



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, DECEMBER 14, 2021  
PLANNING AND DESIGN REVIEW BOARD  
AGENDA

706-878-2733—main

706-878-1655—fax

1. CALL MEETING TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FROM OCTOBER 26, 2021 MEETING

*Building & Zoning:*

*Darrell Westmoreland*

*Chairman:*

*Helen Wilkins*

PLANS

*Board Members:*

*David Greear*

*Linda McAllister*

*Ralph Hofer*

*Mervin Barbree*

*Dona K Burke*

*Chris Williams*

- A. Ron Turner requests to add an addition wall to close in a 5 foot section of the deck at Margarita Deck for a secure storage area. The area is already being used for storage. It will help with the appearance of the restaurant.
- B. David Wilkins requests permits for the interior remodel of the Wilkins Office. It will be remodeled into overnight rental spaces. The exterior will remain the same existing façade.
- C. Lee Landress, requests approval to construct a new building in the Island area. The location will be on the corner of Narr Weg and Tannen Weg. (Parcel # H04C 198). Plans have been provided and meets the zoning requirements.

NO SPECIAL EVENTS



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The Planning and Design Review Board met on Tuesday, December 14, 2021 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Dona K. Burke, Ralph Hofer, Linda McAllister, Mervin Barbree and Chris Williams.

**Building & Zoning:**

**Darrell Westmoreland**

Approval of agenda; Motion to approve the agenda with one amendment to be added was made by member Dona k Burke, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

**Chairman:**

**Helen Wilkins**

Approval of meeting minutes from the October 26, 2021 . Motion to approve made by Chris Williams, 2nd by member Dona K. Burke. Approved by members present.

**Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Dona K Burke**

**Chris Williams**

**Mervin Barbree**

### PLAN SUBMITTALS

- A. Ron Turner requested approval to enclose a 5 ft. section of the existing deck at Margarita Deck for a secure storage area. Motion to approve was made by member Chris Williams, 2nd by member Dona K. Burke. Motion was approved by unanimous vote of members present.
- B. David Wilkins requested approval for permits to remodel the interior of the Wilkins offices and turn into overnight rental units. Motion to approve was made by member Chris Williams. 2nd by member Mervin Barbree. Motion was approved by a unanimous vote of members present.
- C. Lee Landress requested approval to construct a new building in the Island Area on Narr Weg for rental units. After reviewing the plans and discussion a Motion to approve with the recommendation that the City Commission look at rezoning that area for nightly rental, was made by member Chris Williams. 2<sup>nd</sup> by Mervin Barbree. Motion was approved by a unanimous vote of members present.



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PLANS Cont.

### Building & Zoning:

Larry Krul

D. Chris Williams requested to apply for a zoning change for the property ( parcel HO4C 127) located on Dandy Lane from R-3 to C-2 . Recommendation to start the rezoning request was made by member Ralph Hofer, 2<sup>nd</sup> by member Linda McAllister. Motion was approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Motion to adjourn at 9:38am was made by Dona K Burke, 2<sup>nd</sup> by Linda McAllister. Motion carried by unanimous vote.

### Board Members:

David Greear

Linda McAllister

Ralph Hofer

Chris Williams

Dona K Burke

Mervin Barbree

APPROVED BY:

Helen Wilkins  
CHAIRPERSON, Helen Wilkins

Feb. 8, 2022  
DATE

PREPARED BY

Darrell Westmoreland  
BUILDING AND ZONING DIRECTOR,  
Darrell Westmoreland

2-8-2022  
DATE