



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

Tuesday, July 3, 2018

AGENDA:

Building & Zoning

Darrell Westmoreland

1. CALL MEETING TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FROM JUNE 5, 2018

Chairman:

Helen Wilkins

SIGNS:

1. Shoe Corner, 8619 N. Main St. Replace the existing sign with new one. Sign size meets the walking area requirements. Colors are approved colors.
2. Mind Escapes, 8160 S. Main St., Kimberly Martin, Requests to use a Holiday banner for July 4 week only.
3. Alpine Hilltop Haus, 362 Chattahoochee St., Frankie Allen. Requests to replace the existing sign with new design.

Board Members:

David Greear

Ralph Hofer

Charlie Knowles

Catherine Cleiman

Chris Williams

PLAN SUBMITTALS:

1. Danny -Denny Horne. Unicoi street residence. Submitting plans for a 30' x 25' addition to the existing structure. Addition will be a open room with bath. Colors to match existing structure.
2. John Jordon, 8759 North Main Street. Request to repaint the existing structure. Colors are all approved for the exterior.

NO SPECIAL EVENTS



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JULY 3, 2018

PLANNING AND DESIGN REVIEW BOARD

MINUTES OF MEETING pg 1

The Planning and Design Review Board met on Tuesday, July 3, 2018 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00 am. Board members present were Linda McAllister, David Greear, and Chris Williams.

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Approval of agenda; Motion to approve the agenda adding (1) amendment was made by member David Greear, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

Building & Zoning:

Darrell Westmoreland

Approval of meeting minutes from the June 5, 2018 meeting; Motion to approve made by member David Greear, 2nd by member Linda McAllister. Motion approved by vote of members present.

Chairman:

Helen Wilkins

SIGNS

A. Shoe Corner, requested to replace the existing sign with new designed sign. Motion to approve made by member Chris Williams, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Chris Williams

Ralph Hofer

Charlie Knowles

Linda McAllister

Catherine Cleiman

B. Mind Escapes, Requested to hang a holiday banner for the week of July 4th. After some discussion on the ordinance a motion to approve made by member Chris Williams, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present

C. Alpine Hilltop Haus, requested to replace the existing sign with new one. Motion to approve made by member David Greear, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

D. Helen Pedal Pub, requested approval of new sign and requested they be allowed to hang temporary banner until sign completed. Motion to approve made by member Linda McAllister, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.



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JULY 3, 2018
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 2

706-878-2733—main

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PLAN SUBMITTAL

Building & Zoning:

Darrell Westmoreland

A. Denny and Danny Horne, Request approval of an addition to the existing structure located on Unicoi Street. After discussion the PDRB board decided since it was residential and not commercial, it wouldn't require a vote. It was a unanimous decision of members present.

Chairman:

Helen Wilkins

B. John Jordon requested approval to paint the structure located at 8759 N. Main Street. The colors are all approved. Motion to approved by member Linda McAllister, 2nd by member Chris Williams. Motion approved by a unanimous vote of members present.

Board Members:

David Greear

Chris Williams

Ralph Hofer

Charlie Knowles

Linda McAllister

Catherine Cleiman

Motion to adjourn at 9:35 am made by member Linda McAllister, 2nd by member David Greear. Motion approved by unanimous vote of members present.

APPROVED BY:

HELEN WILKINS, CHAIRPERSON

DATE

Darrell Westmoreland
co-chair

8-7-18

PREPARED BY

Darrell Westmoreland

DARRELL WESTMORELAND,
BUILDING AND ZONING ADMINISTRATOR

8-7-18

DATE