



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, November 28, 2017  
PLANNING AND DESIGN REVIEW BOARD

### AGENDA

*706-878-2733—main*

*706-878-1655—fax*

*Building & Zoning:*

*Darrell Westmoreland*

*Chairman:*

*Catherine Cleiman*

*Board Members:*

*David Greear*

*Steve Fowler*

*Ralph Hofer*

*Charlie Knowles*

*Linda McAllister*

*Lee Landress*

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM November 14, 2017

4. SIGNS

A. Agapa, 8160 N. Main Street, 24" x 36" sign to be placed in existing frame.

5. SPECIAL EVENTS

A. Hansel and Gretel Choktoberfest and Bier 5K run. James Kern. March 24, 2017

6. PLAN SUBMITTALS

A. Wendy's Restaurant, Wade Marshall 404-788 8957, Remodel the interior and update the exterior of building and sidewalk.

POSTED , 2017



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**706-878-2733—main**

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**Building & Zoning**

**Darrell Westmoreland**

The Planning and Design Review Board met on Tuesday, November 28, 2017 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 am. Board members present were Steve Fowler, Ralph Hofer and Linda McAllister. Absent were Lee Landress, David Greear and Charlie Knowles

Approval of agenda; Motion to approve the agenda made by member Linda McAllister, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

**Chairman:**

**Catherine Cleiman**

Approval of meeting minutes from the November 14, 2017 meeting; A motion to approve made by member Linda McAllister, 2nd by member Catherine Cleiman. Motion approved by unanimous vote of members present.

**Board Members:**

**David Greear**

SIGNS

**Steve Fowler**

Approval of a 24" x 36" sign reading "AGAPA" to be placed in the existing sign and frame. A motion was made by member Ralph Hofer, 2nd by member Steve Fowler. A unanimous vote by all members present.

**Ralph Hofer**

**Charlie Knowles**

SPECIAL EVENTS

**Linda McAllister**

After discussion the Hansel and Gretel Choktoberfest and Bier 5K run was approved with conditions that the Organizers meet with Helen City P.D. for approval of road closings. A motion was made by member Linda McAllister, 2nd by member Ralph Hofer. A unanimous vote by all members present.

**Lee Landress**

PLAN SUBMITTALS

A. Wendy's Restaurant, A motion was made by member Steve Fowler to approve the permit to allow complete interior remodel and exterior update to building and sidewalks, with the recommendation that the restrooms remain divided for male and female, in order to handle the occupancy. 2nd by member Linda McAllister. A unanimous vote by all members present.



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**Building & Zoning:**

**Darrell Westmoreland**

Chairperson Catherine Cleiman called for a motion to adjourn at 9:32am. A motion made by member Steve Fowler. 2nd by member Ralph Hofer. Motion was approved by a Unanimous vote of all members present.

**Chairman:**

**Catherine Cleiman**

APPROVED BY:

**Board Members:**

**David Greear**

**Steve Fowler**

**Ralph Hofer**

**Charlie Knowles**

**Linda McAllister**

**Lee Landress**

*Catherine Gay Cleiman*  
CHAIRPERSON, CATHERINE CLEIMAN

12/12/2017  
DATE

PREPARED BY

*Darrell Westmoreland*  
BUILDING AND ZONING ADMINISTRATOR  
DARRELL WESTMORELAND

12/12/2017  
DATE