



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

JANUARY 24, 2017
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING pg 1

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Larry Krul

The Planning and Design Review Board met on Tuesday, January 24, 2017 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 am. Board members present were Steve Fowler, Ralph Hofer and David Greear. Absent were Bill Miles and Charlie Knowles. Danna Lee resigned her position prior to the meeting.

Approval of agenda; Motion to approve the agenda made by member Ralph Hofer, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present.

Chairman:

Catherine Cleiman

Approval of meeting minutes from the January 10, 2017 meeting made by member Steve Fowler, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Board Members:

David Greear

SIGNS

Steve Fowler

Ralph Hofer

Charlie Knowles

Danna Lee

A. Pies and Pints, 1 single sided sign, 1 double sided sign and 1 lit open sign. Sign 1 and 2: motion to approve made by member David Greear, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present. Sign 3: motion to approve made by member Ralph Hofer, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present.

Bill Miles

B. The Cookie Jar, 1 double sided sign and 1 single sided sign. After discussing fonts and location of sign on the rear of the building, Administrator offered to discuss extra trim with the landlord prior to sign placement, motion to approve made by member David Greear, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

C. Notre Gift, 2 building signs and 1 front porch sign. After discussing installing extra trim on the building by the landlord, motion to approve the building signs made by member Steve Fowler, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Motion to deny the front porch sign due to quantity limit made by member Ralph Hofer, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present.



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MINUTES OF MEETING PG 2

706-878-2733—main

PLANS

706-878-1655—fax

A. Castle Inn, remove 1 tree and trim 2 others. Motion to approve made by member Ralph Hofer, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present.

Building & Zoning:

Larry Krul

B. Edelweiss Townhome Association, remove 3 trees. After discussing the recommendation to re-planting trees that would not impede line of sight at the end of the driveway and requiring planting of at least one tree along the river side of the building, motion to approve made by member David Greear, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Chairman:

Catherine Cleiman

SPECIAL EVENTS

Board Members:

David Greear

A. Civil War Living History Weekend, October 28, 29, 2017 at Riverside Park. Motion to approve made by member Steve Fowler, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Steve Fowler

Ralph Hofer

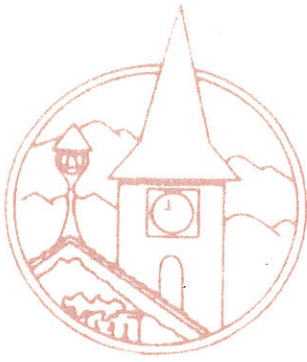
B. Juried Art Show, September 30, October 1, 2016 at Pete's Park. After much discussion concerning the dates interfering with the first weekend of Octoberfest, motion to approve the event but disapprove the dates made by member Ralph Hofer, 2nd by member David Greear. Motion approved by unanimous vote of members present. (After the meeting, the administrator contacted the promoter and agreed to the dates of September 23 and 24, 2017).

Charlie Knowles

Danna Lee

Bill Miles

C. Gran Fondo Bicycle Ride, May 7, 2017 at Riverside Park. Beth Truelove with the White County Chamber of Commerce was available to answer questions. After discussion and questions from the board and Police Chief Brian Stephens, motion to approve the event and date contingent upon final security and traffic control approval by Chief Stephens made by member Steve Fowler, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.



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PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 3

706-878-2733—main

706-878-1655—fax

Motion to adjourn at 9:55 am made by member David Greear, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present.

Building & Zoning:

Larry Krul

Chairman:

Catherine Cleiman

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Danna Lee

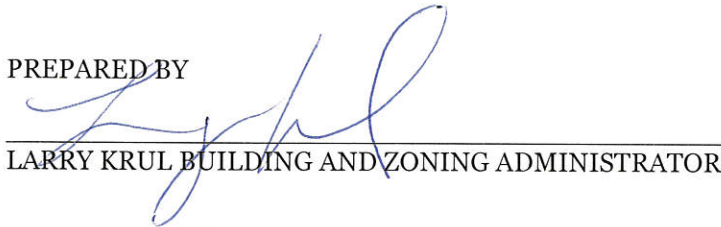
Bill Miles

APPROVED BY:


CHAIRPERSON CATHERINE CLEIMAN

2/14/2017
DATE

PREPARED BY


LARRY KRUL BUILDING AND ZONING ADMINISTRATOR

2/14/17
DATE