

**CITY OF HELEN
COMMISSION MEETING
DECEMBER 18, 2012
3:00 P.M.
AGENDA**

1. CALL TO ORDER BY MAYOR JUDY HOLLOWAY
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF MINUTES FROM December 4, 2012
5. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
6. ADMINISTRATIVE OPERATIONS
 - A. Approval for Renewal of paid Alcoholic Beverage License
 - B. BIG LED Lighting with proposal to light the pedestrian bridge and City Hall
 - C. Consideration for approval of Alcohol License for Donald Monday for Monday's LLC.
 - D. Review revised Public Restroom Plans.
7. POLICE DEPARTMENT OPERATIONS
8. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
9. BUILDING AND ZONING OPERATIONS
10. PURCHASES AND BIDS
 - A. Bids for residential Refuse Collection
11. ORDINANCES
12. RESOLUTIONS
13. EXECUTIVE SESSION for Personnel and possible litigation
14. CITY COMMISSION COMMENTS
15. ADJOURNMENT

THIS AGENDA WAS POSTED: DECEMBER 14, 2012 at 10:30 a.m.

**CITY OF HELEN
COMMISSION MEETING
DECEMBER 18, 2012
3:00 P.M.
MINUTES OF MEETING**

The Helen City Commission met on Tuesday December 18, 2012 at 3:00 p.m. in the Commission Room at Helen City Hall.

Mayor Judy Holloway called the meeting to order at 3:00 p.m.

City Clerk Marilyn Chastain called the roll and the following were present: Commissioner Lynn Whitener, Commissioner Helen Wilkins, Mayor Judy Holloway, Commissioner Dona K Burke, Commissioner Jeff Ash.

Also present were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Jim Couch, Building/Zoning Director Randy DeShon. Absent was Public Works Director Ross Hewell.

Mayor Judy Holloway asked to amend the agenda to add as item C under Administrative Operations, approval for Alcohol License for Donald Monday for Monday's, LLC. And to add as item D, revised public restroom plans.

Motion to amend the agenda made by Commissioner Dona K. Burke, 2nd by Commissioner Helen Wilkins.

Motion approved with a unanimous vote of the Commission.

Motion to approve the Minutes of December 4, 2012 made by Commissioner Dona K Burke, 2nd by Commissioner Jeff Ash.

Motion approved with a unanimous vote of the Commission.

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Petitions and Communications from the Public: None

Administrative Operations

- A. Approval for Renewal of paid Alcoholic Beverage License. Motion to approve renewals of paid Alcoholic Beverage License made by Commissioner Dona K Burke, 2nd by Commissioner Helen Wilkins.
Motion approved with a unanimous vote of the Commission
- B. Big LED Lighting proposed to the City Commission about placing lights on the Pedestrian bridge and the cost. City Commissioner Jeff Ash explained to LED Lighting that due to the difference in color of their lights compared to existing approved lights, that the City is not prepared to make changes to the Lighting Ordinance at this time to allow use of their LED type lights.
- C. Approval of Alcohol License for Donald Monday for Monday's, LLC. Motion to approve made by Commissioner Dona K. Burke, 2nd by Commissioner Helen Wilkins.
Motion approved with a unanimous vote of the commission.
- D. Revised Public Restroom Plans. Building/Zoning Director Randy DeShon explained to the Commission the addition to the building will increase the number of stalls and urinals available for use with the increased size. Motion to approve the revised plans and put out for Bid for construction, made by Commissioner Jeff Ash, 2nd by Commissioner Lynn Whitener.
Motion approved with a unanimous vote of the Commission.

Jerry Brown Director of the Helen CVB was present and told the Commission there had been 3000 visitors to Helen in November, and that he has plans to possibly make changes to their web site.

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Police Department Operations. Police Chief Jim Couch told the Commission that the 4-Wheeler that had been donated was being prepped for use with the cost being \$6024.00 which had been totally donated. He told the Commission that the new firearms were in and the officers had used them for qualifying, also that His officers had been talking with business owners about complying with the lighting ordinance. He also explained the White Christmas had helped 15 to 17 families with toys and gifts for Christmas.

Public Works. City Manager Jerry Elkins told the commission that work was being done on the Alpine Crest water line, the City had approval for the new well site on Chattahoochee Street from EPD. He also told the Commission the Island Area project was being engineered and work would start in the spring, also that silt had built up in the valley below the spray fields and the City is working with EPD to clean the area up.

Building and Zoning operations. Building/Zoning director Randy Deshon stated that he had already discussed the new public restrooms and his monthly report had been included in the Agenda.

Purchases and Bids.

- A. Bids for residential Refuse Collection. City Manager Jerry Elkins told the Commission that 1 bid had been received from Advanced Disposal for \$14.00 per month per customer which would be an increase of \$4.00 per customer a month. Commissioner Dona K Burke asked if the bid could be refused. City Manager Jerry Elkins stated that it could be refused and put back out for bids. Commissioner Jeff Ash made a motion to refuse the bid from Advanced Disposal and put back out for bid, 2nd by Commissioner Helen Wilkins.

Motion approved with a unanimous vote of the Commission.

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Ordinances. None

Resolutions. None

Executive Session. Motion to go into Executive Session at 3:44 p.m. made by Commissioner Helen Wilkins, 2nd by Commissioner Dona K Burke.
Motion approved with a unanimous vote of the Commission

Regular meeting called back to order by Mayor Judy Holloway at 4:05 p.m.

City Commission Comments. City Manager Jerry Elkins said there had been a lot of improvements in the City during the year and hoped next year would continue to be improved with all the new projects being done.

At 4:10 p.m. Commissioner Dona K Burke made a motion to adjourn, 2nd by Commissioner Jeff Ash.
Motion approved with a unanimous vote of the Commission.

Respectfully Submitted by
City Clerk Marilyn Chastain

