



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

### **Building & Zoning:**

**Jonah Casper**

### **Chairman:**

**Helen Wilkins**

### **Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Mervin Barbree**

**Chris Williams**

**Dona K. Burke**

## Tuesday, July 11<sup>th</sup>, 2023 Planning and Design Review Board Agenda

1. Call meeting to order
2. Approval of Agenda
3. Approval of minutes from previous meeting
4. Sign Submittals:
  - a. Days Inn, formerly the Econolodge, is requesting approval for a new sign reflecting the brand change. The sign will be located where the existing sign currently sits, and will be of the appropriate size and color. They are also requesting approval for a temporary banner to place out front over the Econolodge sign just until their new sign is complete.
  - b. Chad Jackson, Bike Helen, is requesting approval for their signs to be relocated across the road next to the Outpost. The signs will be located just below the already existing sign there on the right coming into town, and another placed on the fence to be seen heading out of town. The plan is to keep the bikes used for the business on a trailer next to the parking lot on their property.
  - c. Kathy Lemoine requests approval for a new sign to be placed at 8034 N Main St. The sign will say "Something for Everyone" and be of the appropriate size and color.



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## Tuesday, July 11<sup>th</sup>, 2023 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, July 11, 2023, at Helen City Hall with Chairman Helen Wilkins calling the meeting to order at 9:01 am. Board members present were Ralph Hofer, Chris Williams, Linda McAllister, Dona Burke, and Mervin Barbree.

Approval of the Agenda; the motion to approve the agenda was made by Ralph Hofer and second by Mervin Barbree. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was first motioned by Linda McAllister, second by Mervin Barbree. This motion was approved by all members present.

### **Sign Submittals**

- a. Days Inn requested approval for a new sign and a temporary banner until the new sign is completed. The motion to approve both was first made by Chris Williams, and second by Mervin Barbree. This motion was approved by all members present.
- b. Chad Jackson requested approval for the signs used for Bike Helen to be relocated across the road in the same lot as the Outpost. The business will now operate from there, instead of at the previous location beside the Alpine Slot Car Racing venue. The motion to approve was first made by Mervin Barbree and second by Linda McAllister. This motion was approved by all members present.



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### Tuesday, July 11<sup>th</sup>, 2023 Planning and Design Review Board Minutes (pg. 2)

706-878-2733—main

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#### Building & Zoning:

Jonah Casper

#### Chairman:

Helen Wilkins

#### Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

- c. Kathy Lemoine requested approval for a new sign at Thom Dupree's old spot on the corner downtown. The sign will say "Something for Everyone". The motion to approve the sign was first made by Mervin Barbree, and second by Dona Burke. This motion was approved by all members present.

### Adjourn

The motion to adjourn the meeting was first made by Dona Burke and second by Mervin Barbree at 9:39 am. This motion was approved by all members present.

APPROVED BY:

Dona K. Burke

CHAIRPERSON:

Helen Wilkins

Dona K. Burke

7/25/2023  
DATE

PREPARED BY:

Jonah Casper

BUILDING AND ZONING ADMINISTRATOR:

Jonah Casper

7/25/2023  
DATE