



City of Helen

Planning, Design and Review Board

P. O. Box 280
Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

SEPTEMBER 17, 2019
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 1

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Darrell Westmoreland

The Planning and Design Review Board met on Tuesday, September 17, 2019 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Dona K Burke, Linda McAllister and Ralph Hofer, David Greear and Chris Williams.

Approval of agenda; Motion to approve the agenda made by member Dona K burke, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Motion to approve the minutes with a correction of the vote count from the August 20, 2019 meeting was made by member Linda McAllister, 2nd by member Dona K Burke. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Chris Williams

Dona K Burke

SIGNS

A. Fairfield by Marriott, 8035 S Main Street. (1) double sided monument sign located at entrance was requested and (2) oversize signs mounted on building. Motion to approve monument sign and deny oversize sign with a recommendation to ask commission for a variance on sign for the building, made by member Ralph Hofer, 2nd by member Dona K Burke. Motion approved by members present.

SPECIAL EVENTS

- A. TopView Sports requested a special event permit for the annual Georgia Gravel Grinduro bike race on November 2, 2019. Motion to approve made by member Dona K Burke, 2nd by member David Greear. Motion approved by members present.



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PLANS

Building & Zoning:

Darrell Westmoreland

- A. Cafe' International, 8546 S. Main Street. Requested a permit for a 20' x 40' tent to be placed in parking lot for Octoberfest only. Motion approved by member Linda McAllister, 2nd by member Dona K Burke. Motion approved by all members present.

Chairman:

Helen Wilkins

Motion to adjourn at made by member Dona K Burke, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present at 9:32 am.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Dona K Burke

Chris Williams

APPROVED BY:

Helen Wilkins Oct. 1, 2019
CHAIRPERSON, Helen Wilkins DATE

PREPARED BY:

Darrell Westmoreland 10, 1, 2019
Darrell Westmoreland DATE
Building and Zoning Administrator