



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

**PDRB Secretary:**

*Jonah Casper*

**PDRB Chairman:**

*da McAllister*

**Board Members:**

*David Greear*

*Randy Summers*

*Ralph Hofer*

*Bruce Pomeroy*

*Chris Williams*

*Dona K. Burke*

## Tuesday, February 25<sup>th</sup>, 2025 Planning and Design Review Board Agenda

### 1. Call meeting to order

### 2. Approval of Agenda

### 3. Approval for Minutes

### 4. Special Events

- a. Brett Welch (Hofrauhaus) is requesting approval to erect a tent for several events to be held on their property. The dates for these events are April 4<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup> -27<sup>th</sup>, and May 8<sup>th</sup> and 11<sup>th</sup>.
- b. Jay Kim is requesting approval for Helen Import Day. This is the same event that has been held for the last several years. It is slated to be on August 2<sup>nd</sup>, 2025.

### 5. Murals

- a. Jubilee signs is bringing back the mural for the bathrooms on Dye Street. The Commission granted a variance for the mural to have verbiage included for advertising Terry Sims' businesses.



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### Tuesday, February 25<sup>th</sup>, 2025 Planning and Design Review Board Minutes (pg 1)

**PDRB Secretary:**

**Jonah Casper**

The PDRB met on Tuesday, February 25, 2025 at Helen City Hall with chairman Linda McAllister calling the meeting to order at 9:01 am. Board members present were Ralph Hofer, Randy Summers, Bruce Pomeroy, and David Greear.

**PDRB Chairman:**

**Linda McAllister**

An amendment to the submitted agenda was made to include a new sign. This was motioned by Bruce Pomeroy with a second from Randy Summers. This motion was approved by all members present.

**Board Members:**

**David Greear**

**Randy Summers**

**Ralph Hofer**

**Bruce Pomeroy**

**Chris Williams**

**Dona K. Burke**

An error of the minutes recorded from the previous meeting (read Tuesday February 17<sup>th</sup>, 2025 needed to be changed to Monday February 17<sup>th</sup>, 2025), was motioned from Bruce Pomeroy with a second from Ralph Hofer. This motion was approved by all members present.

### **Special Events**

- a. Brett Welch requested approval for tent coverage for several dates in April and May at the Hofbrauhaus restaurant. The board debated for several minutes regarding the legality of putting up a tent for events outside of Oktoberfest, with the solution being that special event permits for tent coverage alone will no longer be allowed after this request. A motion from Ralph Hofer to uphold this request was second by Bruce Pomeroy. All members present approved this motion. The board will meet at a later date via workshop to discuss an alternative in regards to placing tents of any kind.
- b. Jay Kim requested approval for the Helen Import Day event to be held on August 2<sup>nd</sup>, 2025. Motion to approve the event was made by Bruce Pomeroy and second by Randy Summers. This motion was approved by all members present.



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### Tuesday, February 25<sup>th</sup>, 2025 Planning and Design Review Board Minutes (pg 2)

PDRB Secretary:

*Jonah Casper*

PDRB Chairman:

*Linda McAllister*

Board Members:

*David Greear*

*Randy Summers*

*Ralph Hofer*

*Bruce Pomeroy*

*Chris Williams*

*Dona K. Burke*

### Signs / Murals

- a. Jubilee Signs brought back the mural for the city bathrooms located on Dye Street. At the previous meeting, the board did not want to approve the mural without a variance from the city commission. The commission granted the variance at the meeting held on February 18<sup>th</sup>, 2025. There was no need for a vote after this was granted.
- b. Kimberly Reese requested approval for a new sign “Eisburg” to be placed at the new business that was formerly known as Freeze Cream at 210 Narr Weg. Bruce Pomeroy motioned to approve the sign with a second from Randy Summers. This motion was approved by all members present.

### Adjourn

Motion to adjourn the meeting was made at 9:46 by Ralph Hofer with a second from Randy Summers and a third from David Greear. This motion was approved by all members present.

**APPROVED BY:**

*Linda McAllister*  
\_\_\_\_\_  
CHAIRPERSON:  
*Linda McAllister*

*3-11-25*  
\_\_\_\_\_  
DATE

**PREPARED BY:**

*Jonah Casper*  
\_\_\_\_\_  
BUILDING AND ZONING ADMINISTRATOR:  
*Jonah Casper*

*3/11*  
\_\_\_\_\_  
DATE