

City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

Tuesday, June 25th, 2024 Planning and Design Review Board Agenda

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jonah Casper

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

1. Call meeting to order

2. Approval of Agenda

3. Approval of minutes from previous meeting

4. Special Events

- a. Robin Roberts Promotions requests approval for a Seafood Festival from June 20 – 22, 2025 at Riverfront Park.
- b. Slice of Helen requests approval for a customer appreciation ride/fundraiser on July 21st, 2024.
- c. Helen CVB requests approval for the Helen Christmas Market Arts and Crafts/Food Event to be held on December 7&8th, 2024 at Pete's Park.

5. Sign Submittals

- a. Pink Pig Southern BBQ requests approval for a new sign to replace the existing one on the corner of Brucken Strasse and Edelweiss.
- b. Alpine Chevron requests approval to place a Hunts Brothers Pizza sign on the outside corner of their gas station.



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6. Plan Submittals

- a. Pink Pig Southern BBQ has plans for expansion to be reviewed for approval.

7. PDRB Workshop

- a. The board will be holding a special workshop to discuss several topics, including the duties of the board and other issues that need to be clarified for future business.

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PDRB Secretary:

Jonah Casper

PDRB Chairman:

Dona McAllister

Board Members:

David Greear

Randy Summers

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

Tuesday, June 25, 2024 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, June 25, 2024 at Helen City Hall with chairman Linda McAllister calling the meeting to order at 9:00 am. Board members present were Bruce Pomeroy, Dona Burke, Randy Summers, Chris Williams, and David Greear.

Approval of the Agenda was motioned by David Greear and second by Dona Burke. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was made by Chris Williams and second by Bruce Pomeroy. This motion was approved by all members present.

Special Events

- a. Robin Roberts Promotions requested approval for a seafood festival event from June 20-22, 2025 at the Riverfront Park. The request for this event was denied due to a lack of representation at the meeting to answer any questions and give further details about the event. The motion to deny was made by Chris Williams and was second by Bruce Pomeroy. This motion was approved by all present members.
- b. Slice of Helen requested approval for a customer appreciation ride and fundraiser for July 21, 2024. The motion to approve came from Chris Williams and was second by Dona Burke. This motion was approved by all members present.

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**Tuesday, June 25, 2024
Planning and Design Review Board
Minutes (pg. 2)**

- c. The Helen Chamber requested approval for the Helen Christmas Market event to be held on November 30th, December 1st, and December 7th and 8th at Pete's Park. The motion to approve the event was made by Chris Williams and second by Bruce Pomeroy. This motion was approved by all members present.

Sign Submittals

- a. Pink Pig Southern BBQ requested approval for a new sign design. The motion to approve the sign was made by Dona Burke and second by David Greear. This motion was approved by all members present.
- b. Alpine Chevron requested approval for a Hunts Brother's Pizza sign. The motion to approve the sign was made by Chris Williams and second by Dona Burke. This motion was approved by all members present.

Plan Submittals

- a. Pink Pig Southern BBQ presented plans for seating expansion for their restaurant. The motion to approve the plans was made by Bruce Pomeroy and second by Dona Burke. This motion was approved by all members present.

Adjourn

Motion to adjourn the meeting at 9:21 came from Dona Burke and second by Bruce Pomeroy. Motion was approved by all members.



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Tuesday, June 25, 2024 Planning and Design Review Board Minutes (pg. 3)

Workshop

PDRB Secretary:

Jonah Casper

PDRB Chairman:

Linda McAllister

After adjourning, the board entered into a special workshop to discuss certain topics regarding duties of the PDRB, as well as relaying thoughts and opinions. The minutes from this session were recorded and will be attached behind this page.

Board Members:

David Greear

Randy Summers

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

APPROVED BY:

Linda McAllister

CHAIRPERSON:

Linda McAllister

7-9-24
DATE

PREPARED BY:

Jonah Casper

BUILDING AND ZONING ADMINISTRATOR:

Jonah Casper

7-9-2024
DATE