



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

**CITY OF HELEN
COMMISSION MEETING
AUGUST 16, 2022
10:00 A.M.
AGENDA**

Commissioners:

Jeff Ash
Steve Fowler
Fred Garmon
Cliff Hood
Cinnamon Ruston

City Manager:

Jerry M. Elkins

**City Clerk/
Clerk of Court**

Marilyn M. Chastain

Finance Officer

Mona Wood

Chief of Police:

Aletha Barrett

**Building and Zoning
Administrator:**

Darrell Westmoreland

**Public Works
Director:**

Jack Morgan

**Fire Department
Chief:**

Jody Prickett

1. CALL TO ORDER BY MAYOR
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM JULY 19, 2022
6. ADMINISTRATIVE OPERATIONS
 - A. UPDATE FROM CITY MANAGER ON CURRENT PROJECTS
 - B. FINANCIAL REPORT
 - C. DISCUSSION OF SETTING THE MILLAGE AT A SPECIAL CALLED MEETING MONDAY AUGUST 22, 2022 AT 10:00 A.M.
7. PUBLIC HEARING TO DISCUSS ZONING CHANGE
8. HELEN/WHITE COUNTY CVB MONTHLY REPORT
9. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING MONTHLY REPORT
 - A. DISCUSS FUTURE SIDEWALK PROJECTS
 - B. DISCUSS ROTARY CLUB CHILLI COOK OFF AT CITY PARK
14. PURCHASES AND BIDS

15. ORDINANCE; SECOND READING ORDINANCE 22-07-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY AMENDING CHAPTER 34, LAND DEVELOPMENT, ARTICLE III, ZONING, BY AMENDING SECTION 34-184.-PEDESTRIAN/HIGHWAY COMMERCIAL (C-2)

16. RESOLUTIONS

17. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

18. CITY COMMISSION COMMENTS

19. ADJOURNMENT

**THIS AGENDA WAS POSTED AUGUST 12, 2022 @ 11:45 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**



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**CITY OF HELEN
COMMISSION MEETING
JULY 19, 2022
MINUTES OF MEETING**

Commissioners:

Jeff Ash
Steve Fowler
Fred Garmon
Cliff Hood
Cinnamon Ruston

City Manager:

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Clerk of Court**

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Jody Prickett

The Helen City Commission met on Tuesday July 19, 2022 in the Commission Chambers at Helen City Hall. Mayor Fred Garmon called the meeting to order. City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Ruston, Mayor Fred Garmon, Commissioner Cliff Hood, Commissioner Steve Fowler, Commissioner Jeff Ash. Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Aletha Barrett, Fire Chief Jody Prickett, Public Works Director Jack Morgan, Building & Zoning Director Darrell Westmoreland. Absent was Finance Director Mona Wood.

Pledge of Allegiance to the Flag was given.

Mayor Fred Garmon asked City Clerk Marilyn Chastain to introduce the guest. She introduced GMA's Deputy Executive Director Bill Thornton and explained he was here to present City Manager Jerry Elkins with a Lifetime Service Award. Deputy Executive Director Bill Thornton then went over some of the accomplishments that City Manager Jerry Elkins had done thru out his career and presented him with a Lifetime Service Award Plaque on behalf of GMA, he then got a standing ovation from those attending. Next City Clerk Marilyn Chastain read a Proclamation adding City Manager Jerry Elkins to the Helen Wall of Honor and having declared August 1st as Jerry Elkins day in recognizing his first day of employment with the City of Helen. Cake and punch was provided for those attending.

APPROVAL OF AGENDA; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

APPROVAL OF MINUTES FROM JUNE 21, 2022, SPECIAL CALLED MEETING JUNE 30, 2022, CALLED MEETING JULY 12, 2022; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

ADMINISTRATIVE OPERATIONS

UPDATE FROM CITY MANAGER ON CURRENT PROJECTS; City Manager Jerry Elkins explained that in order to proceed with the Chattahoochee Street well project that EMI has stated that an ecological study of the well would need to be done at a cost of \$36,000.00 or a decision to look at other possible sites for a well. Motion to approve the ecological study for the Chattahoochee well site in the amount of \$36,000.00 Made by Commissioner Steve Fowler, 2nd by

**COMMISSION MEETING
JULY 19, 2022
MINUTES OF MEETING
PAGE 2**

Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

There was discussion on water line coming from the Lenzen well either down Dandy Lane or an easement across the Wilkins property. Commissioner Steve Fowler made a motion for EMI do drawings for an easement across the Wilkins property, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

Commissioner Cliff Hood asked Building & Zoning Director Darrell Westmoreland about the new public restrooms, he stated there had been a builders meeting and that 2 contractors had attended with the next step will be to receive proposals from those attending by the deadline of August 4th.

Building & Zoning Director Darrell Westmoreland asked the Commission on their thoughts on the water line coming from the Lenzen well either coming down Dandy Lane or an easement across the Wilkins property. Motion from Commissioner Steve Fowler to proceed with having EMI do a drawing for an easement across the Wilkins property, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

Commissioner Cliff Hood asked about the status of the sprayfield pipe replacement. Building & Zoning Director Darrell Westmoreland stated that some of the pipes have been replaced and some are still on order and coming in a little at a time.

DISCUSSION AND CONSIDERATION OF PRICING ON CHRISTMAS TREE REPLACEMENT IN CITY PARK BY BARTLETT LANDSCAPING; Bart Bartlett of Bartlett landscaping stated he is leaning toward recommending a Norway Spruce and is still waiting on getting a price for the tree but will try to have by the next meeting.

DISCUSSION OF CONSULTANT OR POSSIBLE SOLUTIONS FOR BROADBAND AND CELL PHONE ISSUES IN CITY; Police Department's IT David Perkins presented the Commission with a report and maps of the cell phone analysis he conducted, stating one of the problems is bandwidth and not a signal issue. A solution he believes to be the easiest is to establish a secure city Wi-Fi network but limit functions so that emergencies and calls could be possible and thinks this would be beneficial down the road.

DISCUSSION OF IT PROVIDER TO MANAGE CITY HALL SYSTEMS; There was discussion of the monthly and yearly cost to have IT services provided and the ability to have a more secure IT function. City Clerk Marilyn Chastain and Assistant City Manager Darrell Westmoreland informed the Commission that separation of City Hall and the Police

**COMMISSION MEETING
JULY 19, 2022
MINUTES OF MEETING
PAGE 3**

Department should be independent systems of each other. Motion to approve IT provider made by Commissioner Steve Fowler, 2nd by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

DISCUSSION OF CLOSING CITY HALL LOBBY JULY 26-29 DURING SOFTWARE CONVERSION; City Clerk Marilyn Chastain stated that during the conversion from the old software to the new software that City personnel will need to be able to train without interruption and having to answer the phone and the front counter would not allow training to be done. Motion to approve closing City Hall Lobby during the software conversion made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

FINANCIAL REPORT; Report not included.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; Arts & Heritage Center Board Member Dennis Trubey addressed the Commission on the recent removal of the trees at the Arts & Heritage Center and agreed to take full responsibility on the replacement and on the billing from the tree removal company. They also agreed to replace with appropriate trees, any soil replacement and to talk with the City's landscaping company Bartlett Landscaping on a proposal to bring to the city council for approval.

VICKI AIKEN FOUNDATIONAL LITERACY PROGRAM; Ms. Aiken explained the literacy program that she is supporting and explained that she was a teacher for many years and the need for children to be able to have access to books at an early age for learning development. She explained the program that Dolly Parton supports by sending books to children from birth to 5 years of age with the cost being \$25.00 per year per child that their parents enroll. She is asking for support in letting people know about the program and gave information on where people can mail donations. City Attorney Carl Free stated the City can not give directly to a non-profit organization.

HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was present and gave a verbal report.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Judy Holloway was present and gave a verbal report stating that they have constantly been making improvements at the Feshall. Also that she believes the No open alcohol container signs should be installed before Oktoberfest.

**COMMISSION MEETING
JULY 19, 2022
MINUTES OF MEETING
PAGE 4**

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Aletha Barrett gave a verbal report, and verbally stated that the insurance companies the City utilizes policy's does cover officers working off duty and is addressed in the policy's and is common for off duty officers to work at establishments that serve alcohol.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett gave a verbal report and reported the Ad had been placed in the paper and he had received several applications for the full time positions that are open.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Public Works Director Jack Morgan was present for any questions.

BUILDING AND ZONING MONTHLY REPORT; Report included as an integral part of the Minutes. Building and Zoning Director Darrell Westmoreland was present and gave a verbal report.

NAMING OF CITY STREET OFF NARR WEG; Motion to name the Street Narr Weg Court in order to have 911 addresses assigned made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

PURCHASES AND BIDS; None

ORDINANCES; FIRST READING ORDINANCE 22-07-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY AMENDING CHAPTER 34, LAND DEVELOPMENT, ARTICLE III, ZONING, BY AMENDING SECTION 34-184.-PEDESTRIAN/HIGHWAY COMMERCIAL (C-2); Motion to approve the first reading made by Commissioner Cinnamon Ruston, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

RESOLUTIONS; None

CITY COMMISSION COMMENTS; Commissioner Jeff Ash congratulated City Manager Jerry Elkins on his awards, Commissioner Cinnamon Ruston also congratulated City Manager Jerry Elkins, Commissioner Cliff Hood thanked Jerry and Department heads on all their work, Commissioner Steve Fowler congratulated City Manager Jerry Elkins as did Mayor Fred Garmon.

JULY 19, 2022
MINUTES OF MEETING
PAGE 5

ADJOURNMENT; Motion to adjourn at 11:30 a.m. made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

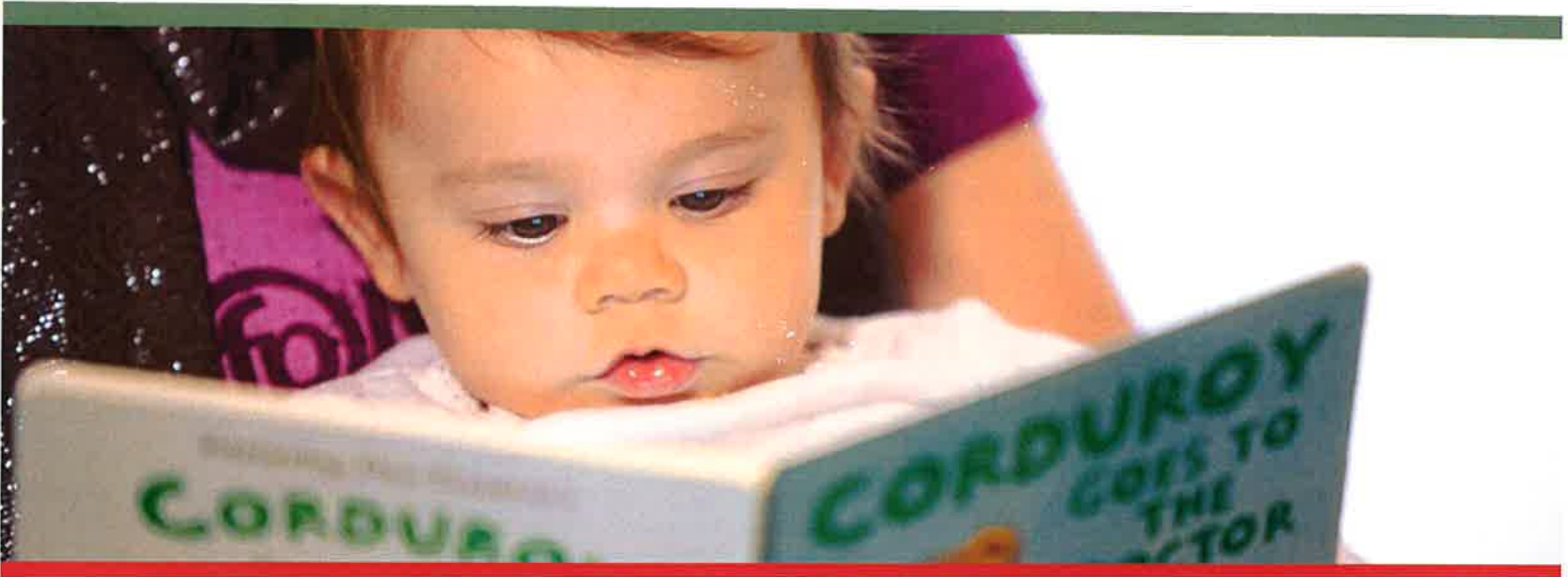
RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN

A handwritten signature in cursive script, reading "Marilyn Chastain".



Foundational Literacy

Reading for life!



Inspire a Love of Reading!

Foundational Literacy of White County, GA is the local affiliate for Dolly Parton's Imagination Library.

Imagination Library provides one age-appropriate book each month to registered children, residing in White County, between birth and their fifth birthday.

Imagination Library is Free for families. It is supported by donations from generous community members like you!

The cost per child is \$25 per year.
Please consider sponsoring this program for children in our community.

Foundational Literacy is a 501(c)3 nonprofit created to support literacy.
P.O. Box 1353, Cleveland, GA, 706-350-5395
www.FoundationalLiteracy.org



Funders & Policymakers



Inspire a Love of Reading

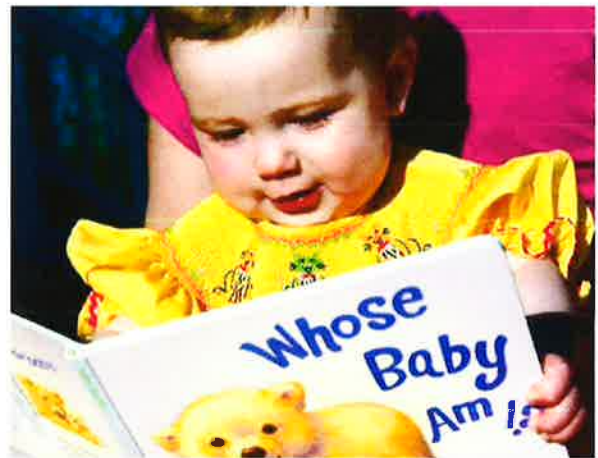


Dolly launched the Imagination Library to honor her father who was smart and hardworking, but never learned to read or write. The program is meant to give children from all walks of life, both in the United States and around the world a chance that Dolly's father never had.

Children ages birth-five who are registered with the program receive a free, age-appropriate book mailed to their home each month until age five.

Dolly Parton believes that if you can read, you can do anything, dream anything, and be anything. Through her Imagination Library program, she wants to ensure all children have books at home, regardless of the environment in which they live.

Dolly Parton's Imagination Library puts books into the hands and hearts of children around the world. We partner with local communities to provide a free, high-quality book each month to registered children from birth to age five. The books are hand selected by a committee of early childhood experts to be age-appropriate and align with the child's developmental needs.



Books are personalized with the child's name and mailed directly to their home to create a gifting experience that makes books exciting and special.

A love of books and reading offers the foundation for literacy skills that set children up for future success. Dolly Parton's Imagination Library levels the playing field for all children by helping them build a home library of their very own and encouraging increased interaction with caregivers around books and reading.

"You can never get enough books into the hands of enough children."

Dolly



Dream More, Learn More, Care More, Be More

ImaginationLibrary.com



Program Overview



Inspire a Love of Reading



Dolly Parton believes that if you can read, you can do anything, dream anything, and be anything. Through her Imagination Library program, she wants to ensure all children have books at home, regardless of the environment in which they live.

Welcome to the Imagination Library

Dolly Parton's Imagination Library puts books into the hands and hearts of children across the world. We partner with local communities to provide a specially-selected, high-quality book each month to participating children from birth to age five. These books are personalized with each child's name and mailed directly to their home to create a gifting experience that makes books exciting and encourages families to spend time enjoying books together.

Best of all, Dolly Parton's Imagination Library is available to all children at no cost to the family.



"Before he passed away, my Daddy told me the Imagination Library was probably the most important thing I had ever done. I can't tell you how much that meant to me because I created the Imagination Library as a tribute to my Daddy. He was the smartest man I have ever known, but I know in my heart his inability to read probably kept him from fulfilling all of his dreams.

"Inspiring kids to love to read became my mission. In the beginning, my hope was simply to inspire the children in my home county, but here we are today with a worldwide program that gives a book a month to well over 1 million children.

"Of course, I have not done this alone. The real heroes of our story are the thousands of local organizations who have embraced my dream and made it their own. They raise millions of dollars each year and wake up every day with a passion to make sure their kids have every opportunity to succeed.

"It's been quite a journey, but we have so much more left to do. I would love for your community to join our family so please take the time to explore our website. Let's share this dream that all children should grow up in a home full of books.

"The first step is always the hardest, but you'll never know unless you try."

Dream More, Learn More, Care More, Be More

ImaginationLibrary.com



August 15, 2022

The Honorable Mayor and City Officials
City of Helen
25 Alpenrosen Strasse
Helen, GA 30545

**RE: Post Bid Analysis and Award Recommendation
WWTF Solids Removal**

Dear City Officials:

Following completion of plans and permitting for the subject project, the City duly advertised for construction bids for the required four weeks. The project was advertised in the Georgia Procurement Registry and on the GLGA website. In addition, invitations to bid were sent out to licensed Georgia Utility Contractors.

Bids were duly opened at City Hall on July 26, 2022, at 10:00 AM. The City received three (3) valid bids all from qualified contracting firms. The bids ranged from \$479,556.24 to \$700,375.00 as indicated on the attached certified bid tabulation. The budgeted cost for construction for this project was \$425,000.

We have reviewed the bids as prepared by the Contractors. All are qualified and have adequate references and were responsive.

The lowest responsive responsible bidder is Noble Environmental Specialty Services.

The City of Helen and EMI have not worked with Noble Environmental Specialty Services on projects in the past. Noble Environmental only has five years of experience with similar work. However, they do list several previous and ongoing projects with similar experience. We have reviewed their qualifications and references for these projects, and all references provided favorable feedback. Therefore, given the positive references for similar projects, and given that the second lowest bid is over \$120,000 more than the low bid, we so no reason not to award the contract to Noble Environmental Specialty Services in the amount of \$479,556.24.

If this award recommendation is acceptable to the City, please find enclosed a copy of a Notice of Award and a suggested Resolution of Award. If satisfactory to the City, please sign and return the Resolution and Notice of Award to us for inclusion in the Contract Documents. Following that action, the Contractor will be notified, and completion of

The Honorable Mayor and City Officials

August 15, 2022

Page 2 of 2

contract documents may proceed, followed by the scheduling of a preconstruction conference and issuance of a notice to proceed with construction.

Please feel free to contact us at any time should you have any questions. We sincerely appreciate our continued association with the City of Helen.

Sincerely,

ENGINEERING MANAGEMENT, INC.

A handwritten signature in blue ink, appearing to read "Greg Bennett".

Greg Bennett, P.E.

gbennett@eminc.biz

Enclosures

Cc: Mr. Jerry Elkins, City Manager
Mr. Fletcher Holliday, EMI

Z:\PROJECTS\13\13052-Helen-WWTF Solids Removal\Bid Phase\BP4-Engr's Recommendation of Award-Budget Analysis\WWTF solids removal award recommendation 08-15-22.docx BP4

**WWTF Solids Removal
for the City of Helen, Georgia
July 26, 2022**

ITEM NO.	DESCRIPTION	UNIT	Est. No. of Units	Noble Environmental Specialty Services 111 Conner Ln Belle Vernon, PA 15012 724-929-7694		Bio-Nomic Services, Inc. 530 Woodlawn St Belmont, NC 28012 704-529-0000		Synagro South, LLC 435 Williams Ct, Suite 100 Baltimore, MD 21220 410-688-4438	
				UNIT PRICE	TOTAL FOR ITEM	UNIT PRICE	TOTAL FOR ITEM	UNIT PRICE	TOTAL FOR ITEM
1	MOBILIZATION AND SET-UP	LS	1	\$23,803.12	\$23,803.12	\$49,000.00	\$49,000.00	\$47,000.00	\$47,000.00
2	SOLIDS REMOVAL, DEWATERING AND DISPOSAL	DRY TON	275	\$1,498.00	\$411,950.00	\$1,888.00	\$519,200.00	\$2,205.00	\$606,375.00
3	DEMOBILIZATION, CELAN-UP AND SITE RESTORATION	LS	1	\$43,803.12	\$43,803.12	\$38,000.00	\$38,000.00	\$47,000.00	\$47,000.00
TOTAL BASE BID:					\$479,556.24		\$606,200.00		\$700,375.00

I hereby certify this to be a true and accurate tabulation of bids received by the City of Helen on July 26, 2022.

Greg Bennett, PE
Engineering Management, Inc.



NOTICE OF AWARD

TO: Noble Environmental Specialty Services
111 Conner Lane
Belle Vernon, Pennsylvania 15012

Project Description

The site of the proposed work is in Helen, Georgia. The project consists of, but is not limited to, the following major elements:

- **Mobilization, set-up, and demobilization of solids removal and mechanical dewatering equipment.**
- **Removal and disposal of approximately 275 dry tons of accumulated solids from two ponds at the City's WWTF.**

CONTRACTOR agrees to commence work on or before a date to be specified in a written "Notice to Proceed" of the OWNER and to fully complete all work associated with this project in a total construction time of ninety (90) consecutive calendar days from the date of the "Notice to Proceed" from the OWNER.

The OWNER has considered the Bid submitted by you for the above-described WORK in response to its Advertisement for Bids and has decided to award you the Contract.

You are hereby notified that your Bid has been accepted for the Contract Price of \$479,556.24 for WWTF Solids Removal which is based on the Unit Prices shown on the Bid Form (Section 00300).

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR's Performance and Payment Bonds and Certificates of Insurance within ten (10) calendar days from the date of this Notice.

If you fail to execute said Agreement and to furnish said Bonds within ten (10) calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your Bid as abandoned and as a forfeiture as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the OWNER.

Dated this ___ day of _____, 2022.

City of Helen, Georgia
OWNER

BY: _____
Jerry Elkins, City Manager

ACKNOWLEDGEMENT OF NOTICE

Noble Environmental Specialty Services
CONTRACTOR

BY: _____

DATE: _____

TITLE: _____

END OF SECTION

**A RESOLUTION BY THE CITY OF HELEN
FOR THE PURPOSES OF AWARDING A CONSTRUCTION CONTRACT
FOR SOUTHSIDE WWTF SOLIDS REMOVAL PROJECT
AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE APPROPRIATE DOCUMENTS FOR
IMPLEMENTATION OF THE PROJECT**

WHEREAS, the City of Helen desires to remove accumulated solids from its wastewater treatment facility lagoons to recover lagoon capacity, and

WHEREAS, the City of Helen has authorized engineering design for materials and methods to be utilized, and

WHEREAS, the City of Helen authorized their consulting engineers, Engineering Management, Inc., to prepare construction plans, specifications and bid documents for the project, and

WHEREAS, all required rights and permits have been secured for the project; and

WHEREAS, plans and specifications were prepared for the project; and

WHEREAS, the City of Helen advertised and received bids for the project July 26, 2022, and

WHEREAS, the consulting engineers have tabulated and reviewed the bids, and

WHEREAS, an appropriate review of the bids indicate that the most qualified firm and the best bid for the project is that of Noble Environmental Specialty Services of Belle Vernon, Pennsylvania in the amount of four hundred seventy nine thousand five hundred fifty-six and 24/100 dollars (\$479,556.24).

NOW THEREFORE be it resolved by the City Commission of the City of Helen to award the Southside WWTF Solids Removal project to Noble Environmental Specialty Services of Belle Vernon, Pennsylvania in the amount of four hundred seventy nine thousand five hundred fifty-six and 24/100 dollars (\$479,556.24).

BE IT FURTHER RESOLVED to authorize Jerry Elkins, City Manager, to execute all documents required for implementation of the proposed project.

This Resolution read and passed by a quorum on the _____ day of August 2022.

Certified correct by:

Jerry Elkins, City Manager

I, Marilyn Chastain, City Clerk, and official keeper of the records, do hereby certify that the above Resolution was passed in regular session this _____ day August 2022 and has not been rescinded in any way.

Marilyn Chastain, City Clerk
(SEAL)

**CITY OF HELEN, GEORGIA
ACCOUNT BALANCES
AS OF JUNE 30, 2022**

General Fund MM	2,542,458
General Fund Checking	105,695
Payroll	2,853
Community Relations	30,493
Hotel/Motel Special Projects	1,529,197
General Fund CD	564,965
General Fund CD (2)	597,252
General Fund CD (3)	512,180
General Fund CD (4)	509,240
Totals	<u>6,394,332</u>

Water/Sewer Fund MM	1,049,218
Water/Sewer Checking	79,321
ARC Grant Sside Water Syst	28,566
Utility Deposits	147,256
Water/Sewer Fund CD (1)	49,697
Water/Sewer Bond CD	111,643
Water/Sewer Fund CD (2)	620,472
New Water Tank Maint CD	41,083
Totals	<u>2,127,255</u>

Police Dept Tech Fee	1,126
Confiscated Assets	26,042
Other Capital Projects	540,917
2014 SPLOST Fund	66,862
2020 SPLOST Fund	1,531,578
American Recovery Grant	104,532
Tree Fund	960

Totals	<u><u>10,793,605</u></u>
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CITY OF HELEN
FINANCIAL REPORT SUMMARY
TWELVE MONTHS ENDED JUNE 30, 2022
TAX REVENUES SUMMARY COMPARISON

TAX REVENUES

HOTEL/MOTEL TAX FUND

<u>Monthly Comparison</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
187,537	232,092	44,555	23.76%

<u>Fiscal YTD Comparison - Twelve Months Ended 6/30/22</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
2,093,669	2,926,092	832,423	39.76%

SALES TAX

<u>Monthly Comparison</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
114,054	123,031	8,977	7.87%

<u>Fiscal YTD Comparison - Twelve Months Ended 6/30/22</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
1,308,772	1,427,226	118,454	9.05%

BEER/WINE EXCISE TAX

<u>Monthly Comparison</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
12,072	12,527	455	3.77%

<u>Fiscal YTD Comparison - Twelve Months Ended 6/30/22</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
152,059	151,305	-754	-0.50%

LIQUOR EXCISE TAX

<u>Monthly Comparison</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
4,165	4,525	360	8.64%

<u>Fiscal YTD Comparison - Twelve Months Ended 6/30/22</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
51,884	52,013	129	0.25%

MIXED DRINK TAX

<u>Monthly Comparison</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
9,755	8,307	-1,448	-14.84%

<u>Fiscal YTD Comparison - Twelve Months Ended 6/30/22</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
97,616	107,681	10,065	10.31%

2020 SPLOST

<u>Monthly Comparison</u>			
Jun-21	Jun-22	Difference	% Inc(Dec)
112,915	121,801	8,886	7.87%

Fiscal YTD Budget Comparison - Twelve Months Ended 6/30/22

Budget	Actual	% Inc(Dec)
933,300	1,412,957	151.39%

Cumulative #19	Estimated 2020	Difference	% of Estimate
2,121,999	5,600,000	3,478,001	37.89%

City of Helen Debt Service as of June 30, 2022

Lender	Collateral	Loan Amount	Rate	Pmt. Amount	Due	Balance	Matures
BB&T	HME Ahrens Fire Truck	406,802.00	3.060	47,721.16	January*	218,175.02	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	280,999.78	0.500	2,401.18	Monthly	123,493.00	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,040.75	0.660	2,661.97	Monthly	149,337.94	Mar-27
				<u>52,784.31</u>		<u>491,005.96</u>	

**CITY OF HELEN, GEORGIA
ACCOUNT BALANCES
AS OF JULY 31, 2022**

General Fund	2,980,130
General Fund CDs	2,183,972
Totals	5,164,102
Water/Sewer	950,663
Water/Sewer Fund CDs	823,003
Totals	1,773,666
Payroll	110,977
Hotel/Motel Special Projects	1,526,605
Police Dept Tech Fee	1,962
Confiscated Assets	28,742
Other Capital Projects	542,000
2014 SPLOST Fund	66,641
2020 SPLOST Fund	1,509,676
American Recovery Grant	104,534
Tree Fund	960
Totals	\$ 10,829,865

**CITY OF HELEN
WATER, WASTEWATER AND SOLID WASTE RATES
AS OF MARCH 15, 2021, through JUNE 30, 2022**

Water and Wastewater rates are per 1000 gallons with the addition of residential equivalent units. Typically, a single-family residence will be assigned one residential equivalent unit. Commercial accounts are assigned multiple residential equivalent units based upon peak consumption.

WATER RATES INSIDE CITY

Residential Equivalent Unit	\$ 9.90
1 to 5,000 gallons	3.14 per 1,000 gallons
5,001 to 15,000 gallons	3.41 per 1,000 gallons
15,001 gallons and up	3.96 per 1,000 gallons

WATER RATES OUTSIDE CITY

Residential Equivalent Unit	\$ 18.15
1 to 5,000 gallons	4.10 per 1,000 gallons
5,001 to 15,000 gallons	4.51 per 1,000 gallons
15,001 gallons and up	5.34 per 1,000 gallons

WASTEWATER RATES INSIDE CITY

Residential Equivalent Unit	\$16.35
1 to 5,000 gallons	4.28 per 1,000 gallons
5,001 to 15,000 gallons	4.63 per 1,000 gallons
15,001 and up	5.35 per 1,000 gallons

WASTEWATER RATES OUTSIDE CITY

Residential Equivalent Unit	\$19.91
1 to 5,000 gallons	5.54 per 1,000 gallons
5,001 to 15,000 gallons	6.07 per 1,000 gallons
15,001 and up	7.14 per 1,000 gallons

RESIDENTIAL SOLID WASTE	\$ 19.00 per month for one can
	29.00 per month for two cans
	42.00 per month for three cans
	55.00 per month for four cans

Example: A commercial establishment may have 3 REU's assigned to it, so the base bill would be \$27.00 for water and \$44.58 for wastewater.

City of Helen Debt Service as of July 31, 2022

Lender	Collateral	Loan Amount	Rate	Pmt. Amount	Due	Balance	Matures
BB&T	HME Ahrens Fire Truck	406,802.00	3.060	47,721.16	January*	218,175.02	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	280,999.78	0.500	2,401.18	Monthly	121,143.45	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,040.75	0.660	2,661.97	Monthly	146,758.11	Mar-27
				<u>52,784.31</u>		<u>486,076.58</u>	

**CITY OF HELEN
FINANCIAL REPORT SUMMARY
ONE MONTH ENDED JULY 31, 2022
TAX REVENUES SUMMARY COMPARISON**

TAX REVENUES

HOTEL/MOTEL TAX FUND

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - One Month Ended 7/31/22</u>			
Jul-21	Jul-22	Difference	% Inc(Dec)	Jul-21	Jul-22	Difference	% Inc(Dec)
276,004	294,926	18,922	6.86%	276,004	294,926	18,922	6.86%

SALES TAX

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - One Month Ended 7/31/22</u>			
Jul-21	Jul-22	Difference	% Inc(Dec)	Jul-21	Jul-22	Difference	% Inc(Dec)
124,442	135,575	11,133	8.95%	124,442	135,575	11,133	8.95%

BEER/WINE EXCISE TAX

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - One Month Ended 7/31/22</u>			
Jul-21	Jul-22	Difference	% Inc(Dec)	Jul-21	Jul-22	Difference	% Inc(Dec)
15,295	14,394	-901	-5.89%	15,295	14,394	-901	-5.89%

LIQUOR EXCISE TAX

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - One Month Ended 7/31/22</u>			
Jul-21	Jul-22	Difference	% Inc(Dec)	Jul-21	Jul-22	Difference	% Inc(Dec)
4,999	4,184	-815	-16.30%	4,999	4,184	-815	-16.30%

MIXED DRINK TAX

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - One Month Ended 7/31/22</u>			
Jul-21	Jul-22	Difference	% Inc(Dec)	Jul-21	Jul-22	Difference	% Inc(Dec)
8,056	10,133	2,077	25.78%	8,056	10,133	2,077	25.78%

2020 SPLOST

<u>Monthly Comparison</u>			
Jul-21	Jul-22	Difference	% Inc(Dec)
123,198	134,220	11,022	8.95%

Fiscal YTD Budget Comparison - One Months Ended 7/31/22

Budget	Actual	% Inc(Dec)
933,300	134,220	14.38%

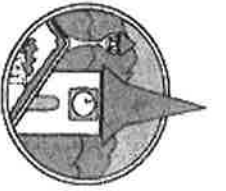
Cumulative #20	Estimated 2020	Difference	% of Estimate
2,256,219	5,600,000	3,343,781	40.29%

**CITY OF HELEN AVAILABLE 2014 SPLOST FUNDS
AS OF JULY 31, 2022**

	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (39.47%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (47.37%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (9.11%)</u>	<u>COMPUTER, COMM INFO EQUIP (4.05%)</u>	<u>TOTAL 2014 SPLOST REVENUE</u>
<u>TOTALS FOR</u>					
6 YEAR PERIOD	974,909.00	1,170,039.00	225,017.00	100,035.00	2,470,000.00
<u>CURRENT ESTIMATE</u>					
<u>REVENUE</u>					
ACTUAL RECEIVED	1,383,160.92	1,660,003.36	319,244.89	141,925.56	3,504,334.73
INTEREST EARNED	1,973.01	2,367.92	455.39	202.45	4,998.77
<u>EXPENSES</u>					
PRIOR YEARS TOTALS	1,384,698.86	1,661,798.55	319,533.95	76,415.92	3,442,447.28
CURRENT YEAR TOTALS	0.00	0.00	0.00	244.75	244.75
BANK FEES	0.00	0.00	0.00	0.00	0.00
2014 SPLOST AVAILABLE	435.07	572.73	166.33	65,467.34	66,641.47

CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS
AS OF JULY 31, 2022

	<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP, FACILITIES & VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
<u>TOTALS FOR</u>						
6 YEAR PERIOD	1,300,000.00	1,900,000.00	2,100,000.00	300,000.00	5,600,000.00	
<u>CURRENT ESTIMATE</u>						
<u>REVENUE</u>						
ACTUAL RECEIVED	523,691.77	765,569.22	846,119.83	120,938.73	2,256,319.55	
INTEREST EARNED	524.74	767.10	847.81	121.18	2,260.82	
<u>EXPENSES</u>						
PRIOR YEARS TOTALS	322,880.83	141,708.64	127,664.93	-0.01	592,254.39	
CURRENT YEAR TOTALS	111,150.00	0.00	0.00	0.00	111,150.00	
BANK FEES	0.00	45,500.00	0.00	0.00	45,500.00	
<u>2020 SPLOST AVAILABLE</u>	<u>90,185.67</u>	<u>579,127.68</u>	<u>719,302.71</u>	<u>121,059.92</u>	<u>1,509,675.98</u>	



Helen, GA

Detail Report

Account Summary

Date Range: 08/01/2021 - 07/31/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 420 - 2021 CONSTRUCTION FUND				
420-00-8000-52-1530	LEGAL FEES	0.00	3,052.94	3052.94
420-00-8000-52-3600	BANK FEES	0.00	348.22	348.22
420-00-8000-52-3700	TRAINING	0.00	3,675.00	3675.00
420-00-8000-54-1200	LENZEN PROPERTY WELL #11	0.00	14,455.00	14455.00
420-00-8000-54-1300	MAIN LIFT STATION	0.00	45,149.00	45149.00
420-00-8000-54-1400	SSES IMPROVEMENTS	0.00	21,690.00	21690.00
420-00-8000-54-1500	CHATTAHOOCHEE RIVER SEWER LINE	0.00	239,360.00	239360.00
420-00-8000-54-1600	GROUND WATER DEVELOPMENT	0.00	22,735.00	22735.00
420-00-8000-54-1700	METER REPLACEMENT	0.00	329,309.72	329309.72
420-00-8000-54-1800	WWTF SOLIDS REMOVAL	0.00	15,725.00	15725.00
420-00-8000-54-1900	LAS IMPROVEMENTS	0.00	80,690.00	80690.00
420-00-8000-57-1445	MISCELLANEOUS	0.00	0.00	0.00
	Total Fund: 420 - 2021 CONSTRUCTION FUND:	0.00	776,189.88	776,189.88
	Grand Totals:	0.00	776,189.88	776,189.88

CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS
AS OF JUNE 30, 2022

	<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP. FACILITIES & VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
<u>TOTALS FOR</u>						
6 YEAR PERIOD	1,300,000.00		1,900,000.00	2,100,000.00	300,000.00	5,600,000.00
<u>CURRENT ESTIMATE</u>						
<u>REVENUE</u>						
ACTUAL RECEIVED	492,539.32	720,028.40	795,787.35	113,744.54	2,122,099.61	
INTEREST EARNED	402.09	587.80	649.64	92.86	1,732.38	
<u>EXPENSES</u>						
PRIOR YEARS TOTALS	6.92	63,677.12	11.18	1.60	63,696.82	
CURRENT YEAR TOTALS	322,880.87	78,041.70	127,665.00	0.00	528,587.57	
BANK FEES	-6.96	-10.18	-11.25	-1.61	-30.00	
2020 SPLOST AVAILABLE	170,060.58	578,907.55	668,772.07	113,837.40	1,531,577.60	

CITY OF HELEN AVAILABLE 2014 SPLOST FUNDS
AS OF JUNE 30, 2022

<u>2014 SPLOST</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (39.47%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (47.37%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (9.11%)</u>	<u>COMPUTER, COMM INFO EQUIP (4.05%)</u>	<u>TOTAL 2014 SPLOST REVENUE</u>
<u>TOTALS FOR</u>	974,909.00	1,170,039.00	225,017.00	100,035.00	2,470,000.00
<u>6 YEAR PERIOD</u>					
<u>CURRENT ESTIMATE</u>					
<u>REVENUE</u>					
ACTUAL RECEIVED	1,383,160.92	1,660,003.36	319,244.89	141,925.56	3,504,334.73
INTEREST EARNED	1,963.52	2,356.52	453.20	201.48	4,974.71
<u>EXPENSES</u>					
PRIOR YEARS TOTALS	1,276,559.54	1,661,413.55	251,933.95	42,279.17	3,232,186.21
CURRENT YEAR TOTALS	108,139.32	385.00	67,600.00	34,136.75	210,261.07
BANK FEES	0.00	0.00	0.00	0.00	0.00
<u>2014 SPLOST AVAILABLE</u>	<u>425.58</u>	<u>561.33</u>	<u>164.14</u>	<u>65,711.11</u>	<u>66,862.16</u>

NOTICE

The Helen City Commission does hereby announce that the millage rate will be set at a Special Called Meeting to be held in the Commission Chambers in city hall located at 25 Alpenrosen Strasse, Helen, Georgia 30545 on Monday, August 22, 2022 at 10:00 a.m. pursuant to the requirements of O.C.G.A. 48-5-32, and does hereby publish the following presentation of the current year's tax digest along with the history of the digest and tax levy for the past five years.

CURRENT 2022 TAX DIGEST AND 5 YEAR HISTORY OF LEVY						
	2017	2018	2019	2020	2021	2022
Real & Personal	63,887,845	69,512,012	75,029,700	76,544,476	80,512,626	94,407,564
Motor Vehicles	644,360	486,430	400,600	301,400	248,020	231,530
Mobile Home	XXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX
Timber 100%	XXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX
Heavy Equipment	XXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX
Gross Digest	64,532,205	70,003,442	75,430,300	76,846,876	80,760,646	94,639,094
Less M&O Equipment	185,083	349,480	383,006	407,933	396,024	407,732
Net M&O Digest	64,347,122 /	69,653,962	75,047,294	76,437,943	80,364,622	94,231,362
Gross M&O Millage	0.019064	0.018618	0.018268	0.018228	0.018090	0.017296
Less Rollbacks	0.0125	0.0125	0.0125	0.0125	0.0125	0.0125
Net M&O Millage	0.06564	0.06118	0.05768	0.05728	0.05509	0.04796
Net Taxes Levied	422,374.51	426,142.93	432,872.79	437,836.53	442,728.70	451,933.61
Net Taxes Increase	13,824.73	3,768.42	6,729.86	4,963.74	4,892.17	9,204.91
Net Taxes Decrease						
Net Taxes % Increase	0.0327%	0.0009	0.0158	0.0113	0.0112	0.0218
Net Taxes % Decrease						



Alpine Helen/White County Convention & Visitors Bureau

P.O. Box 730 • Helen, Georgia 30545 • 706-878-2181 • FAX 706-878-4032

CVB Report July, 2022

ADVERTISEMENTS:

- LRC Media Press Room – Oktoberfest in Helen.
- Yodeler – CVB Quarterly Report.
- Southern Living.com – 10 Unforgettable Trips to Take With Granma This Year - Helen. Impressions of 11.4 million, with an estimated value of \$105,450.
- Road Trippers.com – 5 Best Wheelchair Accessible Hiking Trails in the U.S. – Helen – Anna Ruby Falls. Impressions of 982,000, with an estimated value of \$8,899.
- Only In Your State.com – There’s A Breathtaking Hotel Tucked Away Inside of This Georgia State Park – Unicoi – Helen. Impressions of 6.4 Million, with an estimated value of \$59,290.
- Road Trips and Coffee.com – Things to do in Helen Georgia and Anna Ruby Falls. Combined Impressions of 113,214, with an estimated value of \$1,047. Only In Your State.com – 12 Places in Georgia that are better than anywhere else in the country – Helen. Impressions of 6.4 Million with an estimated value of \$59,290.
- Tiny Beans.com – Awesome International Towns You Can Visit In the U.S. – Helen. Impressions of 1.4 Million, with an estimated value of \$13,217.
- Only In Your State.com – The Best Waterfalls in Georgia: Local Favorites, Amazing Hikes, and Hidden Gems For Your Bucket List – Helen and Anna Ruby Falls. Impressions of 6.4 Million, with an estimated value of \$59,290.
- New York times.com – Wine Country Is In North Georgia – Helen, Cleveland and Sautee-Nacoochee. Impressions of 805,000, with an estimated value of \$7,446,752.
- World Atlas.com – These Small Towns In Georgia Have The Best Downtown Areas – Helen. Impressions of 8 Million, with an estimated value of \$81,878.
- MSN Travel.com – The 39+ Best Things To Do In Helen Georgia. Impressions of 1.1 Billion, with an estimated value of \$10,453,150.
- MSN Travel.com – North Georgia Mountains: 120+ Amazing Ways to Have Fun – Helen. Impressions of 1.1 Billion, with an estimated value of \$10,453,150. Also picked up by 365 Atlanta Traveler. Impressions of 408,000, with an estimated value of \$3,774.
- MSN Travel.com – 25+ Best Waterparks in Georgia for Splish-Splash Fun – Helen Waterpark. Impressions of 1.1 Billion, with an estimated value of \$10,453,150.
- MSN Travel.com – 18 Dreamy Swimming Holes in North Georgia (Waterfalls too) – Anna Ruby Falls. Impressions of 1.1 Billion, with an estimated value of \$10,453,150.
- MSN Travel.com – 25 Dreamy Resorts in Georgia Perfect for pampering the Family – Valhalla Resort – Helen. Impressions of 1.1 Billion, with an estimated value of \$10,453,150.
- 9+ Georgia State Parks with Waterfalls Begging You To Visit – Anna Ruby Falls and Dukes Creek Falls – Helen. Impressions of 1.1 Billion, with an estimated value of \$10,453,150.
- MSN Travel.com – 10 Things To Know About Helen Georgia Tubing For A Totally Epic Time. Impressions of 1.1 Billion, with an estimated value of \$10,453,150.
- Bring Fido.com – Tubing Adventures with Fido – Helen. Impressions of 1.7 Million, with an estimated value of \$15,861.
- South Carolina Living Magazine.
- Georgia Living Magazine.

WELCOME CENTER:

- 3,092 (1,519 less than last year) Visitors stopped by the Welcome Center in July.
- Helen Travel Guides delivered over 350 cases of the new guides. Mailed out an additional 138 Travel Guides by request in July. We had 212 Travel Guide downloads.
- Website visits for the month of July 96,711 (638 less than last year) with 94,103. Unique/new visitor. 3.24 page visits with over 419,238 (60,360 less) -page views with duration of 2.46 minutes per view. Bounce rate @ 46.48%.

TRAVEL SHOWS/MEETINGS

- July 8th – Executive Director Brown met with new members Eric and Jennifer Bentley to discuss benefits of being members of the CVB.
- July 11th - Executive Director Brown meet with Wayne Emerson with Advance Travel & Tourism for update on current digital campaign.
- July 13th – Executive Director Brown hosted the Regional Travel Association Board meeting.
- July 19th – Executive Director Brown attended and gave monthly CVB report at the City Commission Meeting.
- July 21st – Monthly CVB Board meeting encompassed two Board members receiving votes to be reinstated to the CVB Board for three more years. Chair Ralph Hofer representing the Restaurants and Vice Chair Catherine Cleiman representing Accommodations.
- July 25th – Executive Director Brown compiled the quarterly Yodeler report for the County Commissioners and delivered.
- July 29th – Executive Director Brown attended a virtual meeting with the GACVB Executive Director and all Regional Travel Association Presidents to discuss the possibilities of the Associations joining GACVB and possible benefits of doing so.

Helen Police Department

Monthly Report



July 2022

<p style="text-align: center;"><u>Arrests</u></p> <p style="text-align: center;">18</p> <ul style="list-style-type: none">• Felony-1• Misdemeanor-10• FVA-0• VGCSA- 7	<p style="text-align: center;"><u>Citations</u></p> <p style="text-align: center;">141</p>
<p style="text-align: center;"><u>Security Checks</u></p> <p style="text-align: center;">2,520 *</p> <p>*Downtown businesses 71 (6,461)</p>	<p style="text-align: center;"><u>Calls for Service</u></p> <p style="text-align: center;">239</p>
<p style="text-align: center;"><u>Foot Patrol Hours</u></p> <p style="text-align: center;">27</p>	<p style="text-align: center;"><u>Accident Reports</u></p> <p style="text-align: center;">13</p>
<p style="text-align: center;"><u>Criminal Trespass</u></p> <p style="text-align: center;">2</p>	<p style="text-align: center;"><u>Investigations</u></p> <ul style="list-style-type: none">• Cases cleared by arrest• Cases closed• Cases opened• Investigative Interviews• Search warrants obtained

Calls for Service

911 Accidental/Open Line/Hang Up	10	Fight		Road Rage	
Abandoned Vehicle	1	Fire Calls		Security / Business Check	10
Active Shooter		Flag Down		Sexual Assault Reported	
Alarm Calls		Follow up Report		Shots Fired	
Amber/Levi/Matties Call/Alert		Foot Patrol	27	Special Detail	3
Animal Call		For Your Information	1	Speeding Vehicle	
Apparent Death		Forgery		Stalking	
Armed Robbery		Fraud		Subject Screaming	
Assault		Harassment		Suicide (attempt or threat)	
Assist Fire / LEO	1	Hit and Run		Suspicious Person or Vehicle	7
Assist Motorist	3	Hostage Situation		Taking Report	2
Assistance Needed		Improperly Parked Vehicle		Temporary Protection Order	
Attempting to Stop		In the Area	2	Test Call	
BOLO	4	Intoxicated Driver/ Ped.		Theft Report	1
Bomb Threat		Indecent Exposure		Threats	
Bond	6	Juvenile Problem	1	Traffic Accident	10
Burglary	5	Kidnapping		Traffic Hazard	1
Call by Phone	13	Lines Down		Traffic Stop	65
Car Jacking		Loitering		Tree Down/ Across Roadway	
Chase in Progress		Lost/Found Item or Person	13	Trespassing	
Child Abuse/ DFCS		Mechanical Breakdown	1	Problem Unknown	
City/County Ordinance Violation	7	Medical Calls	4	Vandalism	
Court Detail		Meet in Person	1	Vehicle Lock Out	
Criminal Trespass	2	Mental Subject		Vehicle Registration Info.	3
Damage to Property	3	Missing Person		Vehicle Taken without Permission	
Debris in Roadway		Noise Complaint	1	Vin Verification	
Deliver Message		Not Otherwise Specified	3	Walk Thru	4
Direct Traffic		Open Door		Wanted Person/Warrant	1
Dispute	3	Overdue Motorist		Wanted/Stolen Indicated	
Disturbance	5	Pandering		Welfare Check	1
Domestic	2	Pick up Prisoner/ Subject	3	Juvenile Problem	
Driver/Criminal History Requested		Possible Dam Failure		School Crossing/ Traffic	2
Driver's License Info.	2	Prowler	1	Subject in Custody	1
Drug Suspect	1	Public Assist			
Emergency Road Repair		Reckless Driving	1		
Entering Auto		Refusing to Leave	1		
Escort		River Patrol			
Extra Patrol		Road Blocked			

Total call for service: 239

City of Helen Fire & Rescue

Monthly Report for July 2022

Total "911 Responses" = 87 / Year to Date = 369

Major Incident Type(s) Breakdown

Major Incident Type	# Of Incidents Current Month	2021 Monthly Comparison	% Of Total Current Month
Fires	1	1	1.15%
Overpressure rupture, explosion, overhear (No Fire)	0	0	0%
Rescue & Emergency Medical Service	47	59	54.02%
Hazardous Condition (No Fire)	3	0	3.45%
Service Call	19	19	21.84%
Good Intent Call	10	14	11.49%
False Alarm & False Call	7	4	8.05%
Severe Weather & Natural Disaster	0	0	0%
Special Incident Type	0	0	0%
TOTAL	87	97	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
2021	40	28	45	49	59	90	97	53	52	59	40	40	653
2022	41	30	24	40	66	81	87						369
Difference	+1	+2	-22	-9	+7	-9	-10						

Count of Aid Given and Received for Incidents for Date Range			# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL	% of TOTAL	MON	TUE	WED	THU	FRI	SAT	SUN
Aid Given	10	11.5%	14	8	10	8	11	22	14
Aid Received	11	12.6%	Busiest Hours for Date Range						
None	66	75.9%	1400-1559						

Average Response Time for Non-Aid Incidents for Date Range		
AGENCY	AVERAGE RESPONSE TIME (Dispatched to Arrival)	NUMBER OF INCIDENTS
City of Helen Fire & Rescue	4:38	60

Compliance: ≥ 9:00 on ≥ 90% of all calls. July 2022 Compliance: 100% / Yearly: 92%

Overlapping Calls

Overlapping calls are two or more calls occurring at the same time before the Duty Crew can respond to it. For instance, the Duty Crew could be responding to, arriving at, or at the scene of an incident when another call for service comes in. In July we had 23 overlapping calls for a total of 26.44% of our calls. This year our overlapping call average is about 21.41% (79 of 369).



Apparatus Responses: This chart identifies our busiest apparatus for the Month

Apparatus Call Sign	Type of Vehicle	Number of Responses for Apparatus
Engine 31	2017 HME "Ahrens Fox"	56
Engine 32	1997 Ferrara "Spartan"	0
Truck 31	2002 Ferrara "Igniter Series"	3
Rescue 31	2000 Ford "F-650"	9
Utility 31	1996 Ford "Bronco"	0
301	2017 Ford "F-150"	16
ATV 31	2016 Polaris "Ranger"	0

Training

Fire Personnel completed a total of **115.00 hours of classroom and practical training.**

Department Moodle Training in June included:

- EMS – **Cardiovascular Compromise: The Basic Foundations (3hrs.)**
- Fire – **Elevator Rescues (3hrs.)**
- Driver/Operator – **Apparatus Inspection and Maintenance (2hr.)**
- Officer – **Health in the Fire Service (1 hr.)**
- HazMat – **Fire Smoke: Responder Health & Safety (1hr.)**

Fire Department Non-Emergency Activities

Walk In Evaluation & Public Assist	10	*Stood by for 4 th of July Event/Fireworks *Cascade Air System / Air Sample sent off - Passed *PD donated 2 computers to Fire Station *Received 3 phones/radios from Southern Linc *Meet with PD during Jr. Police Academy *County Donated a desk and 3 chairs to Fire Department *Sprayed Weeds around station *Attended Training in Blairsville – Southeast SAR
COVID 19 was a factor in incidents	24	
Station Tour/Visitors	27	
Public Relation Hours	89.94 hrs.	
Fire Safety Program	3 / 6 kids	
CPR/BLS Class	0	
Smoke Detector Installation	2	
Pre-Fire Plans/Inspections	4	
Hose Testing (Feet)	0	
Hydrant Testing/Maintenance (Total #)	0	

PUBLIC WORKS REPORT

JULY 2022

- Pull wire and put in concrete pad parking lot chargers.
- Cut road side and banks.
- Fixed two water leaks.
- Worked on Christmas fixtures.
- Fixed sidewalk on White Street.
- Worked in PD painting hallway and put in a door.
- Spray guardrails and sidewalks.
- Normal routine clean restrooms. Trash rout. Road side trash. Water Meters . Cut grass. Locates.
- Worked in the spray field.
- Cut back Right Aways on Carrie Cox .
- Put up directional signs.
- Worked in river side park cutting back trees .
- Bush hog spray field.
- Pick up concrete for side walk repairs.
- Done a punch out list on all water meters in Town .

Run Date: Jul 29, 2022 11:56 AM
Version: 22.3.0

City of Helen
UB5480 Work Order Listing Report
06/29/22 to 07/29/22

Page: 4
Posting Date: Jul 29, 2022
User: SHS

Summary by Work Order Code

Code	Description	Count
100	MISC - See Comments	21
103	Lock - Non Payment	3
104	Unlock & Turn Back On	2
105	Unlock - DONT TURN ON	1
106	Read To Transfer	5
110	Re-Read	6
114	Leak Check	24
116	Read	8
118	Lock	1
300	Pick Up Trash	1
301	Pick Up Trash Can	3
302	Deliver Trash Can	6
303	Do Chipping	1

Number of Work Orders: 74

End of Report



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

**Building and Zoning Monthly Report
July 2022**

Commissioners:

Jeff Ash
Steve Fowler
Fred Garmon
Cinnamon Ruston
Cliff Hood

City Manager:

Jerry M. Elkins

**City Clerk/
Clerk of Court**

Marilyn M. Chastain

Chief of Police:

Aletha Barrett

**Building and Zoning
Administrator:**

Darrell Westmoreland

Fire Chief

Jody Prickett

**Public Works
Director:**

Jack Morgan

PERMITS: (7)

Signs: 2
Building: 2
Electrical: 2
Plumbing: 1

INSPECTIONS

Permitted Inspections (16)
Courtesy Inspections and Consultations

Builder consults
DBIA project
Tyler Technology training
EMI project meetings

USE - C-Z

ORDINANCE 22-7-01

**AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE
OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY AMENDING
CHAPTER 34, LAND DEVELOPMENT, ARTICLE III, ZONING, BY
AMENDING SECTION 34-184. –
PEDESTRIAN/HIGHWAY COMMERCIAL (C-2)**

WHEREAS, the Helen City Commission finds that the growth of the short term residential rental industry as businesses within the City Limits of Helen, Georgia, merits the inclusion of such businesses as a conditional use within the C-2 classification of Chapter 34, Article III, should the commission find, that upon proper conditional use application, that all necessary criteria are met such that such a conditional use can be authorized; and

WHEREAS, under the Helen Municipal Code the Helen City Commission can originate amendments to the official zoning of Helen, Georgia, which have universal effect on the properties in the city;

IT IS HEREBY ORDAINED, by the Helen City Commission that The Official Code of The City of Helen, Georgia, is amended by amending Chapter 34, Land Development Code, Article III, Zoning, by the *amendment* of Section 34-184. Pedestrian/Highway Commercial (C-2): as follows:

Chapter 34, **LAND DEVELOPMENT CODE**, ARTICLE III. Zoning,

Sec. 34-184. Pedestrian/Highway Commercial (C-2)

(c) *Conditional Uses* . is amended by the addition as a conditional use of:

“(6) Short Term Rentals, as such are defined under Sec. 14-26 of the Helen Municipal Code.”

Be it further ordained, by the Helen City Commission, that any ordinance or resolution previously existing, either replaced by or inconsistent or in conflict with this ordinance, are repealed in their entirety if replaced hereby, and repealed partially to the extent of the conflict or inconsistency of the previous ordinance, and that other than the addition of this additional conditional use to Section 34-184, no other amendment of the code is intended herein.

Be it further ordained, by the Helen City Commission, that this ordinance shall become effective upon adoption.

This ordinance approved by the Helen City Commission this 16 day of August, 2022.



Fred Garmón, Mayor (SEAL)

ATTEST:



Marilyn Chastain, City Clerk

APPROVED AS TO FORM:



Carl Free, City Attorney

Passed First Reading

July 19, 2022

Passed Second Reading

August 16, 2022

Approved and Adopted

August 16, 2022