

**CITY OF HELEN
COMMISSION MEETING
SEPTEMBER 11, 2018
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. MOMENT OF SILENCE IN REMEMBRANCE OF THOSE THAT LOST FAMILY, FRIENDS & LOVED ONES ON 9/11
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES FROM AUGUST 14, 2018 COMMISSION MEETING AND AUGUST 29, 2018 WORK SESSION
7. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
8. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
9. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
10. ADMINISTRATIVE OPERATIONS
 - A. FINANCIAL REPORT FOR JULY
 - B. CITY MANAGER UPDATE OF CITY PROJECTS
 - C. COMMISSIONER STEVE FOWLER TO GIVE UPDATE OF WORK SESSION ON SUGGESTED CHANGES TO THE TUBING ORDINANCE FROM COMMUNITY MEETING HELD AUGUST 29, 2018
11. POLICE DEPARTMENT OPERATIONS
12. FIRE DEPARTMENT OPERATIONS
13. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
14. BUILDING AND ZONING OPERATIONS
 - A. CIMMI'S COURTYARD CAFE' - SIGN VARIANCE REQUEST FOR THIRD SIGN
15. PURCHASES AND BIDS

16. ORDINANCE; SECOND READING OF 18-08-01 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEROGIA TO ALLOW FOR EXTENDED HOURS OF SUNDAY SALES OF MALT BEVERAGES, WINE AND DISTILLED SPIRITS FOR CONSUMPTION ON THE PREMISES; TO AUTHORIZE A REFERENDUM FOR SAME; TO PROVIDE FOR AND ADOPTION AND EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES:

17. RESOLUTIONS

18. CITY COMMISSION COMMENTS

19. ADJOURNMENT

**THIS AGENDA WAS POSTED SEPTEMBER 7, 2018 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
SEPTEMBER 11, 2018
MINUTES OF MEETING**

The Helen City Commission met on Tuesday September 11, 2018 in the Commission Chambers at Helen City Hall with Mayor Jeff Ash calling the meeting to order at 10:00 a.m.

ROLL CALL BY CITY CLERK MARILYN CHASTAIN; Present were Commissioners Steve Fowler, Commissioner Geneva Elwell, Commissioner Cinnamon Spurlock, Commissioner Lee Landress, and Mayor Jeff Ash.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Brian Stephens, Building & Zoning Director Darrell Westmoreland, Fire Chief Jody Prickett, and Public Works Director Ross Hewell.

MOMENT OF SILENCE IN REMEMBRANCE OF THOSE THAT LOST FAMILY, FRIENDS & LOVED ONES ON 9/11

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Jeff Ash called upon Judy Holloway to present a Proclamation to Marcel Blankenburg visiting from Fussen, Germany our sister city. Judy Holloway told of Marcel Blankenburg's relation to the City of Helen and presented him with the proclamation. Mayor Jeff Ash also called upon Hue Rainey to tell of the history of becoming a sister city with Fussen, Germany.

Mayor Jeff Ash called upon Veterans Ron Webb and Ron Hill to discuss the recent dedication of the new Veterans park. Ron Webb told of he and Ron Hill being Vietnam veterans and their appreciation to the City of Helen for building the veteran's park and allowing them to erect the Ron Glaze monument. Ron Webb then asked Mayor Jeff Ash to join them and presented a certificate of appreciation from the Northeast Georgia Veteran's Society.

City Manager Jerry Elkins stated that he is working on obtaining a grant thru the Local Maintenance Improvement Grant to assist with repaving city streets. Motion to approve allowing City Manager Jerry Elkins the authority to apply for the grant made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

APPROVAL OF AGENDA; Motion to approve made by Commissioner Lee Landress, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

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APPROVAL OF MINUTES FROM AUGUST 14, 2018 COMMISSION MEETING AND AUGUST 29, 2018 WORK SESSION; Motion to approve both sets made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC ; None

ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was present and gave a verbal report as well. He then informed the Commission of plans for the 50th Helen celebration and ideas for the event that the committee has discussed.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; None

ADMINISTRATIVE OPERATIONS

A. FINANCIAL REPORT FOR JULY; Motion to approve the Financial report made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

B. CITY MANAGER UPDATE OF CITY PROJECTS; City Manager Jerry Elkins stated that the wall behind City Hall that had washed out was being worked on by the Insurance Company and glad to see it had gotten started, that during the water line replacement on Main Street that due to the phone, water, and sewer lines being in the construction zone that locating the old lines was taking a little longer as Square Deal does not want to cut into any of them, and that a leak in the old galvanized water line had been discovered under the main highway and would need to bore under the road to repair that. He was glad to report that the repaving of Chattahoochee Street was done in only 2 days and glad to see that done, and that the City had received from EPD an Outstanding Performer Designation award for no problems with the water system in the last 3 years.

C. COMMISSIONER STEVE FOWLER TO GIVE UPDATE OF WORK SESSION ON SUGGESTED CHANGES TO THE TUBING ORDINANCE FROM COMMUNITY MEETING HELD AUGUST 29, 2018; Commissioner Steve Fowler stated the work session to discuss the possible changes went well and gave a summary of the meeting, representatives were present from both Tubing companies, and all the Commissioners were also in attendance. He suggested that the Commissioners make a list of items they would like considered, and he would compile the list of items to be discussed.

POLICE DEPARTMENT OPERATIONS; Report included as an integral part of the Minutes. Police Chief Brian Stephens gave a verbal report as well.

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Commissioner Cinnamon Spurlock stated the new signage at the parks is working with less people trying to use grills, but that there are still locations that need signs.

FIRE DEPARTMENT OPERATIONS; Report included as an integral part of the Minutes. Fire Chief Jody Prickett gave a verbal report.

PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS; Report included as an integral part of the Minutes. Director Ross Hewell was present and reminded the Commission they may want to consider using some of the 2020 SPLOST for road repaving.

BUILDING AND ZONING OPERATION;

A. CIMMI'S COURTYARD CAFE' - SIGN VARIANCE REQUEST FOR THIRD SIGN; After discussion of the location and Building and Zoning Director Darrell Westmoreland explaining that the Planning Board had denied due to it being over the number of signs allowed but had recommended to forward the variance request to the Commission for approval, Commissioner Lee Landress made a motion to approve the Variance, 2nd by Commissioner Steve Fowler. Motion to approve with a majority vote of the Commission. Commissioner Cinnamon Spurlock did not vote due to being the business owner.

PURCHASES AND BIDS; None

ORDINANCE; SECOND READING OF 18-08-01 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEROGIA TO ALLOW FOR EXTENDED HOURS OF SUNDAY SALES OF MALT BEVERAGES, WINE AND DISTILLED SPIRITS FOR CONSUMPTION ON THE PREMISES; TO AUTHORIZE A REFERENDUM FOR SAME; TO PROVIDE FOR AND ADOPTION AND EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES: Motion to approve the 2nd reading made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

RESOLUTIONS; None

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 11:25 a.m. made by Commissioner Lee Landress, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN