



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

Tuesday, September 24th, 2024 Planning and Design Review Board Agenda

706-878-2733—main

706-878-1655—fax

PDRB Secretary:

Jonah Casper

PDRB Chairman:

Linda McAllister

Board Members:

David Greear

Randy Summers

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

1. Call meeting to order

2. Approval of the Agenda

3. Approval of minutes from previous meeting

4. Sign Submittals

- a. "A Shear Expression" is requesting approval for a sign for their business at 705 Brucken Strasse.
- b. Quality Inn is requesting approval for a new sign that will replace their existing signage.
- c. "Mountainside Farmacy" is requesting approval for a sign for their new business at 8160 S Main Street.

5. Special Events

- a. 2 Wolves Herbal Apothecary is requesting approval for a Fall Fair to be held at their store on October 12th, 2024 from 10 am to 5 pm.

6. Workshop

The PDRB members will enter into a workshop session to discuss business and the new architectural guidelines.



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Tuesday, September 24th, 2024 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, September 24, 2024 at Helen City Hall with chairman Linda McAllister calling the meeting to order at 9:02 am. Board members present were Bruce Pomeroy, Dona Burke, Chris Williams and Randy Summers.

Approval of the agenda was motioned by Dona Burke and second by Chris Williams. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was made by Bruce Pomeroy and second by Dona Burke. This motion was approved by all members present.

Signs

- a. "A Shear Expression" requested approval for a new sign. The sign was approved with a motion from Chris Williams and a second from Bruce Pomeroy.
- b. Quality Inn requested approval for a new sign. The sign was approved with a motion from Chris Williams and a second from Bruce Pomeroy.
- c. "Mountainside Farmacy" requested approval for a sign for their new business. The sign was approved with a motion from Chris Williams and a second from Dona Burke.

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Tuesday, September 24th, 2024 Planning and Design Review Board Minutes (pg. 2)

Special Events

- a. 2 Wolves Herbal Apothecary requested approval for an event to be held on their property on October 12, 2024 from 10am to 5pm. The event was approved with a motion from Chris Williams and a second from Bruce Pomeroy.

Workshop

- a. The board entered into a workshop session at 9:20 am with a motion from Bruce Pomeroy and a second from Chris Williams, to discuss the new PDRB guidelines before they are recommended to be adopted by the City Commission at the next upcoming commission meeting in October. A motion to officially present these new guidelines for adoption was made by Dona Burke and was second by Chris Williams.

Adjourn

The meeting was called to adjourn at 10:18 am with a motion from Bruce Pomeroy and a second by Chris Williams.



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Tuesday, September 24, 2024 Planning and Design Review Board Minutes (pg. 3)

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Building & Zoning:

Jonah Casper

Chairman:

Linda McAllister

APPROVED BY:

Linda McAllister

CHAIRPERSON:

Linda McAllister

9-24-24
DATE

Board Members:

David Greear

Randy Summers

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

PREPARED BY:

Jonah Casper

BUILDING AND ZONING ADMINISTRATOR:

Jonah Casper

9-24-2024
DATE