



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jonah Casper

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

Tuesday, Oct 24th, 2023 Planning and Design Review Board Agenda

1. Call meeting to order
2. Approval of Agenda
3. Approval of minutes from previous meeting
4. Discussion of Property Use:
 - a. Pierre Maalouf wants to meet with the board members to discuss the Conditional Use permit regarding his parking lot at Tiny Towne.



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Tuesday, October 24th, 2023 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, October 24, 2023 at Helen City Hall with chairperson Helen Wilkins calling the meeting to order at 9:01 am. Board members present were Mervin Barbree, Chris Williams, David Greear, Ralph Hofer, Linda McAllister, and Dona Burke.

Amendment of the Agenda; the motion to amend the agenda was made by Dona Burke and second by Mervin Barbree. The amendment was to add Robert Treadway into the agenda to propose building new business space(s) downtown on Chattahoochee Strasse. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was first motioned by Linda McAllister and second by Mervin Barbree. This motion was approved by all members present.

Property Discussion

- a. Pierre Maalouf, Tiny Towne, met with the board to discuss a parking situation at his location. The issue was that the Conditional Use permit granted by the city in 2010 did not allow the location to charge for use of the parking lot outside of the business. After much discussion, the board decided to wait to figure out which would be better, to either provide a new and revised Conditional Use permit for the property, or to rezone it entirely as C-1. No changes were made at this time.



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Plan Submittals

- a. Mary Sesam, on behalf of Robert Treadway, submitted plans to the board for new construction on Chattahoochee St. These units will be constructed, but not completely finished for whoever wants to come in and rent the space and complete the inside how they want it. It will be a single building with two identical units downstairs, with an apartment upstairs for Mr. Treadway himself. The motion to approve the plans was made by Dona Burke and second by Chris Williams. This motion was approved by all members present.

Adjourn

The motion to adjourn the meeting was made by Linda McAllister and second by Dona Burke at 10:06 am. This motion was approved by all members present.



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Tuesday, October 24th, 2023 Planning and Design Review Board Minutes (pg. 3)

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Jonah Casper

APPROVED BY:

Helen Wilkins

Nov. 14, 2023

Chairman:

CHAIRPERSON:

Helen Wilkins

DATE

Helen Wilkins

Board Members:

David Greear

PREPARED BY:

Jonah Casper

Linda McAllister

BUILDING AND ZONING ADMINISTRATOR:

Jonah Casper

Ralph Hofer

Nov 14, 2023

DATE

Mervin Barbree

Chris Williams

Dona K. Burke