

**CITY OF HELEN
COMMISSION MEETING
NOVEMBER 15, 2016
3:00 P.M.
AGENDA**

1. CALL TO ORDER BY MAYOR FRED GARMON
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM OCTOBER 1, 2016
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE
 - A. FINANCIAL REPORT
 - B. CONSIDERATION FOR APPROVAL OF 2017 ALCOHOL LICENSE FOR STACY JACKSON OF ALPINE BREW LOCATED AT 8265 SOUTH MAIN STREET FOR BEER PACKAGE, WINE PACKAGE, LIQUOR PACKAGE
 - C. CONSIDERATION FOR APPROVAL OF 2017 ALCOHOL LICENSE FOR HALEY M. NOTTAGE D/B/A PIES AND PINTS DELI AND TAVERN LOCATED AT 8252 SOUTH MAIN STREET FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, SUNDAY SALES
 - D. DISCUSSION AND CONSIDERATION OF FIRE ENGINE PURCHASE
 - E. DISCUSSION AND CONSIDERATION OF ADOPTING THE STATE SPEED ZONE ORDINANCE
 - F. DISCUSSION AND CONSIDERATION OF AGREEMENT WITH ATLANTA PYROTECHINICS FOR THE JULY 4, 2017 AND JULY 4, 2018 FIREWORKS SHOWS
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT

14. PURCHASES AND BIDS

15. ORDINANCES

16. RESOLUTIONS

17. CITY COMMISSION COMMENTS

18. ADJOURNMENT

**THIS AGENDA WAS POSTED NOVEMBER 11, 2016 AT 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
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NOVEMBER 15, 2016
MINUTES OF MEETING**

The Helen City Commission met on Tuesday November 15, 2106 in the Commission Chambers at Helen City Hall with Mayor Fred Garmon calling the meeting to order at 3:00 p.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Spurlock, Commissioner Helen Wilkins, Mayor Fred Garmon, Commissioner Judy Holloway and Commissioner Jeff Ash.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Fire Chief Jody Prickett, Public Works Director Ross Hewell, Police Chief Brian Stephens, and Building & Zoning Director Larry Krul. Finance Officer Debbie Gerchman was absent.

Pledge of Allegiance to the Flag was given.

Approval of Agenda; Motion to Approve and Amend the Agenda with the following additions and changes under 9. Administrative as item G. Approval for applying for the Georgia Department of Transportation Local Maintenance & Improvement Grant (LMIG) for Edelweiss Strasse from Munich Strasse to Tannen Weg and to change number 16 from Resolutions to Executive Session for pending litigation made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Approval of Minutes from October 1, 2016; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Petitions and Communications from the Public; None

Alpine Helen/White County CVB Monthly Report; Report included as an integral part of the Minutes; Director Jerry Brown was absent.

Helen Chamber of Commerce Monthly Report; Report included as an integral part of the Minutes. Director Renee Chacon arrived late but reported that the Oktoberfest was good and that she had been out of town and attended a Bierfest and reported it being similar to the one here.

ADMINISTRATIVE

A. FINANCIAL REPORT; Finance Officer Debbie Gerchman was absent. City Manager Jerry Elkins reported that the Financial report looks good.

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B. Consideration for approval of 2017 Alcohol License for Stacy Jackson of Alpine Brew located at 8265 South Main Street for Beer Package, Wine Package, Liquor Package; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

C. Consideration for approval of 2017 Alcohol license for Haley M. Nottage D/B/A Pies and Pints Deli and Tavern located at 8252 South Main Street for Beer on Premises, Wine on Premises, Liquor Pouring, Sunday Sales; City Attorney Carl Free stated that there are current charges pending on Ms. Nottage that could cause the Commission to consider revoking the license if found guilty of the charges in the future. Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

D. Discussion and Consideration of Fire Engine Purchase; Motion to allow City Manager Jerry Elkins the authority to move ahead with the purchase made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

E. Discussion and Consideration of adopting the State Speed Zone Ordinance; Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

F. Discussion and Consideration of Agreement with Atlanta Pyrotechnics for the July 4, 2017 and July 4, 2018 Fireworks shows; Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

City Manager informed the Commission that Helen is now under a level 2 drought response and will be required to shut down the city's waterfalls.

G. Approval for applying for the Georgia Department of Transportation Local Maintenance & Improvement Grant (LMIG) for Edelweiss Strasse from Munich Strasse to Tannen Weg; City Manager Jerry Elkins stated the City must pay 30% more than the cost of the project to receive the Grant. Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Police Department Monthly Report; Report included as an integral part of the Minutes. Police Chief Brian Stephens stated all is good in the department.

Fire Department Monthly Report; Report included as an integral part of the Minutes. Fire Chief Jody Prickett thanked the Commission for approval of purchasing a new Fire Truck.

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He also stated that due to the wild fires that people should stay indoors as much as possible to avoid the smoke.

Public Works Water Waste Water Monthly Report; Report included as an integral part of the Minutes. Public Works Director Ross Hewell stated that the Christmas lights are going up and the department is staying busy.

Building & Zoning Department Monthly Report; Report included as an integral part of the Minutes. Director Larry Krul stated he had been working on a list of businesses that did not have their Christmas lights up and talking with those that do not. He stated he had received a complaint on a Hotel and had called the owner to discuss the complaint.

Purchases and Bids; None

Ordinances; None

Executive Session; Motion at 3:30 p.m. to go out of the regular Commission meeting and into Executive Session made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Motion at 3:53 p.m. to go back into the regular Commission meeting made by Commissioner Helen Wilkins, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

Motions as a result of the Executive Session; None

City Commission Comments; Commissioner Cinnamon Spurlock asked if the lights could be made brighter at the cross walks. Public Works Director Ross Hewell stated that the LED lights should be installed soon.

Adjournment; Motion to adjourn at 3:55 p.m. made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN