



City of Helen
Georgia's Alpine Village
25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



Commissioners:

Mervin Barbree
Cliff Hood
Steve Fowler
Lee Landress
Helen Wilkins

City Manager:

Darrell Westmoreland

City Clerk:

Marilyn M. Chastain

Clerk of Court:

Jaclyn Burke

Chief of Police:

Aletha Barrett

**Building and Zoning
Administrator:**

Jonah Casper

Finance Director

Mona Wood

Public Works

Director:

Jack Morgan

**CITY OF HELEN
COMMISSION MEETING
AUGUST 19, 2025
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR CLIFF HOOD
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM JULY 15, 2025 AND JULY 28, 2025 SPECIAL CALLED MEETING
6. PUBLIC HEARING; THIRD PUBLIC HEARING FOR PROPERTY TAX INCREASE
7. COMMISSION VOTE ON 2025 MILLAGE RATE
8. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
9. ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT
10. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
11. ADMINISTRATIVE
 - A. CITY MANAGER UPDATE
 - DISCUSSION OF GORUNDWATER EXPLORATION AND CONVEYANCE AGREEMENT
 - B. FINANCIAL REPORT
12. POLICE DEPARTMENT MONTHLY REPORT
13. FIRE DEPARTMENT MONTHLY REPORT
14. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT

15. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT

A. PUBLIC HEARING – PROPOSED ZONING CLASSIFICATION OF R-5 (SEASONAL RESIDENTIAL) FOR WHITE COUNTY TAX MAP H04E-007 AND TAX MAP 057-001; OWNED BY HZM PROPERTIES, LLC, AND PROPOSED FOR ANNEXATION INTO THE CITY OF HELEN GEORGIA

B. PUBLIC HEARING – PROPOSED ZONING CLASSIFICATION OF R-2 (MEDIUM DENSITY RESIDENTIAL) FOR WHITE COUNTY TAX MAP H04E-031 OWNED BY CARVAL GRIZZLE; AND PROPOSED FOR FULL ANNEXATION OF SAID PARCEL INTO THE CITY LIMITS OF HELEN GEORGIA

16. PURCHASES AND BIDS

17. ORDINANCES

A. ANNEXATION ORDINANCE 25-08-01; ANNEXATION OF WHITE COUNTY TAX MAP H04E-007 AND TAX MAP 057-001; OWNED BY HZM PROPERTIES, LLC INTO THE CITY OF HELEN GEORGIA; AND APPROVAL OF A ZONING CLASSIFICATION OF R-5 FOR SAME

B. ANNEXATION ORDINANCE 25-08-02; ANNEXATION OF WHITE COUNTY TAX MAP H04E-031 OWNED BY CARVAL GRIZZLE; INTO THE CITY OF HELEN, GEORGIA AND APPROVAL OF A ZONING CLASSIFICATION OF R-2 FOR SAME

18. RESOLUTIONS

19. EXECUTIVE SESSION TO DISCUSS PENDING/POTENTIAL LITIGATION

20. CITY COMMISSION COMMENTS

21. ADJOURNMENT

THIS AGENDA WAS POSTED AUGUST 15, 2025 @ 11:15 A.M.

THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.



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The City of Helen is an equal
opportunity provider and employer

**CITY OF HELEN
COMMISSION MEETING
JULY 15, 2025
MINUTES OF MEETING**

Commissioners:

Lee Landress
Steve Fowler
Mervin Barbree
Cliff Hood
Helen Wilkins

The Helen City Commission met on Tuesday, July 15, 2025, in the commission chambers at Helen City Hall. Mayor Cliff Hood called the meeting to order at 10:00 a.m. City Clerk Marilyn Chastain called the roll. The following commissioners were present: Mayor Cliff Hood, Commissioner Helen Wilkins, Commissioner Steve Fowler, Commissioner Lee Landress, and Commissioner Mervin Barbree.

City Manager:

Darrell Westmoreland

Also, in attendance were City Manager Darrell Westmoreland, Finance Director Mona Wood, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Aletha Barrett, Building & Zoning Director Jonah Casper, and Fire Chief Jody Prickett. Public Works Director Jack Morgan were absent.

City Clerk:

Marilyn M. Chastain

Pledge of Allegiance was given.

Finance Director:

Mona Wood

APPROVAL OF AGENDA; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

Chief of Police:

Aletha Barrett

APPROVAL OF MINUTES FROM JUNE 17, 2025; Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

Clerk of Court:

Jaclyn Burke

**Building and Zoning
Administrator:**

Jonah Casper

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; Bruce Pomeroy of the Planning Design and Review Board addressed the Commission stating that the roof addition to Two Tire Tavern on the front of the building covering the seating area had not been approved by the PDRB board, but what had been approved is a small portion on the side but not the entire area he is now constructing, and that the area he is covering will need to be replaced with an approved roofing material. Building & Zoning Director Jonah Casper is going out to discuss with the owner after the Commission meeting.

**Public Works
Director:**

Jack Morgan

**Fire Department
Chief:**

Jody Prickett

ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was present and gave a verbal report.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Member Judy Holloway was present and gave a verbal report of events and projects at the Festhall.

ADMINISTRATIVE

A- CITY MANAGER UPDATE; City Manager Darrell Westmoreland went over the report from EMI the engineering firm of current projects. Report included as an integral part of the Minutes. He also informed the Commission of Well 4 being down due to a leak that Public Works is trying to locate.

**CITY OF HELEN
COMMISSION MEETING
JULY 15, 2025
MINUTES OF MEETING
PAGE 2**

B. INTERGOVERNMENTAL AGREEMENT BETWEEN WHITE COUNTY AND CITY OF HELEN AS THE CITY OF HELEN OFFICIAL BOUNDARY; City Manager Darrell Westmoreland explained that the old map had been inaccurate, and it was agreed between the City and White County to redo the Map and to include annexed property that had been deleted at some point and to include the newly annexed properties. Motion to approve made by Commissioner Mervin Barbree, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

C. FINANCIAL REPORT; Finance Director Mona Wood was present and gave a verbal report. Report included as an integral part of the Minutes. Motion to approve the report made by Commissioner Steve Fowler, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Aletha Barrett was present and gave a verbal report.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett was present and gave a verbal report.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Public Works Director Jack Morgan was absent.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Building and Zoning Director Jonah Casper was present and gave a verbal report.

PURCHASES AND BIDS; None

ORDINANCES; None

RESOLUTIONS; None

EXECUTIVE SESSION FOR PERSONNEL; Motion to go into Executive Session at 10:55 a.m. made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

Motion to come out of Executive Session at 11:29 a.m. made by Commissioner Mervin Barbree, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

**CITY OF HELEN
COMMISSION MEETING
JULY 15, 2025
MINUTES OF MEETING
PAGE 3**

There were no motions made as a result of the Executive Session

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 11:30 a.m. made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY SUBMITTED BY CITY CLERK MARILYN CHASTAIN

A handwritten signature in cursive script, appearing to read "Marilyn Chastain", is written over a faint, dotted line.



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**CITY OF HELEN
SPECIAL CALLED MEETING
JULY 28, 2025
10:00 A.M.
MINUTES OF MEETING**

Commissioners:

Lee Landress
Steve Fowler
Mervin Barbree
Cliff Hood
Helen Wilkins

CALL TO ORDER BY MAYOR CLIFF HOOD

ROLL CALL BY CITY CLERK MARILYN CHASTAIN; Attending were Commissioner Mervin Barbree, Mayor Cliff Hood, & Commissioner Steve Fowler. Absent was Commissioner Helen Wilkins and Commissioner Lee Landress.

SALUTE TO THE FLAG

APPROVAL OF AGENDA; Motion to approve made by Commissioner Mervin Barbree, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of those attending.

DISCUSSION FOR APPROVAL OF ALCOHOL DISTILLERY LICENSE FOR SHANDA WOOD AND JASON WOOD OF ALPINE SHINE LLC D/B/A RM ROSE CO, LOCATED AT 8016 S. MAIN STREET STE A-1; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of those attending.

DISCUSSION FOR APPROVAL FOR RENEWAL OF AGREEMENT BETWEEN THE CITY OF HELEN AND THE HELEN CONVENTION & VISITORS BUREAU; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of those attending.

CITY COMMISSION COMMENTS

ADJOURNMENT; Motion to adjourn at 10:14 a.m. made by Commissioner Mervin Barbree, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of those attending.

THIS ACTION AGENDA WAS POSTED JULY 28, 2025 @ 10:45 A.M.

THIS AGENDA WAS POSTED JULY 23, 2025 @ 11:00 a.m.

THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.

City Manager:

Darrell Westmoreland

City Clerk:

Marilyn M. Chastain

Finance Director:

Mona Wood

Chief of Police:

Aletha Barrett

Clerk of Court:

Jaclyn Burke

Building and Zoning

Administrator:

Jonah Casper

Public Works

Director:

Jack Morgan

Fire Department

Chief:

Jody Prickett

PRESS RELEASE

The Helen City Commission wish to retain the current millage rate of 3.782. This would increase the property taxes by 0.0660% over the rollback millage rate.

However, since the rollback rate is lower than the proposed millage rate – in order to maintain the millage rate to 3.782 mills – state law requires the City of Cleveland to advertise, announce a potential tax increase, and hold three (3) public hearings.

The City of Helen Commission works to keep the City of Helen's millage rate as low as possible while providing the necessary services to the ever-growing population and want to stress that their intent is to retain the current millage rate 3.782.

All concerned citizens are invited to the public hearings on this tax increase to be held at Helen City Hall, 25 Alpenrosen Strasse, Helen GA. on August 6, 2025 at 10:00 a.m. 2nd public hearing on August 6, 2025 at 6:00 p.m., and the 3rd public hearing on August 19, 2025 at 10:00 a.m.

The Mayor and Council will adopt the 2025 Property Tax Millage Rate immediately following the third public hearing at Helen City Hall, 25 Alpenrosen Strasse, Helen, GA. on August 19, 2025, at 10:15 a.m.

Provided To Local Media 07/24/2025 (***TENTATIVE DISTRIBUTION***)
White County News

This Press Release is being distributed to local media outlets as required by Georgia State Law. It is not required that the local media actually publish or announce the Press Release; only that the levying authority provide to the media.



Alpine Helen/White County Convention & Visitors Bureau

P.O. Box 730 • Helen, Georgia 30545 • 706-878-2181 • FAX 706-878-4032

CVB Report July, 2025

ADVERTISEMENTS:

- LRC Media social media and Public Relations campaign.
- Advance Travel & Tourism digital campaign throughout the S.E.
- Blue Ridge Country Magazine.
- Yodeler – CVB Quarterly Report.
- South Carolina Living Magazine.
- Georgia EMC Magazine.
- American Road Magazine.
- Atlanta Magazine.
- Blue Ridge Digest.
- James Magazine.
- Islands.com – Georgia's Park nestled in Forested Mountains – Smithgall Woods – Helen. 7.3 million Impressions, with an estimated value of \$67,737.
- Travel & Tour World.com – Now Solvang to St. Augustine – All these five U.S. towns that feel like Europe – Helen. 8.2 million Impressions, with an estimated value of \$75,546.
- World Atlas.com, Yahoo News and Savannah Now – These 13 Georgia Towns stand out as the most eccentric in the state – Helen. 379 million impressions, with an estimated value of \$3.5 million.
- Islands.com – Georgia's Blue Ridge Hamlet is a storybook riverside Getaway with folk crafts, Arts, Wineries & Gardens – Helen & Sautee Nacoochee. 3.6 million impressions, with an estimated value of \$33,163.
- World Atlas.com – 2025's 9 Most Scenic Georgia Towns – Helen. 6.1 million impressions, with an estimated value of \$56,846.
- Augusta Chronicle, Athens Banner & Savannah Now – Yoga with penguins? Yep – This Georgia spot offers stretches with penguins, capybaras, and lemurs – North Georgia Zoo & Wildlife Safari. 984,398 impressions, with an estimated value of \$9,106.
- World Atlas.com – 7 Best towns in Georgia for a two-day recharge – Helen. 6.2 million impressions, with an estimated value of \$56,846.
- Augusta Chronicle, Athens Banner Herald and Yahoo News – From Zombies to Oktoberfest 7 quirky Georgia Towns you must visit – Helen. 407 million impressions, with an estimated value of \$3.7 million.
- World Atlas.com – 2025's Most underrated towns in the Southern U.S. – Helen. 6.2 million impressions, with an estimated value of \$56,846.



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WELCOME CENTER:

- 3,805. Visitors stopped by the Welcome Center in July.
- Helen Travel Guides delivered over 349 cases of the new guides. Mailed out an additional 141 Travel Guides by request in July. We had 102 Travel Guide downloads from the website.
- Website visits for the month of July 118,000 with 112,000. Unique/new visitors. 3.84 page visits with over 126,584,000 page views with duration of 3.33 minutes per view. Bounce rate @ 48.81%.

TRAVEL SHOWS/MEETINGS:

- July 7th – Executive Director Brown met with Debbie Jacobson of Simon Malls to discuss possible marketing opportunities throughout the S.E.
- July 8th – Executive Director Brown and Doris Skelton met with the LRC team to set up travel writers visits for the new fiscal.
- July 9th – Executive Director Brown and Doris Skelton trained on the State Tourism partner intranet site to update Helen's information.
- July 10th – Executive Director Brown compiled the quarterly Yodeler report for the County Commissioners and delivered.
- July 11th – Executive Director Brown met with Gwenn Beckham with the AJC to discuss the upcoming Fall/ Winter campaign.
- July 15th – Executive Director Brown attended and gave monthly CVB report at the City Commission Meeting.
- July 17th – Executive Director Brown gave the monthly report to the CVB Board.
- July 21st - Executive Director Brown met with Margaret McLean and GPB's Carol Danford and Lucy Hughes. Lucy will be taking over our accounts since Carol will be retiring soon.
- July 24th – Executive Director Brown attended the ANF Grey Media event in Atlanta kicking off their new season.
- July 28th – Executive Director Brown attended the Winterfest Arts Tour meeting gearing up for this year's annual event.
- July 30th – Executive Director Brown met with Grey Media to discuss adding a professional look to our YouTube channel by adding thumbnails listing each of our videos, which in turn helps with our SEM through Google.

8/25

Water/Wastewater - Infrastructure Projects Update - City of Helen

Groundwater Development:

The hydrogeologist retained by the City has identified four potential sites for groundwater exploration. The City has elected to proceed with development at the Lenzen Property site. Additional locations will be evaluated and recommended following initial development activities. Concurrently, EMI is preparing an ARC grant application to support future groundwater well projects. The City will need to complete a procurement process for engineering services. EMI is reaching out to GMRC for assistance.

Main Street Sidewalk Improvements:

Project is completed and closed out.

Well No. 11 (Lenzen Property):

The proposed water line route has been staked and communicated to the City. The easement route has been approved, and easement drawings have submitted to the City for review. Recently met on site with city, staff and property owner of future needed easement for waterline route. Please see attached letter and reference to waterline size and potential new development in the area.

Sanitary Sewer Evaluation Survey (SSES):

All scheduled sanitary sewer point repairs, manhole sealing, and CIPP (cured-in-place pipe) work have been completed. Additional point repairs are planned for later this year.

Land Application System (LAS) Improvements:

Solids removal from the large pond is scheduled for later this summer. Design work for Spray Fields 4 and 5 is completed, pricing from the contractor will follow shortly thereafter, with work beginning this fall.

Capital Improvement Plan (CIP):

Final CIP has been presented to the City, which includes a recommendation for a rate increase.

LAS Vegetation Plan

Preparation of design plans, tree planning schedule, and bid package is moving forward with proposed scheduled. Initiation of vegetation plan later this fall.

Telescopic Valve:

Preliminary engineering has been completed, site visit, survey and ultimate design is scheduled to be completed by year end.

Zone Meters:

Preliminary engineering of water system zoning has been completed, locations of zone meters, water system plans, zone meter details and bid documents are scheduled to be completed within the next few months.

August 18, 2025

Mr. Darrell Westmoreland
City Manager
City of Helen
P.O. Box 280
Helen, Georgia 30545-0280

**RE: Water and Wastewater Capacity Analysis and Groundwater Supply
Recommendations for Proposed Cabin Development**

Dear Darrell,

As you are aware, we have recently evaluated the proposed demand for the cabin development in Helen. Based on our calculations, the City appears to have adequate average daily water and wastewater capacity to support the development, should it elect to permit the connection. However, as previously discussed, elevated peak demands during the summer and fall remain a significant concern. These periods of high use may strain the system, particularly without additional groundwater supply or storage capacity. I understand the City is moving forward with an agreement to evaluate potential groundwater sources at the site and to require the development to proceed in a phased approach.

Separately, we are designing a groundwater well and waterline extension for the City of Helen near this location. The extension requires an easement across Mr. Wilkins' property. At his request, we recently reviewed the submitted easement drawings with him. We were also provided plans for the proposed cabin development and access road. It has now been requested that the waterline route be realigned to follow the proposed road to the cabin development.

During our review of the preliminary cabin development site plan, we also revisited the waterline sizing to the well. The original design called for a 6" diameter line from Main Street to the Lenzen Well, based on the City's request to provide a hydrant near the well site and to satisfy GA DNR requirements for a hydrant on the DNR property. With the proposed development, however, it became necessary to evaluate whether a larger line would be required to provide adequate fire flow to the development.

Our evaluation determined that domestic service to the development cannot be provided without a booster pump station due to the site elevations. The City's system overflow elevation (datum) is 1,609'. The highest elevations within the development are 1,590–1,592'. At these elevations, static pressure would be less than 10 psi, well below the EPD minimum of 35 psi and EMI's recommended 40–45 psi. A booster pump station, and potentially a storage tank, will be required to achieve adequate service pressure and fire flow. Final determination of these improvements will be the responsibility of the developer's engineer.

Additionally, the proposed homes are shown to be 20–30 feet apart. ISO standards recommend a fire flow of 750 gpm for such spacing. To achieve this, a minimum 8" diameter waterline will be needed for the Lenzen Well project. This assessment is preliminary and based solely on the

Propose Cabin Development

August 18, 2025

Page | 2

initial development plans. We have not received any design information from the developer's engineer regarding water supply, pressure, or fire flow requirements, and it is possible they have already conducted their own evaluations.

From the City's standpoint, further evaluation will be required before finalizing the Lenzen Well waterline design. The recommended waterline size should be confirmed once the developer's engineer establishes how the project will address the water supply, pressure, and fire flow requirements.

Should you have any questions or wish to discuss this matter further, please don't hesitate to reach out.

Sincerely,

A handwritten signature in blue ink, appearing to read "F. Holliday".

Fletcher Holliday
President

C: Mr. Carl Free, City Attorney

C: Mr. Greg Bennett P.E., EMI

GROUNDWATER EXPLORATION AND CONVEYANCE AGREEMENT

State of Georgia
County of White

This Agreement ("Agreement") is made and entered into by

HZM Properties, LLC, a Georgia Limited Liability Company ("Developer"); and

The City of Helen, a municipal corporation organized under the laws of the State of Georgia ("City"), and

RECITALS

WHEREAS, Developer owns certain real property described in Exhibit A attached hereto and incorporated by reference (the "Property");

WHEREAS, Developer intends to develop the Property, and has applied for its annexation into the City, and it is anticipated that the Property will be annexed into the corporate limits of the City in the future;

WHEREAS, the City desires to explore the feasibility of locating and developing groundwater wells on the Property to augment the City's municipal water supply;

WHEREAS, Developer is willing to cooperate with the City to permit such groundwater exploration and, if suitable sites are found, convey those sites to the City for use as municipal water supply well sites, and has expressed at a City Commission meeting presenting the proposed annexation, its willingness to do so;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Developer agrees, and submits this Agreement as a material part of its Annexation Application as follows;

1. Groundwater Exploration Access

1.1 Access Rights. If the property shown on "Exhibit A" is annexed into the City, Developer hereby grants the City and its agents, employees, contractors, and representatives the non-exclusive right to access the Property for the purpose of conducting groundwater exploration activities, including but not limited to geophysical surveys, test drilling, and water quality/quantity testing.

1.2 Restoration. City shall restore any areas disturbed by exploration activities to substantially the same condition as prior to entry, to the extent reasonably practicable.

2. Identification and Conveyance of Suitable Well Sites

2.1 Determination of Suitability. If, based on the City's groundwater exploration, any portion of the Property is determined by the City to be suitable for the development of municipal water supply wells ("Suitable Sites"), City shall notify Developer and provide a legal description and/or site map of each proposed Suitable Site.

2.2 Reservation of Property by Developer. If such sites are located, Developer will reserve then those sites as common areas or out parcels as part of Developer's development plan while City further explores the feasibility of the addition of such ground water sites to its municipal water supply.

2.2 Conveyance. If a final determination is made by the City that such site or sites may be completed and added into the City of Helen Water Supply infrastructure, Developer shall convey each identified suitable site to the city by limited warranty deed. If necessary for water quality, a site suitable in size for the installation of a filtration system for the discharge of backwash water into the sanitary sewer system shall also be conveyed.

2.3 Site Size. Each Suitable Site to be conveyed shall be of sufficient size, as determined by the City, to accommodate groundwater production facilities and related appurtenances with appropriate access to such sites.

2.4 Cost. City shall bear the cost of all groundwater exploration, testing, permitting, and well construction; and the cost of conveying the property, including title transfer and recordation fees should such acceptable sites be located.

3. Easements

Developer shall grant, or cause to be granted, to the City any easements reasonably necessary for access to the suitable sites and for the construction, maintenance, and operation of the City's groundwater facilities, including utility connections and pipelines.

4. Term and Termination

4.1 Term. This Agreement shall remain in effect until the earlier of:

(a) conveyance of identified Suitable Sites to the City, or

(b) one year (1) from the date of execution, unless extended in writing by mutual agreement of the Parties.

4.2 Termination. This Agreement may be terminated earlier by mutual written consent of the Parties.

4.3 No Effect if Annexation does not occur. The Agreement will have no effect if the property is

not annexed into the City.

5. Miscellaneous

5.1 Binding Effect. This Agreement shall run with the land and be binding on and inure to the benefit of the Parties and their respective successors and assigns.

5.2 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

IN WITNESS WHEREOF, this Agreement for Groundwater Exploration and Conveyance Agreement is submitted to the City this 25 day of July, 2025.

DEVELOPER: HZM Properties, LLC

By: _____


Lee McKinstry, Member

EXHIBIT A

Legal Description

TRACT ONE:

Map/Parcel H04E 007

All that tract or parcel of land lying and being in Land Lots 39 and 58 of the 3rd Land District of White County, Georgia, containing 41.81 acres, more or less, as shown on a plat of survey prepared by Eddie Hood, County Surveyor, under date of August 17, 2001 and recorded in Plat Book 56, Page 13, Office of the Clerk of Superior Court of White County, Georgia. The description of said property shown on said plat of survey is incorporated herein by reference for a more complete description thereof.

Also conveyed is a perpetual non-exclusive appurtenant easement for public road access, ingress and egress over, through, across an existing private road known as Blumen Weg, a portion of which is shown on the above referenced plat of survey. Title is conveyed subject to the rights of others in and to the use of said private road.

Subject to restrictions, reservations, easements and rights of way of record, if any.

TRACT TWO:

Map/Parcel 057 001

All that tract or parcel of land lying and being in Land Lot 58 of the 3rd Land District of White County, Georgia, containing 6.22 acres total (consisting of 2.00 acres, more or less; and 2.08 acres, more or less; and 2.14 acres, more or less), as shown on a plat of survey prepared by Eddie Hood, County Surveyor, under date of August 17, 2001 and recorded in Plat Book 15, Page 279, Office of the Clerk of Superior Court of White County, Georgia. The description of said property shown on said plat of survey is incorporated herein by reference for a more complete description thereof.

Also conveyed is a perpetual non-exclusive appurtenant easement for public road access, ingress and egress over, through, across an existing private road known as Blumen Weg, a portion of which is shown on the above referenced plat of survey.

Subject to restrictions, reservations, easements and rights of way of record, if any.

August 18, 2025

Mr. Darrell Westmoreland
City Manager
City of Helen
P.O. Box 280
Helen, Georgia 30545-0280

**RE: Water and Wastewater Capacity Analysis and Groundwater Supply
Recommendations for Proposed Cabin Development**

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Separately, we are designing a groundwater well and waterline extension for the City of Helen near this location. The extension requires an easement across Mr. Wilkins' property. At his request, we recently reviewed the submitted easement drawings with him. We were also provided plans for the proposed cabin development and access road. It has now been requested that the waterline route be realigned to follow the proposed road to the cabin development.

During our review of the preliminary cabin development site plan, we also revisited the waterline sizing to the well. The original design called for a 6" diameter line from Main Street to the Lenzen Well, based on the City's request to provide a hydrant near the well site and to satisfy GA DNR requirements for a hydrant on the DNR property. With the proposed development, however, it became necessary to evaluate whether a larger line would be required to provide adequate fire flow to the development.

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initial development plans. We have not received any design information from the developer's engineer regarding water supply, pressure, or fire flow requirements, and it is possible they have already conducted their own evaluations.

From the City's standpoint, further evaluation will be required before finalizing the Lenzen Well waterline design. The recommended waterline size should be confirmed once the developer's engineer establishes how the project will address the water supply, pressure, and fire flow requirements.

Should you have any questions or wish to discuss this matter further, please don't hesitate to reach out.

Sincerely,



Fletcher Holliday
President

C: Mr. Carl Free, City Attorney

C: Mr. Greg Bennett P.E., EMI



CITY OF HELEN
FINANCIAL REPORT SUMMARY
ONE MONTH ENDED JULY 31, 2025
TAX REVENUES SUMMARY COMPARISON

TAX REVENUES

HOTEL/MOTEL TAX FUND

Monthly Comparison

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
306,436	277,861	-28,575	-9.32%

Fiscal YTD Comparison - One Month Ended 7/31/25

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
306,436	277,861	-28,575	-9.32%

SALES TAX

Monthly Comparison

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
144,554	144,310	-244	-0.17%

Fiscal YTD Comparison - One Month Ended 7/31/25

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
144,554	144,310	-244	-0.17%

BEER/WINE/LIQUOR EXCISE TAX

Monthly Comparison

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
16,373	15,334	-1,039	-6.35%

Fiscal YTD Comparison - One Month Ended 7/31/25

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
16,373	15,334	-1,039	-6.35%

MIXED DRINK TAX

Monthly Comparison

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
10,711	10,922	211	1.97%

Fiscal YTD Comparison - One Month Ended 7/31/25

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
10,711	10,922	211	1.97%

2020 SPLOST

Monthly Comparison

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
143,110	142,882	-228	-0.16%

Fiscal YTD Comparison - One Month Ended 7/31/25

<u>Jul-24</u>	<u>Jul-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
143,110	142,882	-228	-0.16%

Fiscal YTD Comparison - One Month Ended 7/31/25

<u>Budget</u>	<u>Actual</u>	<u>% Inc(Dec)</u>
1,700,000	142,882	8.40%

<u>Cumulative #56</u>	<u>Estimated 2020</u>	<u>Difference</u>	<u>% of Estimate</u>
7,006,412	5,600,000	-1,406,412	125.11%



Unaudited Draft

2021 Construction Fund

Account Summary

Date Range: 08/01/2021 - 7/31/25

	Original Budget	To Date 7/31/25	Available @ 7/31/25	Available @ 7/31/25 Budget Reallocation
HEX STRASSE WELL (Complete)	250,000	80,471	169,529	0
LENZEN PROPERTY WELL #11	495,000	168,127	326,873	330,667
MAIN LIFT STATION (Complete)	1,450,000	1,295,230	154,770	0
SSES IMPROVEMENTS	1,500,000	947,373	552,627	267,967
CHATTAHOOCHEE RIVER SEWER LINE (Complete)	375,000	239,360	135,640	0
GROUND WATER DEVELOPMENT	25,000	37,569	(12,569)	106,052
METER REPLACEMENT (Complete)	595,000	409,286	185,714	0
WWTF SOLIDS REMOVAL (Complete)	425,000	558,379	(133,379)	0
LAS IMPROVEMENTS	875,000	966,202	(91,202)	583,317
	<u>5,990,000</u>	<u>4,701,997</u>	<u>1,288,003</u>	<u>1,288,003</u>



**CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS
AS OF JULY 31, 2025**

Unaudited Draft

<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP, FACILITIES & VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
<u>TOTALS FOR</u>					
<u>6 YEAR PERIOD</u>					
<u>CURRENT ESTIMATE</u>	1,300,000.00	1,900,000.00	2,100,000.00	300,000.00	5,600,000.00
<u>REVENUE</u>					
ACTUAL RECEIVED	1,626,211.80	2,377,310.06	2,627,442.59	375,549.13	7,006,513.58
INTEREST EARNED	99,790.47	145,880.68	161,229.76	23,045.11	429,946.02
<u>EXPENSES</u>					
PRIOR YEARS TOTALS	1,282,147.58	618,508.97	1,149,203.87	132,307.52	3,182,167.94
CURRENT YEAR TOTALS	0.00	0.00	375,000.00	0.00	375,000.00
BANK FEES	0.00	0.00	0.00	0.00	0.00
<u>2020 SPLOST AVAILABLE</u>	<u>443,854.69</u>	<u>1,904,681.77</u>	<u>1,264,468.48</u>	<u>266,286.71</u>	<u>3,879,291.66</u>
				Ladder Truck Restricted	1,125,000.00
					5,004,291.66



City of Helen Debt Service as of July 31, 2025

Lender	Collateral	Loan Amount	Rate	Pmt. Amount	Due	Balance	Matures
BB&T	HME Ahrens Fire Truck	406,802	3.060	47,721	January*	91,234	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	281,000	0.500	2,401	Monthly	35,898	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,041	0.660	2,662	Monthly	52,933	Mar-27
				52,784		180,065	
Debt Service 2021 Construction Bond (Principal + Interest)		\$ 7,325,248		changes	Semi-Annual	5,401,900	Aug-36
Paid Annual Principal \$330,000 + Interest \$79,800 on 7/3/25				409,800.00			

Helen Police Department

Monthly Report

July 2025



<u>Arrests- 13</u> - Felony- 3 - Misdemeanor- 9 - FVA- 0 - VGCSA-1	<u>2024 –</u> 15 - Felony- 1 - Misdemeanor- 7 - FVA- 4 - VGCSA- 3	<u>Citations</u> 226	<u>2024</u> 296
<u>Security Checks</u>	<u>2024</u> 2,584 *Downtown businesses 71 (9,768)	<u>Calls for Service</u> 789	<u>2024</u> 840
<u>Foot Patrol Hours</u> 71	<u>2024</u> 41	<u>Accident Reports</u> 10	<u>2024</u> 13
<u>Criminal Trespass</u> 1 <u>2024</u> 10	<u>Arrest Summary</u> <u>2024</u> - Felony – 10 - Misdemeanor – 133 - FVA – 22 - VGCSA – 33	<u>Year to Date</u> - Arrests –91 - Security Checks – 7,394 - Foot Patrol – 358 - Criminal Trespass – 24 - Citations –1,955 - Calls for Service – 4,401 - Accidents - 51	<u>2024</u> - Arrests – 198 - Security Checks – 111,368 - Foot Patrol – 470 - Criminal Trespass – 57 - Citations – 3,282 - Calls for Service – 8,098 - Accidents - 108

Calls for Service

911 Accidental/Open Line/Hang	23	Fight	4	Road Rage	
Abandoned Vehicle	1	Fire Calls	1	Security / Business Check	10
Active Shooter		Flag Down	2	Sexual Assault Reported	
Alarm Calls	7	Follow up Report	10	Shots Fired	
Amber/Levi/Matties Call/Alert		Foot Patrol	103	Special Detail	3
Animal Call	6	For Your Information	5	Speeding Vehicle	
Apparent Death		Forgery		Stalking	
Armed Robbery		Fraud		Subject Screaming	1
Assault		Harassment		Suicide (attempt or threat)	
Assist Fire / LEO	4	Hit and Run	4	Suspicious Person or Vehicle	37
Assist Motorist	5	Hostage Situation		Taking Report	5
Assistance Needed	10	Improperly Parked Vehicle	15	Temporary Protection Order	
Attempting to Stop		In the Area		Test Call	2
BOLO	2	Intoxicated Driver/ Ped.		Theft Report	3
Bomb Threat		Indecent Exposure		Threats	3
Bond	5	Juvenile Problem	4	Traffic Accident	9
Burglary		Kidnapping		Traffic Hazard	
Call by Phone	8	Lines Down		Traffic Stop	301
Car Jacking		Loitering		Tree Down/ Across Roadway	2
Chase in Progress		Lost/Found Item or Person	24	Trespassing	
Child Abuse/ DFCS		Mechanical Breakdown	5	Problem Unknown	3
City/County Ordinance Violation	28	Medical Calls	24	Vandalism	
Court Detail	1	Meet in Person	15	Vehicle Lock Out	1
Criminal Trespass		Mental Subject		Vehicle Registration Info.	2
Damage to Property	1	Missing Person		Vehicle Taken without Permission	
Debris in Roadway		Noise Complaint	3	Vin Verification	4
Deliver Message		Not Otherwise Specified	1	Walk Thru	10
Direct Traffic	3	Open Door		Wanted Person/Warrant	14
Dispute	8	Overdue Motorist		Wanted/Stolen Indicated	
Disturbance	10	Pandering		Welfare Check	11
Domestic	8	Pick up Prisoner/ Subject	1	School Crossing/ Traffic	
Driver/Criminal History Requested		Possible Dam Failure		Subject in Custody	
Driver's License Info.		Prowler		Wrecker needed	
Drug Suspect	2	Public Assist	1	Civil Process	1
Emergency Road Repair		Reckless Driving	2	Illegal Dumping	
Entering Auto		Refusing to Leave	3	Unknown Problem	
Escort		River Patrol	4	Calls for Water Dept Problems	
Extra Patrol		Road Blocked		Walk In Report	3

Total call for service: 789

City of Helen Fire & Rescue

Monthly Report for July 2025

Total "911 Responses" = 102 / Year to Date = 482

Major Incident Type(s) Breakdown

Major Incident Type	# Of Incidents Current Month	2024 Monthly Comparison
Fires	2	0
Overpressure rupture, explosion, overhear (No Fire)	0	0
Rescue & Emergency Medical Service	64	78
Hazardous Condition (No Fire)	0	3
Service Call	16	20
Good Intent Call	14	11
False Alarm & False Call	6	4
Severe Weather & Natural Disaster	0	0
Special Incident Type	0	0
TOTAL	102	116

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
2024	40	55	53	61	79	93	116	76	74	76	64	66	853
2025	65	50	47	52	79	87	102						482
Difference	+25	-5	-6	-9	0	-6	-14						-15

Count of Aid Given and Received for Incidents for Date Range			# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL		MON	TUE	WED	THU	FRI	SAT	SUN
Aid Given	11		7	14	13	12	13	21	22
Aid Received	11		Busiest Hours for Date Range						
None	80		1100-1959						

Average Response Time for Non-Aid Incidents for Date Range		
AGENCY	AVERAGE RESPONSE TIME (Dispatched to Arrival)	NUMBER OF INCIDENTS
City of Helen Fire & Rescue	3:26	15

Apparatus Responses: This chart identifies our busiest apparatus for the Month

Apparatus Call Sign	Type of Vehicle	Number of Responses for Apparatus
Engine 31	2017 HME "Ahrens Fox"	59
Engine 32	1997 Ferrara "Spartan"	5
Truck 31	2002 Ferrara "Igniter Series"	7
Rescue 31	2000 Ford "F-650"	16
301	2016 Ford "F-150"	30
ATV 31	2016 Polaris "Ranger"	10

Training Hours for April

Fire Department completed a total of **43 hours of classroom and practical training**



Incident Types by Month Breakdown

Incident Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	%
Building Fire	1	2	1	0	0	0	0	0	0	0	0	0	4	0.83
Cooking fire, confined to container	0	0	0	0	1	0	0	0	0	0	0	0	1	0.21
Trash or rubbish fire (contained)	0	1	0	1	0	0	0	0	0	0	0	0	2	0.41
Passenger vehicle fire							1						1	0.21
Forest, woods or wildland fire	0	1	2	0	0	0	0	0	0	0	0	0	3	0.62
Brush or brush-grass fire	1	0	0	1	0	0	0	0	0	0	0	0	2	0.41
Dumpster or other outside trash fire							1						1	0.21
Fireworks explosion (no fire)	0	0	0	0	0	1	0	0	0	0	0	0	1	0.21
Medical Assist, assist EMS crew	1	0	1	0	0	0	0	0	0	0	0	0	2	0.41
EMS call, excluding vehicle accident w/ injury	33	20	23	27	46	40	56	0	0	0	0	0	245	50.83
Motor vehicle accident w/ injury	0	3	2	3	4	1	2	0	0	0	0	0	15	3.11
Motor vehicle/pedestrian accident	0	0	0	0	1	0	0	0	0	0	0	0	1	0.21
Motor vehicle accident w/ no injuries	6	1	1	0	3	1	2	0	0	0	0	0	14	2.9
Lock-in	0	0	0	0	1	1	0	0	0	0	0	0	2	0.41
Search for person on land	0	0	1	0	1	0	0	0	0	0	0	0	2	0.41
Search for person in water							1						1	0.21
Extrication of victim(s) from vehicle	1	0	0	0	0	0	1	0	0	0	0	0	2	0.41
Removal of victim(s) from stalled elevator	0	0	0	1	0	1	0	0	0	0	0	0	2	0.41
Swift water rescue							2						2	0.41
Gas leak (natural gas or LPG)	0	2	0	1	1	0	0	0	0	0	0	0	4	0.83
Power line down	0	0	0	0	1	2	0	0	0	0	0	0	3	0.62
Arcing, shorted electrical equipment	0	0	0	0	0	1	0	0	0	0	0	0	1	0.21
Lock-out	4	10	5	6	7	20	10	0	0	0	0	0	62	12.86
Animal Rescue	0	0	0	2	0	0	0	0	0	0	0	0	2	0.41
Public Service assistance, other	2	0	0	0	0	0	0	0	0	0	0	0	2	0.41
Assist police or other governmental agency	0	1	1	0	0	2	1	0	0	0	0	0	5	1.04
Public Service	0	0	0	0	1	0	0	0	0	0	0	0	1	0.24
Assist invalid	3	1	0	1	0	2	5	0	0	0	0	0	12	2.49
Dispatched & canceled en route	4	3	4	5	2	5	8	0	0	0	0	0	31	6.43
No incident found on arrival at dispatch address	1	2	1	2	2	4	5	0	0	0	0	0	17	3.53
Authorized controlled burning	0	0	0	0	1	0	0	0	0	0	0	0	1	0.21
Smoke scare, odor of smoke	2	0	3	0	3	1	1	0	0	0	0	0	10	2.07
Sprinkler activation due to malfunction	1	0	1	0	0	0	0	0	0	0	0	0	2	0.41
Alarm system sounded due to malfunction	5	1	0	1	4	0	2	0	0	0	0	0	13	2.7
Smoke detector activation, no fire-unintentional	0	0	0	1	0	1	0	0	0	0	0	0	2	0.41
Alarm system activation, no fire-unintentional	0	2	1	0	0	3	3	0	0	0	0	0	9	1.87
Carbon monoxide detector activation, no CO	0	0	0	0	0	1	1	0	0	0	0	0	2	0.41
Total Runs by Month	65	50	47	52	79	87	102	0	0	0	0	0	482	100

PUBLIC WORKS REPORT

Jul 2025

- Clean up in shops .
- Worked on Christmas fixtures.
- Clean drains and curb side on road ways.
- Worked in the spray fields cleaning spray heads and dump valves.
- Worked on four main water leaks.
- Normal routine: clean restrooms, trash route, roadside trash, read water meters, put chlorine and salt in wells, and water samples on weekends.
- 811 locates .
- Put shelf at Christmas shop.
- Cut back Road sides.
- Put up directional signs.
- Cut tree and trim shrubs in island area.
- Spray road sides and side walks.
- Worked on urinal drains in river street restroom.
- Repair floor and replace toilet in Christmas shop.
- Fix door and chang bulbs at the art center and Library.



Helen, GA

Service Order Statistics

Group Summary

Group	Issued	Completed	Voided	New
1ST AVAILABLE	45	41	3	1
CHIPPING	3	2	0	0
WATER	2	1	1	0
Grand Totals	50	44	4	1

Staff Summary

Staff	Issued	Completed	Voided	New
1ST AVAILABLE	12	11	1	0
CHRIS ESTES	1	1	0	0
EDWARD SALWAY	29	27	1	1
JACOB WESTMORELAND	1	1	0	0
PW TEAM	6	3	2	0
SUSIE SANDERS	1	1	0	0
Grand Totals	50	44	4	1

Job Code Summary

Job Code	Issued	Completed	Voided	New
CHIPPING - CHIPPING	3	2	0	0
CONNECT - CONNECT	1	1	0	0
DELIVER CAN - DELIVER CAN	4	3	1	0
DISCONNECT & READ - DISCONNECT & READ	1	0	1	0
INACTIVATE - INACTIVATE	1	1	0	0
LEAK CK - LEAK CHECK	2	2	0	0
LOCK NON PAYMENT - LOCK NON PAYMENT	11	10	1	0
MISC - MISC	3	3	0	0
PICK UP CAN- TERM - PICK UP CAN - TERMINATE SERVI	1	0	1	0
PULL DATA - PULL METER DATA	6	5	0	1
READ - READ	4	4	0	0
READ TO TRANSFER - READ TO TRANSFER	2	2	0	0
REINSTATE - REINSTATE	8	8	0	0
SET METER - SET METER	1	1	0	0
UNLOCK - UNLOCK	1	1	0	0
UNLOCK - BILL PAID - UNLOCK - BILL & RECONNECT PAI	1	1	0	0
Grand Totals	50	44	4	1

Action Summary

Action	Issued	Completed	Voided	New
Connect	1	1	0	0
Disconnect	1	0	1	0
Occupant Change	2	2	0	0
Inactivate	1	1	0	0
Miscellaneous	19	17	0	1
Cutoff	11	10	1	0
Reinstate	9	9	0	0
Service Action	6	4	2	0
Grand Totals	50	44	4	1

Issued by User

User	Issued
Katie	2
Mirinda	2
Susie	46
Grand Totals	50

Completed by User

User	Completed
esalway	33
ksutton	2
ssanders	9
Grand Totals	44



**City of Helen
Georgia's Alpine
Village**

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PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

Commissioners:

Steve Fowler
Helen Wilkins
Cliff Hood
Mervin Barbree
Lee Landress

City Manager:

Darrell Westmoreland

City Clerk:

Marilyn M. Chastain

Clerk of Court:

Jaclyn Burke

City Finance Director:

Mona Wood

Chief of Police:

Aletha Barrett

Building and Zoning

Director:

Jonah Casper

Fire Chief:

Jody Prickett

Public Works

Director:

Jack Morgan

BUILDING AND ZONING MONTHLY REPORT

July 2025

PERMITS

Building: 2
Electrical: 1
Mechanical: 1
Plumbing: 1
Demo: 0
Sign: 3
Special Event: 0

INSPECTIONS

Permitted: 23
Builder and Architect consultations: 7

CERTIFICATES ISSUED

Residential: 1
Commercial: 1

**AFFIDAVIT FOR CLOSED MEETING OF
THE CITY OF HELEN, GEORGIA
PURSUANT TO O.C.G.A. §50-14-4(b)**

Personally appeared before the undersigned officer duly authorized by law to administer oaths,
Cliff Hood, who after being duly sworn, deposes and
says as follows:

1. That the undersigned presided over a meeting closed to the public pursuant to the laws of the State of Georgia.
2. That said meetings was conducted on the 19 day of August, 2025,
3. at 10:00 o'clock a.m. at City Hall, City of Helen, Georgia.
4. That the specific relevant exception(s) are checked below:

☒ A. To discuss the future acquisition of real estate; O.C.G.A. §50-14-3(4).
☒ B. To discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action, or periodic evaluation or rating of a public officer or employee; O.C.G.A. §50-14-3(6).
☒ C. To consult or meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or an officer or employee or in which the officer or employee may be directly involved; O.C.G.A. §50-14-2 and O.C.G.A. §50-18-72(e).
☐ D. Staff meeting held for investigative purposes under duties or responsibilities imposed by law; §50-14-3(1).
5. That this affidavit is made pursuant to O.C.G.A. §50-14-4(B) and is intended to comply with the provisions of said statute,

Sworn to and subscribed
before me this 19th of

August 2025

Shirley Griffin

Notary Public

My Commission Expires 7-18-2026



Affiant

Title: Mayor
Presiding