

CITY OF HELEN FIRE & RESCUE

COMPLETING THE APPLICATION

The Application

The attached application must be completely filled out and returned with the required documentation.

- Remember to sign and date your application.

Required attachments

With your application please attach the following documents:

- Copy of your driver's license.
- Copy of your High School Diploma, GED or equivalent.

**YOUR APPLICATION WILL BE CONSIDERED INCOMPLETE WITHOUT
THE REQUIRED ATTACHMENTS**

You may submit your completed application packet at either of the following locations:

**City of Helen Fire & Rescue
120 Unicoi St. Helen GA. 30545
(706) 878-3676**

**City of Helen (City Hall)
25 Alpenrosen Street
(706) 878-2733**

HELEN

FIRE & RESCUE

Job Related Physical Fitness Test

JOB RELATED PRACTICAL SKILLS (Wearing full turnout gear)

1. Aerial Ladder Climb
2. Rescue Search – The candidate will conduct a rescue search while wearing a full self-contained breathing apparatus with blacked out mask.
3. Hose Carry & Lift – The candidate shall carry 150 ft. of 1.75 inch hose up three (3) flights of stairs then shall lift, hand over hand, 50 ft. of 2.5 inch hose, a height of 35 ft.
4. Ladder Lift – Remove a 24 ft. extension ladder off the truck and put it on the ground, then replace the ladder to its original position
5. Victim Drag – Pickup and drag a 175 lb. at least 50 ft. in 45 seconds
6. Ventilation Drill – Swing 6.5 lb. Mallet against a wooden block 50 times in one minute
7. Hose Drag – Drag 150 ft. of 2.5 inch hose until they are completely straight, within 30 seconds, then roll 50 ft. section of 2.5 inch hose.

HELEN FIRE & RESCUE

I, _____, have applied to the City of Helen for a position with the Fire Department.

It is deemed necessary before my application is finally dealt with that I, in common with other applicants should submit myself to a series of physical fitness tests, including climbing, carrying, lifting, dragging, and other physical activities incidental to the ordinary work of a fire fighter; through the Fire Department and its agents.

I, THE UNDERSIGNED, DO HEREBY AGREE to submit myself to all the physical fitness tests required by the Fire Department of the City of Helen. Under the supervision of the Fire Chief, or his representatives for the purpose of ascertaining my physical qualifications for the employment for which I have applied.

I do hereby, for myself, my heirs, administrators, executors, and assigns, remise, release and forever discharge the said City of Helen Fire & Rescue and its officers, servants and employees of and from any and all actions, causes of actions, claims and demands whatsoever, which I of my heirs, executors, administrators or assigns may have arising out of my submission to the said physical fitness tests.

I, hereby, further acknowledge that I submit myself to the said tests of my own free will and with full knowledge of their nature, and with full knowledge of the contents of this release.

Dated: _____

Witness

Applicant

Name (please print)

CITY OF HELEN FIRE & RESCUE

PERSONNEL APPLICATION ONLY SUCCESSFUL CANDIDATES WILL BE CONTACTED

Accurate, legible completion of this Application Form is the first step in the screening process.
Incomplete or inaccurate applications will not be accepted. Please supply all information requested

NAME: _____ / _____ / _____
Last Name First Name MI

TELEPHONE (home): _____ TELEPHONE (work): _____

ADDRESS: _____

POSTAL CODE: _____ BIRTHDATE: ____/____/____
Year/month/day

DRIVERS LIC #: _____ CLASS ____ RESTRICTIONS: _____
Must be provided with the application

Do you have any phobias (height, enclosed spaces, etc.)? YES ____ NO ____

If yes, please explain: _____

Do you have a criminal record: YES __ NO __

EDUCATION

Do You Have a High School Diploma/GED/or GA. High School Proficiency Certificate? Yes [] No []

Last Secondary School grade completed (or equivalency): _____

Post-Secondary, Vocational or Trade Training: YES ____ NO ____

Subject, degree or qualification: _____

Any additional qualifications or courses? _____

Have you previously held a state certification issued by GFSTC? Yes ____ No ____

If yes, list your Georgia State Certification number _____

Department where state certified _____

Fire Service Certificate

Standard Obtained (Copy of Certificates)

Previous firefighting experience: (where and when) _____

Previous first aid experience: (where and when) _____

WORK EXPERIENCE:

Are you presently employed?

_____ Full time (more than 35 hours/week) _____ student

_____ Part-time (more than 25 hours/week) _____ unemployed

_____ Part-time (less than 25 hours/week) _____ other (please explain)

_____ Self-employed (please explain)

REFERENCES

Please name two references not related to you:

- 1. Name: _____
Address: _____
Phone: _____

- 2. Name: _____
Address: _____
Phone: _____

I, the undersigned, apply to enroll as a firefighter of the Helen Fire & Rescue and, if accepted, undertake to perform such duties as may be assigned to me by the Fire Chief or his delegated representative.

I verify that the information contained on this application form is true and accurate.

I hereby give consent to the City of Helen to conduct verification of the information given, as required.

SIGNED: _____ DATE: _____

ATTACH HIGH SCHOOL DIPLOMA OR STATE ISSUED GED HERE

OCGA 25-4-8 (a) (6) requires that any person certified/appointed as a firefighter to have a high school diploma or a General Education Development (GED) diploma. Providing one of the following may satisfy this requirement:

- a) High school diploma (copy)
- b) College diploma (copy)
- c) Certified high school transcript showing high school graduation (a copy of a high school transcript will be accepted provided it has been notarized to be a true and exact copy of the original)
- d) Certified college transcript showing high school graduation (a copy of the college transcript will be accepted provided it has been notarized to be a true and exact copy of the original)
- e) General education development diploma (GED) (copy)

GED must be awarded by a state. United States Armed Forces Institute (USAFI) must be converted to a state awarded certificate. In order to convert the USAFI to a state awarded certificate the candidate must correspond with:

Georgia Department of Technical and Adult Education
Office of Adult Literacy/GED Testing Services
1800 Century Place, Suite 555
Atlanta, Georgia 30345

***ATTACH HIGH SCHOOL DIPLOMA, STATE ISSUED GED OR
ACCEPTED EQUIVALENT***