



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal opportunity provider and employer*

TUESDAY, NOVEMBER 5, 2019  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 1

**706-878-2733—main**

**706-878-1655—fax**

**Building & Zoning:**

**Darrell Westmoreland**

The Planning and Design Review Board met on Tuesday, November 5, 2019 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:01am. Board members present were Dona K. Burke, David Greear, Linda McAllister, Charlie Knowles and Chris Williams.

**Chairman:**

**Helen Wilkins**

Approval of agenda: After discussion on rescheduling the public hearing to a later date and to add a request for a sign, a motion to approve the agenda with the made by member David Greear, 2nd by member Dona K. Burke. Motion approved by unanimous vote of members present.

Approval of meeting minutes from the October 1, 2019 meeting made by member Charlie Knowles, 2nd by member Dona K Burke. Motion approved by unanimous vote of members present at that meeting.

**Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Charlie Knowles**

**Chris Williams**

**Dona K. Burke**

### SIGNS

A. Fast Food Funnel Cakes, 8635 N. Main Street requested approval for a mural which would be painted on the back wall of the alley facing the parking lot. Motion to approve made by member Chris Williams, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

B. Pegasus Buggy Rides, Craig Sowerby owner, requested approval for a temporary sign to be placed on River Street at the place of business on days they are working. After discussion on sign types, a motion to approve a removable sign that met all ordinances was made by member Linda McAllister, 2nd by member Charlie Knowles. Motion approved by unanimous vote of members present.

### PLAN SUBMITTALS

A. King Ludwigs Biergarten, 8660 N. Main Street, requested approval for a retractable awning system. After reviewing the presented information, a motion to approve was made by member Chris Williams, 2nd by member Dona K Burke. Motion approved by unanimous vote of members present.



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NOVEMBER 5, 2019  
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MINUTES OF MEETING PG 2

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**Building & Zoning:**

**Darrell Westmoreland**

### PLANS

- A. Yonah Coffee, 8650 N. Main Street. Requested approval to change the color of the trim on his building from green to black. After discussion the request was denied because of the color black not being an approved trim color. The PDRB suggested that he might look at a darker green for the trim. The denial was unanimous by all members present.

**Chairman:**

**Helen Wilkins**

### SPECIAL EVENTS

- A. Art and Crafts Festival, Robin Roberts Requested a special event permit for the annual craft show held at the city park. Dates for the event are September 26<sup>th</sup> and 27<sup>th</sup>, 2020. A motion to approve was made by member Chris Williams, 2<sup>nd</sup> by member Linda McAllister. Motion approved by unanimous vote of members present.

**Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Charlie Knowles**

**Dona K Burke**

**Chris Williams**

Motion to adjourn at 9:38 am made by member Dona K Burke, 2<sup>nd</sup> by member Chris Williams. Motion approved by unanimous vote of members present.

APPROVED BY:

Helen Wilkins Nov. 19, 2019  
CHAIRPERSON, Helen Wilkins DATE

PREPARED BY

Darrell Westmoreland Nov. 19, 2019  
BUILDING AND ZONING ADMINISTRATOR DATE  
Darrell Westmoreland