



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

TUESDAY, MARCH 5, 2019
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

AGENDA

1. CALL MEETING TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FROM FEBRUARY 19, 2019 MEETING
4. SIGN

Building & Zoning:

Darrell Westmoreland

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Catherine Cleiman

Chris Williams

- A. Bath and Body On Main, 8164 N. Main Street. 1- 14" x 24" hanging sign and 1 – 2' x 3' mounted on building in place of existing signs.
- B. Paleteria Morelia, 8160 South Main, Suite B-6, 1 – 14" x 24" hanging sign, 1-4' x 6' located on building, and a small directional sign on road.

5. SPECIAL EVENTS

- A. Huddle House Fundraiser for library, 8428 S. Main street. 2 - bounce houses, dunk tank. Event is for the Telescopes for Reading program.



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Building & Zoning:

Darrell Westmoreland

The Planning and Design Review Board met on Tuesday, March 5, 2019 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Linda McAllister, Charlie Knowles, David Greear, and Catherine Cleiman.

Approval of agenda; Motion to approve the agenda made by member Catherine Cleiman, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Motion to approve the minutes from the February 19, 2019 meeting made by member Linda McAllister, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Chris Williams

Catherine Cleiman

SIGNS

- A. Bath and Body On Main, Rex Allen. Requested approval for 1 hanging sign and 1 sign mounted in the existing location. Motion to approve was made by member Catherine Cleiman, 2nd by member Charlie Knowles. Motion approved by unanimous vote of all members present.
- B. Paleteria Morelia, 8160 S. Main St. requested (1) hanging sign, (1) 4'x 6' sign mounted in the prior sign location. Motion to approve was made with the recommendation to place an interpretation of meaning "Ice Cream" and possible wood frame around the sign was made by member Catherine Cleiman. 2nd by member David Greear. Motion approved by unanimous vote of all members present.



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SPECIAL EVENTS

Building & Zoning:

**DARRELL
WESTMORELAND**

- A. Huddle House of Helen requested a special event permit for a fundraiser on July 4, 2019. The event would benefit the Telescopes for reading program and the Helen library. Motion was made to issue permit by member Catherine Cleiman, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Motion to adjourn at 09:32 am made by member Catherine Cleiman, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Chris Williams

Donna K Burke

APPROVED BY:

Helen Wilkins *Mar 19, 2019*
CHAIRPERSON HELEN WILKINS DATE

PREPARED BY:

Darrell Westmoreland *3/19/19*
BUILDING AND ZONING ADMINISTRATOR
DARRELL WESTMORELAND