



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

**CITY OF HELEN
COMMISSION MEETING
JUNE 16, 2026
10:00 A.M.
AGENDA**

Commissioners:

Lee Landress
Steve Fowler
Mervin Barbree
Cliff Hood
Helen Wilkins

City Manager:

Darrell Westmoreland

City Clerk:

Marilyn M. Chastain

Finance Director:

Mona Wood

Chief of Police:

Aletha Barrett

Clerk of Court:

Jaclyn Burke

**Building and Zoning
Administrator:**

Jonah Casper

**Public Works
Director:**

Jack Morgan

**Fire Department
Chief:**

Jody Prickett

1. CALL TO ORDER BY MAYOR LEE LANDRESS
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM MAY 19, 2026
6. RETIREMENT PRESENTATION FOR OFFICER WILLIAM "RIC" POTEAT
7. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
8. ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT
9. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
10. DISCUSSION OF GOLF CART ORDINANCE
11. DISCUSSION OF SIDEWALK AT TUSCANY VILLAS
12. ADMINISTRATIVE
 - A. CITY MANAGER UPDATE
 - B. FINANCIAL REPORT
13. POLICE DEPARTMENT MONTHLY REPORT
14. FIRE DEPARTMENT MONTHLY REPORT
15. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
16. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT

17. PURCHASES AND BIDS

18. ORDINANCES

19. RESOLUTIONS

20. CITY COMMISSION COMMENTS

21. ADJOURNMENT

THIS AGENDA WAS POSTED JUNE 11, 2026 @ 11:00 A.M.

THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

**CITY OF HELEN
COMMISSION MEETING
MAY 19, 2026
MINUTES OF MEETING**

Commissioners:

Lee Landress
Steve Fowler
Mervin Barbree
Cliff Hood
Helen Wilkins

The Helen City Commission met on Tuesday, May 19, 2026, in the commission chambers at Helen City Hall. Mayor Lee Landress called the meeting to order at 10:00 a.m. Deputy Clerk Mirinda Dispain called the roll. The following commissioners were present: Commissioner Mervin Barbree, Commissioner Helen Wilkins, Mayor Lee Landress, and Commissioner Cliff Hood. Commissioner Steve Fowler was absent.

City Manager:

Darrell Westmoreland

Also, in attendance were Finance Director Mona Wood, City Manager Darrell Westmoreland, City Attorney Carl Free, Deputy Clerk Mirinda Dispain, Police Captain Robert Taormina, Fire Chief Jody Prickett and Building & Zoning Director Jonah Casper. Public Works Director Jack Morgan was absent.

City Clerk:

Marilyn M. Chastain

Pledge of Allegiance to the Flag was given.

Finance Director:

Mona Wood

APPROVAL OF AGENDA: Motion to approve the agenda was made by Commissioner Mervin Barbree; second was made by Commissioner Cliff Hood. Motion was approved with a unanimous vote of the Commission present.

Chief of Police:

Aletha Barrett

Clerk of Court:

Jaclyn Burke

APPROVAL OF MINUTES FROM APRIL 21, 2026: Motion to approve the minutes was made by Commissioner Helen Wilkins; second was made by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission present.

**Building and Zoning
Administrator:**

Jonah Casper

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

Public Works

Director:

Jack Morgan

DISCUSSION OF PAID PARKING: Commissioner Barbree told the audience that the commission had made a mistake concerning parking at the April commission meeting. He had discussed the decision with countless people and appreciated the feedback from everyone. He said the commission would be deciding to keep the city owned parking free for business employees and White County residents. Mr. Westmoreland set ground rules for the public to speak. Commissioner Helen Wilkins thanked Amelia Bennett for the effort she put forth in presenting the commission with viable solutions for the parking situation. Many employees, residents, business owners and others came forward to discuss parking concerns. Laurel Filbeck of Helen suggested changing the time of the commission meetings so the people who work during the day could attend. Kay Mathena of Sautee asked about a permanent solution to more parking. The commission discussed the efforts that had been put into the problem. Amy Cook of Helen spoke of concerns over the areas with 2-hour time limits. The commission said during busy times, leniency would be given, but it would not be given for all day parking, and there would be no overnight parking in any of the city's parking.

Fire Department

Chief:

Jody Prickett

**CITY OF HELEN
COMMISSION MEETING
April 21, 2026
MINUTES OF MEETING
PAGE 2**

Commissioner Mervin Barbree made a motion to roll back charging for employee parking and charging for White County residents in the two main city owned lots (Edelweiss and Chattahoochee Strasse). Parking at Pete's Park (Unicoi Hill Park), Riverside Park and all city owned parking spaces along Narr Weg on the right-of-way, be two-hour parking. All municipal parking lots remain free for employee parking. Second was made by Commissioner Helen Wilkins. Motion was approved with a unanimous vote of the Commission present. Mayor Lee Landress abstained.

ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT: Report is included as an integral part of the minutes. Director Jerry Brown was absent.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT: Judy Holloway was absent. No report was given.

CITY MANAGER UPDATE: City Engineer Fletcher Holliday went over EMI's engineering report on current projects. He stated an ARC grant was being pursued for approximately \$500,000 for future groundwater well projects. It would be a matching grant. Report is included as an integral part of the minutes.

APPOINTMENT TO HOUSING AUTHORITY BOARD: Commissioner Cliff Hood made a motion to appoint Dennis Brown to the Housing Authority Board; second was made by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission present.

FINANCIAL REPORT: Finance Director Mona Wood was present and gave a verbal report. Report is included as an integral part of the minutes. A special called meeting was scheduled for June 25, 2026, to adopt the 2026-27 budget.

NANCY ACKERMAN FROM HELEN ARTS CENTER TO DISCUSS OUTDOOR TENTS: Mrs. Ackerman asked for the arts center to be allowed to have pop-up tents to help bring in revenue. There was discussion as to what could and could not be allowed by city ordinances. Commissioner Mervin Barbree made a motion to approve the Helen Arts Center to have outdoor tents on August 8, 2026, and October 10, 2026, based on the PDRB's recommendation. (The PDRB's recommendation was that tents be allowed on the two stated days and on the side of the building, not in the front.) Second was made by Commissioner Helen Wilkins. Motion was approved with a unanimous vote of the Commission present.

**CITY OF HELEN
COMMISSION MEETING
April 21, 2026
MINUTES OF MEETING
PAGE 3**

POLICE DEPARTMENT MONTHLY REPORT: Report is included as an integral part of the minutes. Police Captain Robert Taormina was present for questions.

FIRE DEPARTMENT MONTHLY REPORT: Report is included as an integral part of the minutes. Fire Chief Jody Prickett was present for questions.

PUBLIC WORKS, WATER AND WASTEWATER MONTHLY REPORT: Report is included as an integral part of the minutes.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT: Report is included as an integral part of the minutes. Building & Zoning Director Jonah Casper was present for questions.

PURCHASES AND BIDS: None

ORDINANCES: None

RESOLUTIONS: None

EXECUTIVE SESSION TO DISCUSS REAL ESTATE: Motion to go into executive session was made at 11:03 a.m. by Commissioner Cliff Hood; second was made by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission present. Motion to come out of executive session was made at 11:13 a.m. by Commissioner Cliff Hood; second was made by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission present.

Commissioner Mervin Barbree made a motion to authorize the City Manager to enter into a two-year lease agreement with Wilkins Homeplace LLC for a portion of their property at 492 Chattahoochee Strasse to be used for parking and other events starting January 1, 2027. Second was made by Commissioner Cliff Hood. Motion was approved by Commission Mervin Barbree, Commissioner Cliff Hood and Mayor Lee Landress. Commissioner Helen Wilkins abstained.

CITY COMMISSION COMMENTS: Commissioner Mervin Barbree thanked the commissioners for getting the parking issue resolved.

**CITY OF HELEN
COMMISSION MEETING
April 21, 2026
MINUTES OF MEETING
PAGE 4**

ADJOURNMENT: Motion to adjourn was made at 11:15. a.m. by Commissioner Mervin Barbree; second was made by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

RESPECTFULLY PREPARED BY DEPUTY CLERK MIRINDA DISPAIN

A handwritten signature in blue ink, appearing to read "Mirinda Dispain", is written below the typed name.

Water/Wastewater - Infrastructure Projects Update - City of Helen**Groundwater Development:**

The hydrogeologist retained by the City has identified four potential sites for groundwater exploration. The City has elected to proceed with development at the Lenzen Property site. Additional locations will be evaluated and recommended following initial development activities. It appears there is an additional site near the Lenzen well property. Concurrently, EMI is working with the City on an ARC grant application to support future groundwater well projects.

Well No. 11 (Lenzen Property):

Well and water line design is underway; well design is almost complete. Water line design is dependent upon development behind the Lenzen well property. EMI has completed our review of the submitted plans for water and sewer infrastructure and have provided correspondence to the City.

Land Application System (LAS) Improvements:

Solids removal from the large pond has begun. Design work for Spray Fields 4 and 5 is completed with plans and bid documents submitted to the City and contractor. Contractor all material for the fields 4 and 5.

LAS Vegetation Plan

Project is on hold and scheduled to be rebid at a later date.

Telescopic Valve/Gypsum Feed System:

Preliminary engineering has been finalized, the survey has been completed, and the design is nearing 90% completion. Need soil testing completed at wastewater plant.

Zone Meters:

Four of the five zones have been surveyed/designed, some easements will need to be obtained. Working with city staff on replacing current well and booster pump meters.

LAS Monitoring Well:

The plans and engineering letter report for the LAS groundwater monitoring well have been approved by the EPD. Meeting with contractor this Wednesday.



CITY OF HELEN
FINANCIAL REPORT SUMMARY
PRELIMINARY ELEVEN MONTHS ENDED MAY 2026
TAX REVENUES SUMMARY COMPARISON

TAX REVENUES**HOTEL/MOTEL TAX FUND**

<u>Monthly Comparison</u>			
May-25	May-26	Difference	% Inc(Dec)
195,244	210,958	15,714	8.05%
	0		
	210,958		

<u>Fiscal YTD Comparison - Eleven Months Ended 5/31/26</u>			
May-25	May-26	Difference	% Inc(Dec)
2,673,909	2,875,751	201,842	7.55%
	256,864 * Prior Periods Adjs		
	3,132,615		

SALES TAX

<u>Monthly Comparison</u>			
May-25	May-26	Difference	% Inc(Dec)
131,075	130,776	-299	-0.23%

<u>Fiscal YTD Comparison - Eleven Months Ended 5/31/26</u>			
May-25	May-26	Difference	% Inc(Dec)
1,526,530	1,563,818	37,288	2.44%

BEER/WINE/LIQUOR EXCISE TAX

<u>Monthly Comparison</u>			
May-25	May-26	Difference	% Inc(Dec)
11,692	10,918	-774	-6.62%

<u>Fiscal YTD Comparison - Eleven Months Ended 5/31/26</u>			
May-25	May-26	Difference	% Inc(Dec)
150,400	140,762	-9,638	-6.41%

MIXED DRINK TAX

<u>Monthly Comparison</u>			
May-25	May-26	Difference	% Inc(Dec)
6,806	7,069	263	3.86%

<u>Fiscal YTD Comparison - Eleven Months Ended 5/31/26</u>			
May-25	May-26	Difference	% Inc(Dec)
102,343	104,251	1,908	1.86%

2020 SPLOST

<u>Monthly Comparison</u>			
May-25	May-26	Difference	% Inc(Dec)
129,765	129,486	-279	-0.22%

<u>Fiscal YTD Comparison - Eleven Months Ended 5/31/26</u>			
May-25	May-26	Difference	% Inc(Dec)
1,511,288	1,548,278	36,990	2.45%

Fiscal YTD Comparison - Eleven Months Ended 5/31/26

Budget	Actual	% Inc(Dec)
1,700,000	1,548,278	91.08%

Cumulative #66	Estimated 2020	Difference	% of Estimate
8,411,808	5,600,000	-2,811,808	150.21%



Unaudited Draft

2021 Construction Fund

Account Summary

Date Range: 08/01/2021 - 5/31/2026

	Original Budget	To Date 5/31/26	Available @ 5/31/26 After Budget Reallocation
HEX STRASSE WELL (Complete)	250,000	80,471	0
LENZEN PROPERTY WELL #11	495,000	209,157	289,637
MAIN LIFT STATION (Complete)	1,450,000	1,295,230	0
SSSES IMPROVEMENTS	1,500,000	1,090,277	125,063
CHATTAHOOCHEE RIVER SEWER LINE (Complete)	375,000	239,360	0
GROUND WATER DEVELOPMENT	25,000	37,569	106,052
METER REPLACEMENT (Complete)	595,000	409,286	0
WWTF SOLIDS REMOVAL (Complete)	425,000	558,379	0
LAS IMPROVEMENTS	875,000	1,348,903	200,616
	<u>5,990,000</u>	<u>5,268,632</u>	<u>721,368</u>



Unaudited Draft

**CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS
AS OF MAY 31, 2026**

<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP, FACILITIES & VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
TOTALS FOR					
6 YEAR PERIOD	1,300,000.00	1,900,000.00	2,100,000.00	300,000.00	5,600,000.00
CURRENT ESTIMATE					
REVENUE					
ACTUAL RECEIVED	1,952,404.23	2,854,160.95	3,154,466.13	450,878.36	8,411,909.67
INTEREST EARNED	127,445.20	186,308.31	205,911.04	29,431.55	549,096.10
EXPENSES					
PRIOR YEARS TOTALS	1,282,147.58	618,508.97	1,149,203.87	132,307.52	3,182,167.94
CURRENT YEAR TOTALS	103,445.00	98,605.00	1,288,845.08	0.00	1,490,895.08
BANK FEES	0.00	0.00	0.00	0.00	0.00
2020 SPLOST AVAILABLE	694,256.86	2,323,355.29	922,328.21	348,002.39	4,287,942.75



City of Helen Debt Service as of May 31, 2026

Lender	Collateral	Loan Amount	Rate	Pmt. Amount	Due	Balance	Matures
BB&T	HME Ahrens Fire Truck	406,802	3.060	47,721	January*	46,304	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	281,000	0.500	2,401	Monthly	11,991	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,041	0.660	2,662	Monthly	26,539	Mar-27
				<u>52,784</u>		<u>84,834</u>	
Debt Service 2021 Construction Bond (Principal + Interest)		\$ 7,325,248		changes	Semi-Annual	5,401,900	Aug-36
February 2026 Interest Only		\$ 73,200					
August 2026 Principal + Interest		\$ 418,200					



Helen Police Department

Monthly Report

May 2026

<u>May 2026</u> <u>Arrests - 6</u> Felony - 0 Misdemeanor - 4 FVA - 2 VGCSA - 0	<u>May 2025</u> <u>Arrests - 12</u> Felony - 2 Misdemeanor - 9 FVA - 1 VGCSA - 0	<u>May 2026</u> <u>Citations</u> 201	<u>May 2025</u> <u>Citations</u> 331
<u>May 2026</u> <u>Security Checks</u> 110	<u>May 2025</u> <u>Security Checks</u> 726 *Downtown businesses 71 (3,266)	<u>May 2026</u> <u>Calls for Service</u> 685	<u>May 2025</u> <u>Calls for Service</u> 761
<u>May 2026</u> <u>Criminal Trespass</u> 1	<u>May 2025</u> <u>Criminal Trespass</u> 2	<u>May 2026</u> <u>Accident Reports</u> 14	<u>May 2025</u> <u>Accident Reports</u> 10
<u>2026 Totals</u> Arrests – 55 Security Checks – 1,401 Criminal Trespass – 6 Citations – 898 Calls for Service – 3,780 Accidents – 38		<u>2025 Totals</u> Arrests – 133 Security Checks – 11,184 Criminal Trespass – 33 Citations – 3,451 Calls for Service – 10,048 Accidents – 77	

911 Accidental / Open Line / Hang	14	Fight	3	Road Block	
Abandoned Vehicle		Fire Calls	1	Road Rage	
Active Shooter		Flag Down	6	Security / Business Check	110
Alarm Calls	12	Follow up Report	4	Sexual Assault Reported	1
Amber / Levi / Matties Call / Alert		Foot Patrol	74	Shots Fired	1
Animal Call		For Your Information	1	Special Detail	15
Apparent Death	1	Forgery		Speeding Vehicle	
Armed Robbery		Fraud		Stalking	
Assault		Harassment		Subject Screaming	3
Assist Fire / LEO	1	Hit & Run		Suicide (attempt or threat)	1
Assist Motorist	1	Hostage Situation		Suspicious Person or Vehicle	27
Assistance Needed		Improperly Parked Vehicle	14	Taking Report	3
Attempting to Stop		In the Area		Temporary Protection Order	
BOLO	1	Intoxicated Driver / Ped.	5	Test Call	
Bomb Threat		Indecent Exposure		Theft Report	2
Bond	2	Juvenile Problem	3	Threats	
Burglary		Kidnapping		Traffic Accident	14
Call by Phone	3	Lines Down	1	Traffic Hazard	
Car Jacking		Loitering		Traffic Stop	246
Chase in Progress		Lost / Found Item or Person	4	Tree Down / Across Roadway	1
Child Abuse / DFCS		Mechanical Breakdown	1	Trespassing	1
City / County Ordinance Violation	16	Medical Calls	24	Vandalism	
Court Detail	1	Meet in Person	5	Vehicle Lock Out	1
Criminal Trespass		Mental Subject		Vehicle Registration Info.	1
Damage to Property	1	Misc	1	Vehicle Taken without Permission	
Debris in Roadway		Missing Person		Vin Verification	
Deliver Message		Noise Complaint	4	Walk Thru	3
Direct Traffic		Not Otherwise Specified	6	Wanted Person / Warrant	4
Dispute	8	Open Door	3	Wanted / Stolen Indicated	1
Disturbance	1	Overdue Motorist		Weather	
Domestic	2	Pandering		Welfare Check	7
Driver / Criminal History Requested		Pick up Prisoner / Subject		School Crossing / Traffic	
Driver's License Information	3	Possible Dam Failure		Subject in Custody	
Drug Suspect		Prowler		Wrecker needed	
Emergency Road Repair		Public Assist		Civil Process	
Entering Auto		Reckless Driving	1	Illegal Dumping	
Escort	3	Refusing to Leave	6	Unknown Problem	2
Extra Patrol	1	River Patrol		Calls for Water Dept Problems	1
				Walk In Report	2

Total calls for service: 685

City of Helen Fire & Rescue

Monthly Report for May 2026

Total "911 Responses" = 58 / Year to Date = 301

Major Incident Type(s) Breakdown

Major Incident Type	# Of Incidents Current Month	% Of Total Current Month
Fire (Structure, Wildland, Outside, Transportation, Special)	1	1.72%
Medical (Injury, Illness, Other)	39	67.24%
Hazardous Situation (Non-Chemical, HazMat, Overpressure, Investigation)	3	5.17%
Rescue (Outside, Structure, Transportation, Water)	0	0%
Public Service (Assistance, Non-Medical Alarms, Weather, Other)	8	13.79%
No Emergency (Cancelled, False Alarm, Good Intent)	7	12.07%
Assisting Law Enforcement	0	0%
TOTAL	58	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
2025	65	50	47	52	79	87	102	77	67	77	66	75	844
2026	55	47	69	72	58								301
Difference	-10	-3	+22	+20	-21								

Count of Aid Given and Received for Incidents for Date Range			# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL	% Of TOTAL	MON	TUE	WED	THU	FRI	SAT	SUN
Aid Given	10	17.24%	7	5	9	2	9	17	9
Aid Received	3	5.17%	Busiest Hours for Date Range						
None	45	77.59%	1800-2359 / 39.66%						

Average Response Time for Non-Aid Incidents for Date Range		
AGENCY	AVERAGE RESPONSE TIME (Dispatched to Arrival)	NUMBER OF INCIDENTS
City of Helen Fire & Rescue	5:24	35

Apparatus Responses: This chart identifies our busiest apparatus for the Month

Apparatus Call Sign	Type of Vehicle	Number of Responses for Apparatus
Engine 31	2017 HME "Ahrens Fox"	18
Engine 32	1997 Ferrara "Spartan"	2
Truck 31	2025 Spartan "Gladiator"	1
Rescue 31	2000 Ford "F-650"	3
Utility 31	2016 Ford "F-150"	28
301	2025 Ford "F-150"	11
ATV 31	2016 Polaris "Ranger"	0

Training

Fire Department completed a total of **76.52 hours** of classroom and practical training.



Incident Types by Month Breakdown

Incident Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	%
Building fire	1	1	0	1	0	0	0	0	0	0	0	0	3	1
Chimney or flue fire, confined to chimney or flue	0	0	0	1	0	0	0	0	0	0	0	0	1	0.33
Passenger vehicle fire	0	0	0	0	1	0	0	0	0	0	0	0	1	0.33
Forest, woods or wildland fire	0	0	0	1	0	0	0	0	0	0	0	0	1	0.33
Dumpster or other outside trash receptacle fire	0	1	0	0	0	0	0	0	0	0	0	0	1	0.33
Special outside fire, other	0	1	0	0	0	0	0	0	0	0	0	0	1	0.33
Rescue, EMS Incident, other	0	1	0	0	3	0	0	0	0	0	0	0	4	1.33
Emergency medical service incident, other	13	16	29	24	24	0	0	0	0	0	0	0	106	35.22
EMS call, excluding vehicle accident with injury	9	5	8	8	8	0	0	0	0	0	0	0	38	12.62
Motor vehicle accident with injuries	1	1	2	0	4	0	0	0	0	0	0	0	8	2.66
Extrication, rescue, other	1	0	0	1	0	0	0	0	0	0	0	0	2	0.66
Confined space rescue	0	0	0	1	0	0	0	0	0	0	0	0	1	0.33
Gas Leak (natural gas or LPG)	0	3	0	0	0	0	0	0	0	0	0	0	3	1
Power line down	2	0	0	1	2	0	0	0	0	0	0	0	5	1.66
Accident, potential accident, other	3	0	2	1	1	0	0	0	0	0	0	0	7	2.33
Vehicle accident, general cleanup	1	0	0	0	0	0	0	0	0	0	0	0	1	0.33
Service Call, other	10	8	12	14	5	0	0	0	0	0	0	0	49	16.28
Person in distress, other	0	0	0	0	1	0	0	0	0	0	0	0	1	0.33
Cover assignment, general cleanup	0	0	1	0	0	0	0	0	0	0	0	0	1	0.33
Severe weather or natural disaster, other	4	0	0	1	0	0	0	0	0	0	0	0	5	1.66
Dispatched & Cancelled enroute	5	3	7	8	3	0	0	0	0	0	0	0	26	8.64
No incident found on arrival at dispatch address	0	1	3	2	3	0	0	0	0	0	0	0	9	2.99
Authorized controlled burning	0	1	1	0	0	0	0	0	0	0	0	0	2	0.66
Vicinity alarm (incident in other location)	5	3	1	3	2	0	0	0	0	0	0	0	14	4.65
HazMat release investigation w/no HazMat	0	1	0	0	0	0	0	0	0	0	0	0	1	0.33
Malicious, mischievous false call, other	0	0	0	1	0	0	0	0	0	0	0	0	1	0.33
System malfunction, other	0	0	2	2	0	0	0	0	0	0	0	0	4	1.33
Unintentional transmission of alarm, other	0	1	1	2	1	0	0	0	0	0	0	0	5	1.66
Total Runs by Month	55	47	69	72	58	0	0	0	0	0	0	0	301	100

PUBLIC WORKS REPORT

MAY 2026

- Patch road back in Innsbrook.
- Put in a 6/6 wall at the Christmas shop.
- Deliver chippers to the auction.
- Worked in spray field cleaning heads.
- Worked on Two main water leaks and an 8" main.
- Normal routine: clean restrooms, trash route, roadside trash, read water meters, put chlorine and salt in wells, water samples on weekends, Cut grass throughout town and the water tanks and wells.
- 811 locates.
- Spray sidewalks and curb sides.
- Stain the fences throughout town.
- Clean out drain and mud from Brucken Strasse.
- Bush Hog the spray field.
- Put out River Rock in the city parking lot beds.
- Started working on the Christmas Decorations.
- Stain the city deck at the parking lot.
- Paint walking ramps on sidewalks.



Helen, GA

Service Order Statistics

Group Summary

Group	Issued	Completed	Voided	New
1ST AVAILABLE	37	33	0	3
CHIPPING	1	0	0	0
WATER	3	2	1	0
Grand Totals	41	35	1	3

Staff Summary

Staff	Issued	Completed	Voided	New
1ST AVAILABLE	7	6	1	0
EDWARD SALWAY	27	24	0	3
JACK MORGAN	1	0	0	0
JACOB WESTMORELAND	2	2	0	0
PW TEAM	2	1	0	0
SUSIE SANDERS	2	2	0	0
Grand Totals	41	35	1	3

Job Code Summary

Job Code	Issued	Completed	Voided	New
CHANGE METER - CHANGE METER	5	5	0	0
CHIPPING - CHIPPING	2	1	0	0
CONNECT - CONNECT	1	1	0	0
DISCONNECT & READ - DISCONNECT & READ	3	2	1	0
END SUSP - END SUSPEND	2	2	0	0
LOCK NON PAYMENT - LOCK NON PAYMENT	2	2	0	0
MISC - MISC	6	2	0	3
PULL DATA - PULL METER DATA	11	11	0	0
PULL METER - PULL METER	1	1	0	0
READ TO TRANSFER - READ TO TRANSFER	4	4	0	0
REINSTATE - REINSTATE	3	3	0	0
RE-READ IN BILLING - RE-READ IN BILLING	1	1	0	0
Grand Totals	41	35	1	3

Action Summary

Action	Issued	Completed	Voided	New
Connect	1	1	0	0
Disconnect	3	2	1	0
Re-Read	1	1	0	0
Occupant Change	4	4	0	0
Miscellaneous	19	14	0	3
Cutoff	2	2	0	0
Reinstate	3	3	0	0
Service Action	6	6	0	0
End Suspend	2	2	0	0
Grand Totals	41	35	1	3

Issued by User

User	Issued
Katie	3
Mirinda	2
Susie	36
Grand Totals	41

Completed by User

User	Completed
esalway	27
ksutton	1
ssanders	7
Grand Totals	35



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

Commissioners:

Steve Fowler
Helen Wilkins
Cliff Hood
Mervin Barbree
Lee Landress

City Manager:

Darrell Westmoreland

City Clerk:

Marilyn M. Chastain

Clerk of Court:

Jaclyn Burke

City Finance Director:

Mona Wood

Chief of Police:

Aletha Barrett

Building and Zoning

Director:

Jonah Casper

Fire Chief:

Jody Prickett

Public Works

Director:

Jack Morgan

BUILDING AND ZONING MONTHLY REPORT

May 2026

PERMITS

Building: 4

Electrical: 2

Mechanical: 1

Plumbing: 2

Demo: 0

Sign: 4

Special Event: 2

INSPECTIONS

Permitted: 20

Builder and Architect consultations: 5

CERTIFICATES ISSUED

Residential: 1

Commercial: 0