

# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*



706-878-2733—main

706-878-1655—fax

PDRB Secretary:

*Jonah Casper*

PDRB Chairman:

*oda McAllister*

Board Members:

*David Greear*

*Randy Summers*

*Ralph Hofer*

*Bruce Pomeroy*

*Chris Williams*

*Dona K. Burke*

## Tuesday, October 8<sup>th</sup>, 2024 Planning and Design Review Board Agenda

### 1. Call meeting to order

### 2. Approval of the Agenda

### 3. Approval of minutes from previous meeting

### 4. Sign Submittals

- a. "The Mason Jar Shoppe" is requesting approval to place an oversized Adirondack chair outside of their business on that will be situated entirely on private property. The chair will have the name of the business as well as Helen, Georgia on it. The purpose of the chair will be for taking pictures.

### 5. Public Hearing

- a. The PDRB will transfer into a public hearing for the first of two hearings for the rezoning application for Pierre Mallouf and "Tiny Towne", located at 115 Escowee Drive. The proposed zoning for the property is for Highway Commercial (C-3). The second hearing will take place on October 15<sup>th</sup>, 2024 at 10:00 am at City Hall during the Commission meeting.



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### Tuesday, October 8<sup>th</sup>, 2024 Planning and Design Review Board Minutes (pg 1)

The PDRB met on Tuesday, October 8, 2024 at Helen City Hall with chairman Linda McAllister calling the meeting to order at 9:00 am. Board members present were Bruce Pomeroy, Dona Burke, Ralph Hofer, David Greear, and Randy Summers.

Approval of the agenda was motioned by Bruce Pomeroy and second by Dona Burke. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was made by Bruce Pomeroy and second by Ralph Hofer. This motion was approved by all members present.

### **Signs**

- a. "The Mason Jar Shoppe" requested approval for an Adirondack chair with their name on it intended for taking pictures. The chair was approved with a motion from David Greear and a second from Ralph Hofer. All members present voted for the approval.

### **Public Hearing**

- a. The first of two public hearings was held at the PDRB meeting with a motion to move into the hearing at 9:11 am by Dona Burke and a second from Bruce Pomeroy. After brief discussions and opinions from the public, a motion to move out of the public hearing came at 9:35 am from Dona Burke and a second from Bruce Pomeroy. After this, a motion to recommend the rezoning forward to the commission was made by Bruce Pomeroy and was second by Ralph Hofer. Motion included the conditions of a buffer of trees be planted, as well as a gate be installed to cordon off the grass area so cars may not park there. This motion was approved by all members present with the exception of David Greear, who was opposed.



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### Tuesday, October 8<sup>th</sup>, 2024 Planning and Design Review Board Minutes (pg 2)

**PDRB Secretary:**

*Jonah Casper*

### Adjourn

A motion to adjourn the meeting was made at 9:52 am by Dona Burke and was second by Bruce Pomeroy. This motion was approved by all members present.

**PDRB Chairman:**

*Linda McAllister*

**Board Members:**

*David Greear*

*Randy Summers*

*Ralph Hofer*

*Bruce Pomeroy*

*Chris Williams*

*Dona K. Burke*

APPROVED BY:

*Linda McAllister*

CHAIRPERSON:  
Linda McAllister

10-22-24  
DATE

PREPARED BY:

*Jonah Casper*

BUILDING AND ZONING ADMINISTRATOR:  
Jonah Casper

10-22-2024  
DATE