accepted:

Date \_\_\_\_\_



## City of Helen Restroom Project Agenda 1-17-2023

Board: Jeff Ash, Steve Fowler, Fred Garmon, Cliff Hood, Cinnamon Ruston  
Darrell Westmoreland: City Administrator,  
Trey Crumley, Michael Harkins, Ron Cantrell

### I Pete's Park Construction Update – Show Pictures

1. Discuss Gas Line
2. Plan Work Session to go over Schedule and Budget Decisions

### II Riverside Park Construction Start

1. Temporary Restrooms
2. Temporary Fencing

### III Discuss Cost Decisions and Amendment

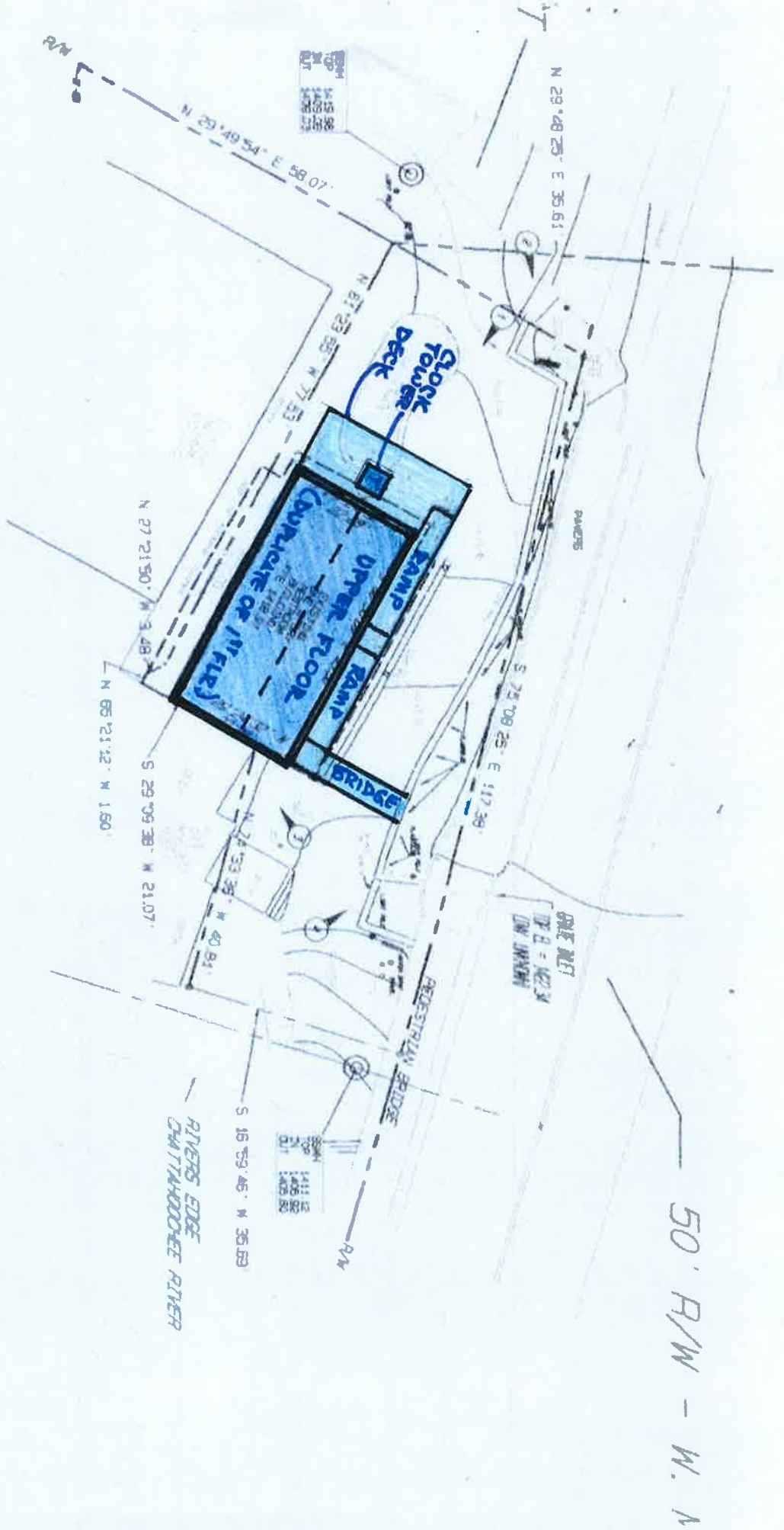
1. Our prime contract starts out as a Time & Material contract with all markups and margins established.
2. It stipulates that RCCI propose and amendment as soon as the design documents are developed to the point that realistic cost projections can be made.
3. That amendment can stipulate a lump sum amount, or it can just continue the time & materials pricing for all aspects of the project.
4. We completed our Schedule of Allowances on 12-08-2022. We based our expectations upon the premise of a total renovation of the existing restrooms to an all-new level of design.
5. We tried to make each line-item allowance very conservative to assure that we were anticipating the worst-case scenario.
6. We also included a 10% contingency for unexpected issues.
7. The beauty of Design Build is that you, the owner, are empowered to make all decisions relating to the project. With that said, we need direction of many critical path items for us to issue subcontracts and purchase orders.

### IV Critical Decisions Needed

1. Water Connection – Discuss Engineers Report
2. Approve toilet accessories or choose different.
3. Existing toilet paper, soap dispensers, toilet seat covers, pater towel holders to remain or replace?
4. Existing Lights to remain or add new?
5. Plywood ceilings to remain or laminate abuse board over.
6. Existing partition doors to remain or new.
7. Existing shingles to remain or new?
8. Existing heaters to remain or new?
9. Gas heaters? Propane or Natural Gas?
10. Existing attic fans to remain or new?
11. Patch and replace damaged facias, gutters, soffits, etc.?
12. Painting interior and exterior of existing restrooms & pavilion?
13. Existing floor drain covers to be replaced?
14. Ceramic tile to be removed?
15. Discuss floor coatings v/s ceramic tile.

### V Discuss Schedule

### VI Next Meeting? Work Session?



50' R/W - W. A

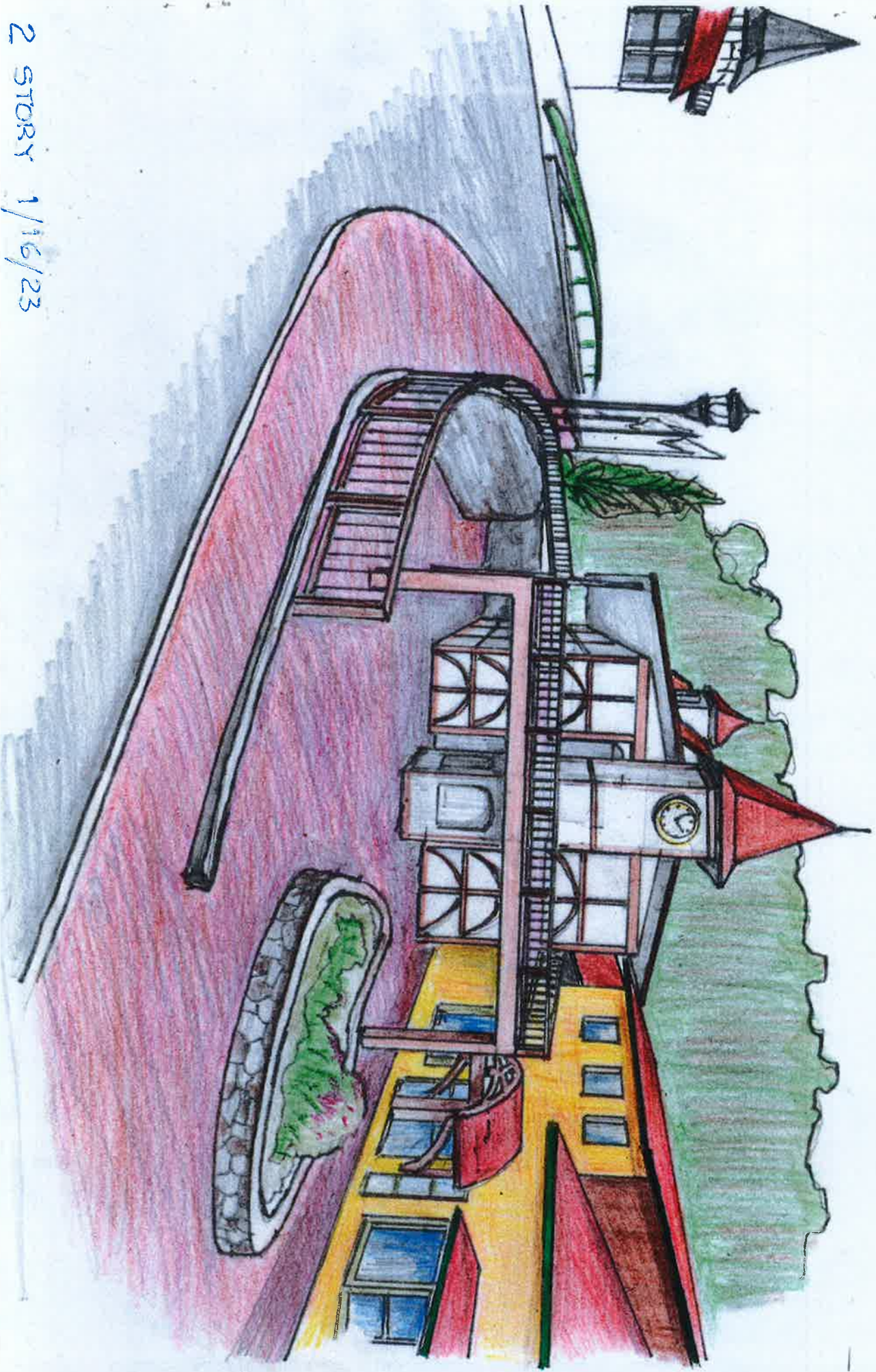
0.116 ACRES 1413  
5047.85 S.F.



2 STORY 1/16/23



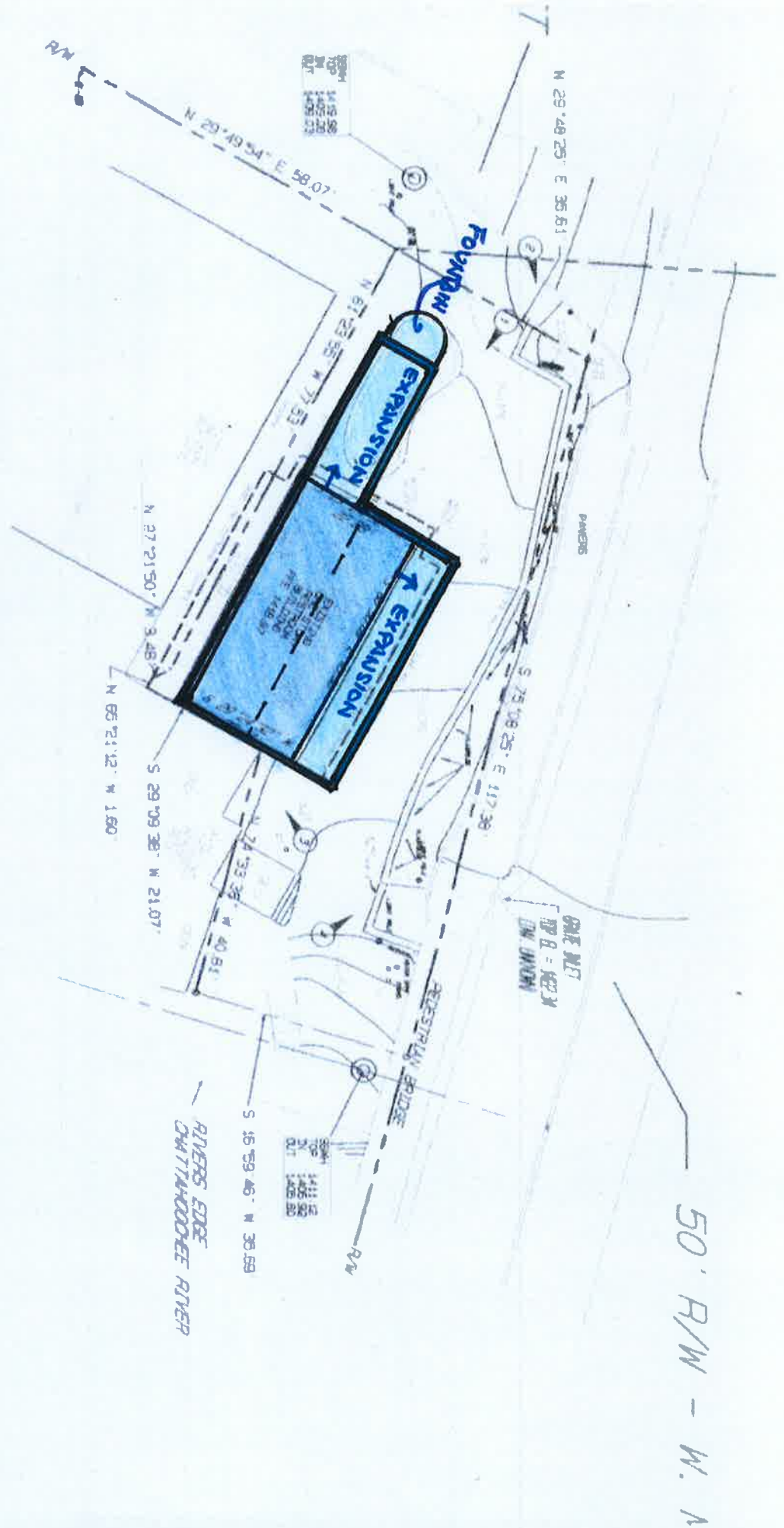
2 STORY 1/16/23





2 STORY 1/16/23





50' R/W - W. A

0.116 ACRES  
5047.85 S.F.



1 STORY 1/16/23

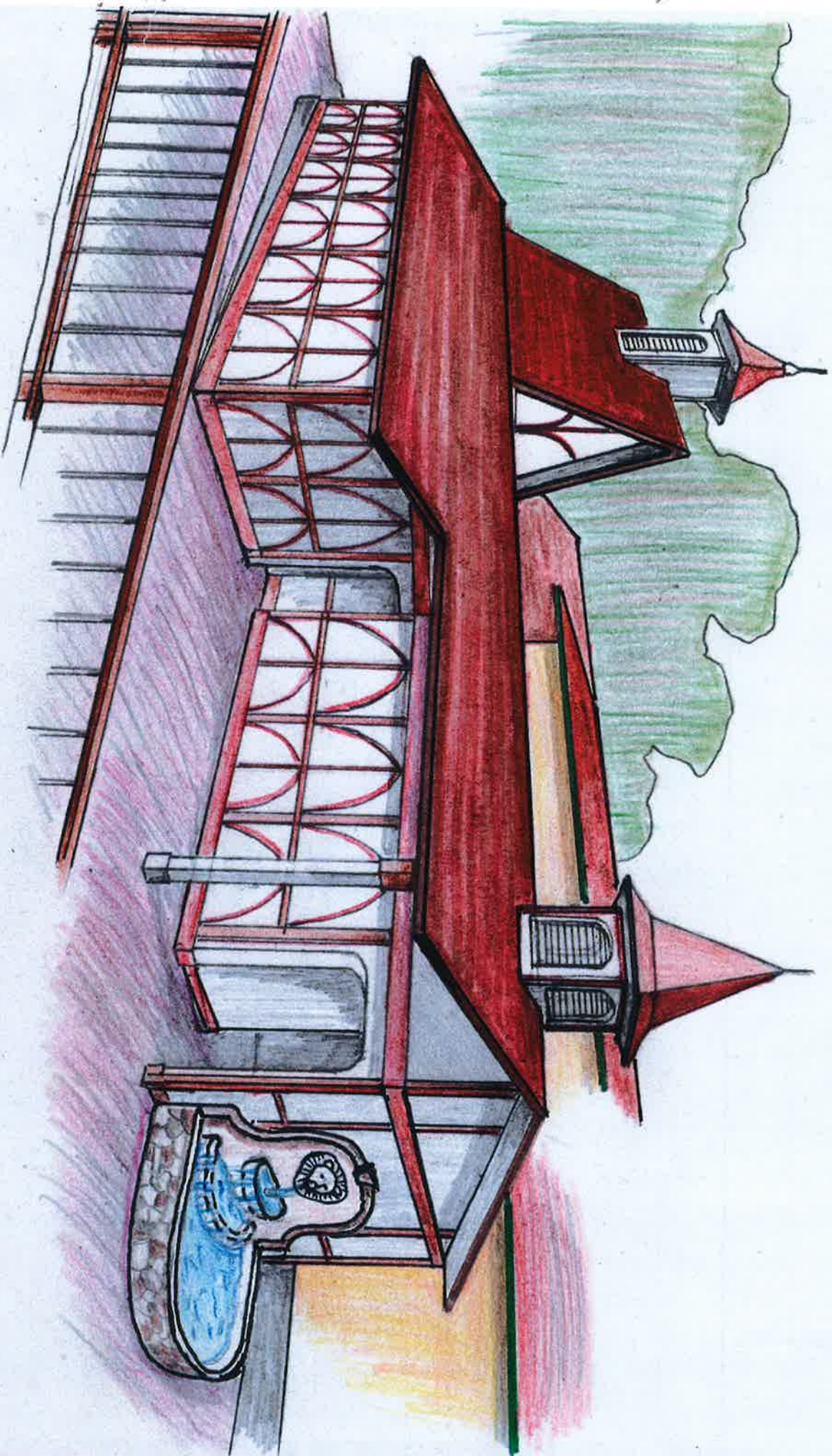


1 STORY 1/16/23





1 STORY 1/16/23





- (Variable) Existing Locks ON Bridge to be removed?
- Fw from steel

- Use Tie Downs/Ropes for custom locks

- Bumper/Warders optional

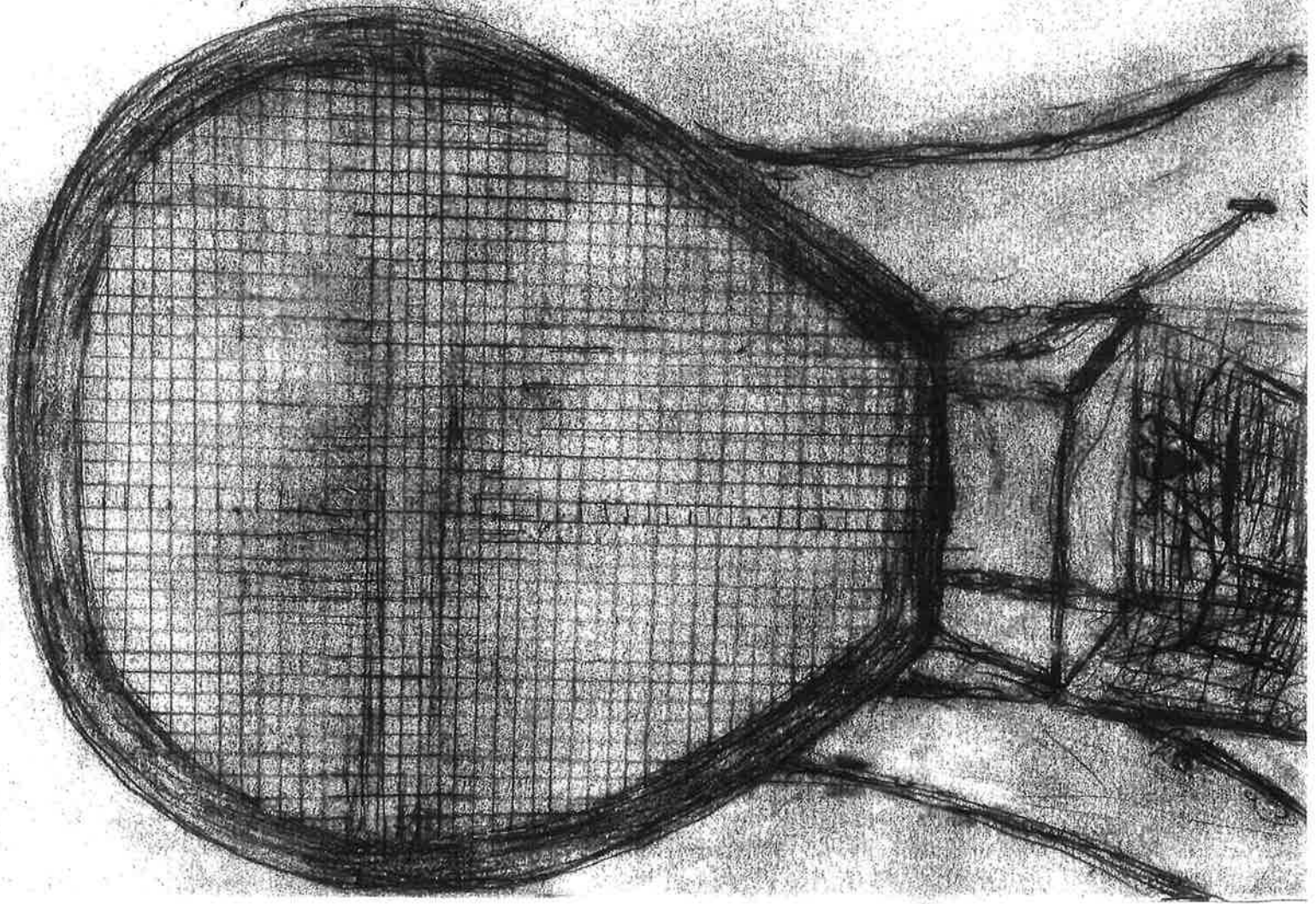
- Basket Top could be designed to be used as a planter

- Basket Top to be cast Brite Lough to detur pitter.cte

- Basket mesh for Key

- Basket Doubles as a Key Holder

- Inner Box inside "cast"





# Owens Welding Inc

P.O. BOX 399  
Cleveland, GA 30528  
Phone: 706-865-7982  
Fax: 706-865-6545

## Quotation

Quote *City of Helen*  
To: 25 Chattahoochee Street  
Helen, GA 30545

Quote Number:	16528	Contact:	Ross
Quote Date:	12/23/2022	Expires:	01/22/2023
Customer:	HELEN	Terms:	Due On Receipt
Salesman:	House Account	Phone:	878-2733
Ship Via:		FAX:	878-1655
FOB:	Origin		

"PADLOCK SCULPTURE" --X1  
FABRICATE - POWDER COAT "CLEAR" - INSTALL:  
HEART- OR - HOT AIR BALOON  
APPROX : 8' X 8'

ALTERNATE:  
"double sculpture"  
\$21,000.00

Item	Part Number Description	Revision	Quantity	Price
1	HELEN121922 FABRICATE - POWDER COAT "CLEAR" - INSTALL: "PADLOCK SCULPTURE"		1	\$11,700.00 /EA
			<b>Total:</b>	<b>\$11,700.00</b>

By KEVIN J. HILL  
Owens Welding Inc

# Helen Police Department

## Monthly Report



### December 2022

<p style="text-align: center;"><b><u>Arrests</u></b>- 15</p> <ul style="list-style-type: none"> <li>• Felony- 1</li> <li>• Misdemeanor- 13</li> <li>• FVA- 0</li> <li>• VGCSA- 1</li> </ul>	<p style="text-align: center;"><b><u>Citations</u></b></p> <p style="text-align: center;">86</p>
<p style="text-align: center;"><b><u>Security Checks</u></b></p> <p style="text-align: center;">1,456</p> <p>*Downtown businesses 71 (3,763)</p>	<p style="text-align: center;"><b><u>Calls for Service</u></b></p> <p style="text-align: center;">432</p>
<p style="text-align: center;"><b><u>Foot Patrol Hours</u></b></p> <p style="text-align: center;">30</p>	<p style="text-align: center;"><b><u>Accident Reports</u></b></p> <p style="text-align: center;">5</p>
<p style="text-align: center;"><b><u>Criminal Trespass</u></b></p> <p style="text-align: center;">7</p>	<p style="text-align: center;"><b><u>Investigations</u></b></p> <ul style="list-style-type: none"> <li>• Cases cleared by arrest</li> <li>• Cases closed</li> <li>• Cases opened</li> <li>• Investigative Interviews</li> <li>• Search warrants obtained</li> </ul>

## Calls for Service

911 Accidental/Open Line/Hang Up	27	Fight	1	Road Rage	
Abandoned Vehicle	3	Fire Calls	8	Security / Business Check	18
Active Shooter		Flag Down	1	Sexual Assault Reported	
Alarm Calls		Follow up Report	7	Shots Fired	
Amber/Levi/Matties Call/Alert		Foot Patrol	30	Special Detail	7
Animal Call	2	For Your Information	7	Speeding Vehicle	
Apparent Death		Forgery		Stalking	
Armed Robbery		Fraud	2	Subject Screaming	
Assault		Harassment		Suicide (attempt or threat)	
Assist Fire / LEO		Hit and Run	1	Suspicious Person or Vehicle	17
Assist Motorist	1	Hostage Situation		Taking Report	7
Assistance Needed		Improperly Parked Vehicle	4	Temporary Protection Order	
Attempting to Stop		In the Area	1	Test Call	
BOLO	19	Intoxicated Driver/ Ped.	8	Theft Report	3
Bomb Threat		Indecent Exposure		Threats	
Bond	9	Juvenile Problem	2	Traffic Accident	8
Burglary	9	Kidnapping		Traffic Hazard	
Call by Phone	13	Lines Down		Traffic Stop	94
Car Jacking		Loitering		Tree Down/ Across Roadway	
Chase in Progress		Lost/Found Item or Person	8	Trespassing	
Child Abuse/ DFCS		Mechanical Breakdown	1	Problem Unknown	
City/County Ordinance Violation	4	Medical Calls	15	Vandalism	
Court Detail		Meet in Person	14	Vehicle Lock Out	
Criminal Trespass	2	Mental Subject	1	Vehicle Registration Info.	8
Damage to Property		Missing Person	1	Vehicle Taken without Permission	
Debris in Roadway		Noise Complaint	4	Vin Verification	
Deliver Message		Not Otherwise Specified	6	Walk Thru	4
Direct Traffic	1	Open Door	3	Wanted Person/Warrant	6
Dispute	6	Overdue Motorist		Wanted/Stolen Indicated	
Disturbance	4	Pandering	2	Welfare Check	1
Domestic	5	Pick up Prisoner/ Subject	3	School Crossing/ Traffic	
Driver/Criminal History Requested		Possible Dam Failure		Subject in Custody	
Driver's License Info.	1	Prowler	1	Wrecker needed	
Drug Suspect		Public Assist	2	Civil Process	1
Emergency Road Repair		Reckless Driving	2	Illegal dumping	
Entering Auto		Refusing to Leave	4	Residence check	
Escort	2	River Patrol		Calls for water dept problems	9
Extra Patrol	1	Road Blocked		Information Purposes Only	1

**Total call for service:432**

# City of Helen Fire & Rescue

## Monthly Report for December 2022

Total "911 Responses" = 59 / Year to Date = 675

### Major Incident Type(s) Breakdown

Major Incident Type	# Of Incidents Current Month	2021 Monthly Comparison	% Of Total Current Month
Fires	3	1	5.08%
Overpressure rupture, explosion, overhear (No Fire)	0	0	0%
Rescue & Emergency Medical Service	25	23	42.37%
Hazardous Condition (No Fire)	1	0	1.69%
Service Call	10	10	16.95%
Good Intent Call	9	3	15.25%
False Alarm & False Call	11	2	18.64%
Severe Weather & Natural Disaster	0	1	0%
Special Incident Type	0	0	0%
<b>TOTAL</b>	<b>59</b>	<b>40</b>	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
2021	40	28	45	49	59	90	97	53	52	59	40	40	653
2022	41	30	24	40	66	81	87	55	62	78	52	59	675
Difference	+1	+2	-22	-9	+7	-9	-10	+2	+10	+19	+12	+19	+22

Count of Aid Given and Received for Incidents for Date Range			# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL	% OF TOTAL	MON	TUE	WED	THU	FRI	SAT	SUN
Aid Given	7	11.8%	5	5	2	5	12	16	14
Aid Received	4	6.8%	Busiest Hours for Date Range						
None	48	81.4%	1300-1959						

Average Response Time for Non-Aid Incidents for Date Range		
AGENCY	AVERAGE RESPONSE TIME (Dispatched to Arrival)	NUMBER OF INCIDENTS
City of Helen Fire & Rescue	4:00	41

### Overlapping Calls

Overlapping calls are two or more calls occurring at the same time before the Duty Crew can respond to it. For instance, the Duty Crew could be responding to, arriving at, or at the scene of an incident when another call for service comes in. In December we had 0 overlapping calls for a total of 0% of our calls. This year our overlapping call average is about 17.33% (117 of 675).





**Apparatus Responses:** This chart identifies our busiest apparatus for the Month

Apparatus Call Sign	Type of Vehicle	Number of Responses for Apparatus
Engine 31	2017 HME "Ahrens Fox"	52
Engine 32	1997 Ferrara "Spartan"	0
Truck 31	2002 Ferrara "Igniter Series"	7
Rescue 31	2000 Ford "F-650"	1
301	2016 Ford "F-150"	3
ATV 31	2016 Polaris "Ranger"	1

### Training

Fire Personnel completed a total of **84.00 hours of classroom and practical training.**

Department Moodle Training in December included:

- EMS – Rescue Awareness and Operations (4hrs.)
- Fire – Radio Communications (3hrs.)
- Driver/Operator – Fireground Calculations (2hr.)
- Officer – Basement Fires (2hr.)
- HazMat – Organic Compounds: Alcohols (1hr.)

Fire Department Non-Emergency Activities		
Walk In Evaluation & Public Assist	12	*Attended City Christmas Party at Holiday Inn *Christmas Parade with E31, T31 & 301 *Bodnesee Employee Appreciation Dinner *Attended Meeting with County Fire Chief *Hurst Extrication Cutters serviced by MES *Yearly SCBA Inspection by MES *PW Fixed Water Leak at Station *Mulit Company Training at Station 3 – Aerial Operations
COVID 19 was a factor in incidents	4	
Station Tour/Visitors	21	
Public Relation Hours	142.12 hrs.	
Fire Safety Program	0	
CPR/BLS Class	0	
Smoke Detector Installation	0	
Pre-Fire Plans/Inspections	5	
Hose Testing (Feet)	0	
Hydrant Testing/Maintenance (Total #)	0	



## **Public Works Report**

**December 2022**

- Installed ten 1" and 2" meters.
- Repaired water line and ceiling in City Hall restroom.
- Repaired 11 water line leaks.
- Began modifying landscaping building.
- Planted tree at library.
- Disassembled old well in Innsbruck.
- Repaired water line break and cleaned City Hall kitchen.
- Repaired water line break and cleaned Riverside Park restroom.
- Repaired water line break at EMS building.
- Cut and removed large leaning pine tree on White Street.
- Cut back all rose bushes and Crepe Myrtles.
- Responded to numerous water/sewer 911 calls.
- Completed 38 locates.
- Daily routine maintenance including cleaning restrooms, trash route, roadside trash pick-up, and reading meters for utility billing.



**Group Summary**

Group	Issued	Completed	Voided	New
1ST AVAILABLE	151	123	13	0
PUBLIC WORKS	1	1	0	0
TRASH	3	3	0	0
WATER	9	6	2	0
<b>Grand Totals</b>	<b>164</b>	<b>133</b>	<b>15</b>	<b>0</b>

**Staff Summary**

Staff	Issued	Completed	Voided	New
1ST AVAILABLE	35	15	7	0
CHRIS ESTES	2	2	0	0
DANIEL MORGAN	8	6	2	0
EDWARD SALWAY	19	19	0	0
JACK MORGAN	5	4	0	0
JACOB WESTMORELAND	13	10	3	0
JIMMY ROGERS	11	11	0	0
RANDY WEBB	71	66	3	0
<b>Grand Totals</b>	<b>164</b>	<b>133</b>	<b>15</b>	<b>0</b>

**Job Code Summary**

Job Code	Issued	Completed	Voided	New
BS - BEGIN SUSPEND	1	1	0	0
BT - BEGIN TEMPORARY	1	1	0	0
CHANGE METER - CHANGE METER	15	9	6	0
CHANGE REGISTER - CHANGE REGISTER	1	0	0	0
CONNECT - CONNECT	5	5	0	0
DELIVER CAN - DELIVER CAN	1	1	0	0
DISCONNECT & READ - DISCONNECT & READ	5	3	2	0
END SUSP - END SUSPEND	2	1	1	0
END TEMP - END TEMPORARY	2	1	1	0
LEAK CK - LEAK CHECK	6	3	0	0
LOCK NON PAYMENT - LOCK NON PAYMENT	8	6	2	0
MISC - MISC	55	42	2	0
PICK UP CAN- TERM - PICK UP CAN - TERMINATE SERVI	4	4	0	0
PICK UP TRASH - PICK UP TRASH	3	3	0	0
PULL METER - PULL METER	4	4	0	0
READ - READ	29	29	0	0
READ TO TRANSFER - READ TO TRANSFER	3	3	0	0
REINSTATE - REINSTATE	4	4	0	0
RE-READ IN BILLING - RE-READ IN BILLING	3	3	0	0
SET METER - SET METER	3	3	0	0
TURN OFF & LOCK - TURN OFF & LOCK	2	2	0	0
TURN OFF/ON- REPAIRS - TURN OFF/ON - REPAIRS	4	3	0	0
UNLOCK & READ - UNLOCK & READ	3	2	1	0
<b>Grand Totals</b>	<b>164</b>	<b>133</b>	<b>15</b>	<b>0</b>

**Action Summary**

Action	Issued	Completed	Voided	New
Connect	5	5	0	0
Disconnect	5	3	2	0
Re-Read	3	3	0	0
Occupant Change	3	3	0	0
Miscellaneous	100	82	3	0
Cutoff	8	6	2	0

## Action Summary

Action	Issued	Completed	Voided	New
Reinstate	4	4	0	0
Service Action	28	21	6	0
Begin Suspend	3	3	0	0
End Suspend	2	1	1	0
Begin Temporary	1	1	0	0
End Temporary	2	1	1	0
Grand Totals	164	133	15	0

## Issued by User

User	Issued
Mirinda	37
Susie	127
Grand Totals	164

## Completed by User

User	Completed
mdispain	5
ssanders	128
Grand Totals	133



**City of Helen  
Georgia's Alpine  
Village**

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The City of Helen is an equal  
opportunity provider and employer

**BUILDING AND ZONING MONTHLY REPORT  
December, 2022**

**Commissioners:**

Jeff Ash  
Steve Fowler  
Fred Garmon  
Cinnamon Ruston  
Cliff Hood

**City Manager:**

Jerry M. Elkins

**City Clerk/  
Clerk of Court**

Marilyn M. Chastain

**Chief of Police:**

Aletha Barrett

**Building and Zoning  
Administrator:**

Darrell Westmoreland

**Fire Chief**

Jody Prickett

**Public Works**

**Director:**

Jack Morgan

**PERMITS: (3)**

Building: 0  
Electrical: 0  
Mechanical: 0  
Plumbing: 0  
Signs: 3

**INSPECTIONS:**

Permitted: 11  
Courtesy inspections and consultations

Builder and Architect consultations

Certificate of Occupancy permits issued  
DBIA restroom consultations