

**CITY OF HELEN
COMMISSION MEETING
FEBRUARY 20, 2018
3:00 P.M.
AGENDA**

1. CALL TO ORDER BY MAYOR JEFF ASH
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM FEBRUARY 6, 2018
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE
 - A. FINANCIAL REPORT
 - B. DISCUSSION FOR CONSIDERATION OF PAINT COLOR FOR THE TRIM ON THE FENCE AT THE HELEN TO HARDMAN TRAIL
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
 - A. SIGN VARIANCE REQUEST FOR AN LED "OPEN" SIGN FOR BAVARIAN HILLTOP GOLF LOCATED AT 8065 S. MAIN STREET
14. PURCHASES AND BIDS; NONE
15. ORDINANCES; NONE
16. RESOLUTIONS; NONE
17. CITY COMMISSION COMMENTS

18. ADJOURNMENT

THIS AGENDA WAS POSTED FEBRUARY 16, 2018 @ 11:00 A.M.

THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.

**CITY OF HELEN
COMMISSION MEETING
FEBRUARY 20, 2018
MINUTES OF MEETING**

The Helen City Commission met on Tuesday February 20, 2018 in the Commission Chambers at Helen City Hall with Mayor Jeff Ash calling the meeting to order at 3:00 p.m.

ROLL CALL BY CITY CLERK MARILYN CHASTAIN; Present were Commissioners Steve Fowler, Cinnamon Spurlock, Lee Landress, and Mayor Jeff Ash. Absent was Commissioner Geneva Elwell.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Brian Stephens, Building & Zoning Director Darrell Westmoreland. Absent were Fire Chief Jody Prickett, and Public Works Director Ross Hewell.

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

APPROVAL OF MINUTES FROM FEBRUARY 6, 2018; Motion to approve made by Commissioner Lee Landress, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC ; Chris Williams stated that he is a member of the PDRB and it had been brought to their attention that the Keep America/ Georgia Clean campaign had been introduced at their meeting and that the City could contract with them and get advertisement and educational information to students to help with the campaign. City Manager Jerry Elkins reminded the Commission that they had done this several years previously and had ended up not getting the participation from anyone to help and that the City ended up doing it themselves, and that currently the City still does a couple of pickups a month to keep the City looking good and that the Public Works department had been pressure washing the bridges, sidewalks, market platz, and cleaning the street gutters. Mayor Jeff Ash stated that due to the snows that DOT had contributed a lot of debris to the street gutters.

ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was not present for the meeting.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Report included as an integral part of the Minutes. Director Renee Chacon gave a verbal report of events happening at the Chamber.

ADMINISTRATIVE

**CITY OF HELEN
COMMISSION MEETING
FEBRUARY 20, 2018
MINUTES OF MEETING
PAGE 2**

A. FINANCIAL REPORT; Report included as an integral part of the Minutes. City Manager Jerry Elkins went over the report and explained the overages in the estimated revenues being a refund from Georgia Power for overcharges for street lights, and underpayment from an alcohol distributor that was paid. Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission present.

B. DISCUSSION FOR CONSIDERATION OF PAINT COLOR FOR THE TRIM ON THE FENCE AT THE HELEN TO HARDMAN TRAIL; Motion to paint all trim on the fence #C35-7 Jungle Green made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission present.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Brian Stephens went over the report with the Commission and explained that the change in revenues is largely due to recent changes in the law that affects what can be collected.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett was not present for the meeting.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Director Ross Hewell was not present for the meeting.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Director Darrell Westmoreland gave a verbal report on current projects.

A. SIGN VARIANCE REQUEST FOR AN LED "OPEN" SIGN FOR BAVARIAN HILLTOP GOLF LOCATED AT 8065 S. MAIN STREET; Building & Zoning Director Darrell Westmoreland explained to the Commission that due to our Ordinances on Signs the PDRB could not approve, and recommended to forward to the Commission to consider approving a sign variance for this business due to the distance of the business from the main street. Motion to approve 40" x 15" LED "OPEN" sign made by Commissioner Lee Landress, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

PURCHASES AND BIDS; NONE

**CITY OF HELEN
COMMISSION MEETING
FEBRUARY 20, 2018
MINUTES OF MEETING
PAGE 3**

ORDINANCES; NONE

RESOLUTIONS; NONE

CITY COMMISSION COMMENTS; Commissioner Steve Fowler stated that he, Ms Geneva and Lee Landress had been to Commissioner training over the last weekend and had learned a lot from the classes. Commissioner Lee Landress agreed that there had been a lot of information at the classes.

ADJOURNMENT; Motion to adjourn at 3:55 p.m. made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission present.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN