

City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

TUESDAY, October 10, 2017
PLANNING AND DESIGN REVIEW BOARD

AGENDA

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Darrell Westmoreland

Chairman:

Catherine Cleiman

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM Sept. 26, 2017

4. SIGNS

A. Hansel & Gretel, 8078 South Main Street, David Jones. Add a double-sided sign to the existing frame in parking lot.

B. Old Heidelberg Restaurant, Fernando Sotelo, Directional sign leading to the stairs for music hall. One double-sided sign.

C. The Treasure Box, 8160 S. Main Street, Troy Bagley, Outdoor business sign

5. SPECIAL EVENTS

A. Roberts Art and Craft show, Unicoi Hill Park, Robin Roberts. Dates: September 22nd & 23rd, 2018. 10:00am - 5:00 pm

B. Helen Import Days, Jay Kim. Date: August 4th, 2018. 12:00 noon - 5:00 pm

C. Helen Holiday Half Marathon, Sean Blanton. RunBum Tours, Runners will be crossing from the Unicoi trail to the Helen trail.

6. PLAN SUBMITTALS

A. Mountain Haus Treats, 23 Chattahoochee Street, Darlene Lujan. Placement of outdoor ice machine behind building. For business use only.



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PLANNING AND DESIGN REVIEW BOARD

MINUTES OF MEETING pg 1

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The Planning and Design Review Board met on Tuesday, October 10, 2017 at Helen City Hall with Chairperson David Greear calling the meeting to order at 9:00 am. Board members present were Linda McAllister, David Greear, Charlie Knowles and Steve Fowler. Absent were Ralph Hofer, Catherine Cleiman and Lee Landress.

Building & Zoning:

Darrell Westmoreland

Approval of agenda; Motion to approve the agenda made by member Steve Fowler, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

Chairman:

Catherine Cleiman

Approval of meeting minutes from the September 26, 2017 meeting; Motion to approve made by member Steve Fowler, 2nd by member Linda McAllister. Motion approved by vote of members present. David Greear and Charlie Knowles abstained due to not attending that meeting.

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress

SIGNS

A. Hansel and Gretel, 1 sign. 8078 S. Main St. After discussion on the sign limits and types, a motion was made by member Steve Fowler to deny the permit due to the number of signs allowed. 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

B. Old Heidelberg, Directional sign leading to the music hall. Motion to approve made by member Charlie Knowles, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

C. The Treasure Box. Business sign, Motion to approve made by member Steve Fowler, 2nd by member Charlie Knowles. Motion approved by unanimous vote of members present.

SPECIAL EVENTS

A. Roberts Art and Craft show, September 22-23, 2018. Motion to approve event made by Charlie Knowles, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.



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PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 2

SPECIAL EVENTS cont.,

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C. Helen Import Days. August 4, 2018. Motion to approve event made by member Steve Fowler, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

Building & Zoning:

Darrell Westmoreland

D. Helen Holiday Half Marathon, December 16, 2017. Motion to approve event made by member Steve Fowler, 2nd by member Charlie Knowles. Motion approved by unanimous vote of members present.

PLAN SUBMITTALS

Chairman:

Catherine Cleiman

A. Mountain Haus Treats. After discussion concerning the ordinances and sidewalk width, motion to approve the placement of a ice machine was made by member Steve Fowler, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress

Motion to adjourn at 9:42am made by member Steve Fowler, 2nd by member Charlie Knowles. Motion approved by unanimous vote of members present.

APPROVED BY:

CHAIRPERSON CATHERINE CLEIMAN

11/14/17
DATE

David Greear
David Greear vice chair

PREPARED BY

Darrell Westmoreland 11-14-17

BUILDING AND ZONING ADMINISTRATOR DATE
Darrell Westmoreland