



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jonah Casper

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

Tuesday, March 28th, 2023 Planning and Design Review Board Agenda

1. Call meeting to order.
2. Approval of Agenda
3. Approval of minutes from previous meeting.
4. Sign Submittals.
 - a. Dale Fisher, Honey on the Hill/Dewey Rose Clothing Co. requests approval for 2 signs for the 2 respective businesses. These businesses will share the same building at 8600 North Main Street.
5. Variances.
 - a. Alisa Jacobson, Sweetie Bear, request approval for a variance to use the old truck located outside of the business. The truck will primarily be used for taking pictures. They have modified the truck by adding a bench at the bed of the truck. This variance requires approval for it to go before the commission.

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Tuesday, March 28, 2023 Planning Design and Review Board Minutes of previous meeting (pg 1)

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The PDRB met on Tuesday, March 28, 2023 at Helen City Hall with Chairman Helen Wilkins calling the meeting to order at 9:03 am. Board members present were Linda McAllister, David Greear, Ralph Hofer, Chris Williams, Mervin Barbree, and Dona Burke.

Approval of Agenda; the motion to approve the agenda was made by Ralph Hofer, 2nd by Linda McAllister. This motion was approved by all members present.

Approval of the minutes from the previous meeting was motioned by Chris Williams, 2nd by Mervin Barbree. This motion was approved by all members present.

Sign Submittals

- a. Dale Fisher, Honey on the Hill/Dewy Rose Clothing Co. requested approval for 2 signs for their 2 respective businesses. The motion to approve these signs was made by Chris Williams, 2nd by Mervin Barbree. This motion was approved by all members present.

Variances

- a. Alisa Jacobson, Sweetie Bear, requested approval for a variance to use the old truck located outside of her business for advertising and taking pictures. This variance requires approval before it can go before the commission. The motion to approve was made by Chris Williams, 2nd by Mervin Barbree. This motion was approved by all members present, with the conditions of roping off or adding protection to any part of the truck that could cause injury.



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Adjourn

Building & Zoning:

Jonah Casper

The motion to adjourn the meeting was made by Chris Williams, 2nd by Mervin Barbree at 9:14 am. This motion was approved by all members present. A workshop discussing PDRB matters such as the minimum requirements for obtaining a permit for signs, special events, or buildings was conducted immediately after adjourning, and ended at 10:24 am.

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

APPROVED BY:

Helen Wilkins

CHAIRPERSON:
Helen Wilkins

April 25, 2023

DATE

PREPARED BY:

Jonah Casper

BUILDING AND ZONING ADMINISTRATOR:
Jonah Casper

April 25, 2023

DATE