

**CITY OF HELEN
COMMISSION MEETING
DECEMBER 1, 2015
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR DONA K BURKE
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM NOVEMBER 17, 2015
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ADMINISTRATIVE OPERATIONS
 - A. DISCUSSION AND APPROVAL OF 2016 COMMISSION MEETING DATES AND TIMES

 - B. DISCUSSION AND CONSIDERATION OF ALCOHOL LICENSE APPLICATION OF JOHN C. WILLIAMS D/B/A COWBOYS AND ANGELS, LOCATED AT 60 CHATTAHOOCHEE STREET SUITE 303 FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING AND SUNDAY SALES

 - C. DISCUSSION AND CONSIDERATION OF ALCOHOL LICENSE APPLICATION OF TIMOTHY M. FISK D/B/A RIB COUNTRY HELEN, LLC, LOCATED AT 11 RIVER STREET FOR BEER ON PREMISES, AND SUNDAY SALES
8. POLICE DEPARTMENT OPERATIONS
9. FIRE DEPARTMENT OPERATIONS
10. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
11. BUILDING AND ZONING OPERATIONS
 - A. DISCUSSION AND CONSIDERATION OF AN ORDINANCE VARIANCE REQUEST FOR COUNTRY INN AND SUITES
12. PURCHASES AND BIDS; NONE

13. ORDINANCES; ORDINANCE 15-12-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE ADDITION OF A NEW ARTICLE (ARTICLE III) TO CHAPTER 30- FIRE PREVENTION AND PROTECTION, WITH SAID NEW ARTICLE III TO BE ENTITLED: FALSE ALARMS

14. RESOLUTIONS; None

15. CITY COMMISSION COMMENTS/ADJOURNMENT

THIS AGENDA WAS POSTED WEDNESDAY NOVEMBER 25, 2015 AT 1:00 P.M.

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MINUTES OF MEETING**

The Helen City Commission met on Tuesday December 1, 2015 in the Commission Chambers at Helen City Hall with Mayor Dona K Burke calling the meeting to order at 10:00 a.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Fred Garmon, Commissioner Helen Wilkins, Commissioner Judy Holloway, Commissioner Jeff Ash, Mayor Dona K Burke.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Brian Stephens, Fire Chief Jody Prickett, and Building & Zoning Director Larry Krul. Absent was Public Works Director Ross Hewell.

Pledge of Allegiance to the Flag was given.

Approval of Minutes from November 17, 2015; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

Petitions and Communications from the Public; None

Administrative Operations;

A. Discussion and Approval of 2016 Commission Meeting Dates and Times to remain as currently scheduled with a list of the 2016 dates included as an integral part of the Minutes. Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

B. Discussion and Consideration of Alcohol License application of John C. Williams D/B/A Cowboys and Angels, located at 60 Chattahoochee Street Suite 303 for Beer on Premises, Wine on Premises, Liquor Pouring, and Sunday Sales. Motion to approve made by Commissioner Fred Garmon, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

C. Discussion and Consideration of Alcohol License application of Timothy M. Fisk D/B/A Rib Country Helen, LLC, located at 11 River Street for Beer on Premises, and Sunday Sales; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Police Department Operations; Police Chief Brian Stephens stated there were no current issues in the Department, that he has bids on the old vehicles, and presented to the Commission the new uniforms that were selected for the officers.

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Fire Department Operations; Fire Chief Jody Prickett stated he is in the middle of hose testing and that Rescue unit 8 is now Certified.

Public Works, Water and Waste Water Operations; Public Works Director Ross Hewell was not present. City Manager Jerry Elkins stated that the Old concrete Water Tank has been resealed but continues to leak, and that the inspection company wants to install a liner in the tank to stop the leaks.

Building and Zoning Operations

A. Building and Zoning Director Larry Krul explained the request to the Commission and the recommendation from the PDRB that the Variance be approved. Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

ORDINANCES; ORDINANCE 15-12-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE ADDITION OF A NET ARTICLE (ARTICLE III) TO CHAPTER 30- FIRE PREVENTION AND PROTECTION, WITH SAID NEW ARTICLE III TO BE ENTITLED FALSE ALARMS; Motion to approve the first reading made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

Resolutions; None

City Commission Comments; City Manager Jerry Elkins stated that there are going to be approximately 100 people at the Employee Christmas party on Friday. Mayor Dona K Burke reminded everyone that the Employee Christmas party is Friday December 4, 2015 at 6:00 p.m., and the Community Christmas party is the following Monday at 6:00 p.m. Commissioner Jeff Ash expressed his appreciation to the Public Works Department for the Decorations and lights that were installed for the lighting of the Village, and also to Dona K for her work decoration the town for Christmas.

Adjournment; Motion to adjourn at 10:30 a.m. made by Commissioner Judy Holloway, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN